

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

**TO:** Wendy Sinnette

**FROM:** Karen Hurley

**DATE:** October 27, 2016

**Activity Name and Destination:** The Pilgrim

**Address:** 24200 Dana Point Dr. Dana Point, CA

**Date(s) of Activity:** Tuesday, 1/10/17 – Wednesday, 1/11/17, Thursday, 1/12/17 - Friday, 1/13/17  
and Wednesday 1/18/17 – Thursday, 1/19/17

**School(s):** Palm Crest Elementary School

**Number of students Attending and Grade Level or Group:** - 30 - 4<sup>th</sup> grade students per trip

**Supervising Certificated Employee (s):** Mrs. Lee-Hwang, Ms. Berdahl, Ms. Beyer and Mrs. Walsh

**How many administrators attending?** N/A **How many teachers attending?** 1 per trip, (3 total)

**Adult to Student Ratio:** 1:3 **Employee to Student Ratio:** 1:30

**How many substitutes?** N/A **How many days?** N/A **Charge Substitute to:** N/A

**Rationale for activity:** Students gain skills in cooperative learning, teamwork and communication as they hoist cargo, row long-boats, raise sails, stand night watch, swab the decks and sing chanteys. Students gain a better perspective of early California history.

**A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 110.)** Students sign aboard as greenhands for a two year “voyage” from Boston to Alta California in the 1830s. Students are immersed in early California history and working with a variety of historical characters.

**B) Explain impact on instructional time and justification for any time lost.** There is no instructional time lost as students are learning in a hands-on experience.

**C) Complete Itinerary: Please be specific and include detailed activity time periods for each day.**  
**(Attach additional pages if necessary.) See attached page**

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Destination/Date(s):

**Complete Cost Breakdown**

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost Per Student</u>	<u>Amount</u>
Registration	\$97.00	Registration	\$8,730.00
Housing		Housing	
Transportation Method: <u>Bus</u>	\$42.00	Transportation	\$3,780.00
Miscellaneous Expenses	\$5.00	Miscellaneous Expenses	\$450.00
Meals	(included)	Meals	(included)
Total Cost	\$144.00	Total Cost	\$12,960.00

**Source of Funds:** The funding for this activity will be provided by parent donations.

**How is financial assistance provided to students in need:** The Palm Crest PTA and the site will provide assistance when needed.

**If this activity is not planned for all students in a particular group, what provision will be made for students not participating?** Any fourth grade student who does not participate in the overnight will spend the day in another classroom with appropriate assignments. .



Approved: Principal

10/31/16

Date



Approved: Superintendent or Designee

11/2/16

Date