

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Susan Moore
DATE: 11/3/2016

Activity Name and Destination: Stanford Invitational Speech and Debate Tournament

Address: Stanford University 450 Serra Mall, Stanford, CA 94305

Date(s) of Activity: 2/11/17-2/13/17

School(s): La Canada High School

Number of Students Attending and Grade Level or Group: 12 - 15

Supervising Certificated Employee(s): Susan Moore

How many administrators attending? 0 How many teachers attending? 1

Adult to Student Ratio: 8:1 Employee to Student Ratio: 15:1

How many substitutes? 1 How many days? 2 Charge Substitute to: Field Trip Account

Rationale for activity:

A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

Students will be competing in the Stanford Invitational Speech and Debate Tournament against students from around the nation. Students will have the unique experience of learning speech and debate techniques from competitors and teams. Students will demonstrate their ability to compete in Lincoln Douglas, Parliamentary Debate, Public Forum, and a variety of speech events.

B) Explain impact on instructional time and justification for any time lost.

Teacher will be missing two days of school in order to attend and participate in the tournament. Students will be reading *The Great Gatsby* in English 3 and lesson plans will be left for the substitute. In English 2H, students will be reading *Frankenstein* and lesson plans will also be explained to a substitute.

C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

See attached schedule.

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Destination/Date(s): Stanford Campus and the Santa Clara Marriott Hotel 2700 Mission College Blvd, Santa Clara

COMPLETE COST BREAKDOWN

Complete Cost Breakdown Per Student	Amount	Group Cost	Amount
Registration: 10-12 students	\$ team expense	Registration	\$ 0
Housing:	\$ \$100	Housing	\$ 1000
Transportation Method:	\$ \$25	Transportation	\$ \$250
Miscellaneous Expenses:	\$ \$50	Miscellaneous Expenses	\$ \$500
Meals:	\$ \$100	Meals	\$ \$1000
Total Student Cost	\$ 275	Total Group Cost	\$ 2750

Source of Funds:

10 rooms will be reserved at approximately \$130 per night for 3 nights - each student will be responsible for sharing that cost with 3- 4 students . The team will be paying entry fees and snacks for the teamt hroughout the weekend.

How is financial assistance provided to students in need:

The team is supported by the Boosters and various fundraisers during the year to help defray the costs of students who might not otherwise be able to compete.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

Lesson plans will be ready and reviewed with a selected substitute.

Approved: Principal

Approved: Superintendent or Designee

Date

Date

Individual Events (Speech)

- **Saturday, February 11 | Santa Clara Marriott**
 - Rounds may be moved up if subsequent rounds finish early. Competitors should watch the postings area. Please note that we start with panel B events!
 - 8:00 am: General Assembly for all students/coaches and Judge Check-in
 - 8:15 am: Postings released, Extemp draw
 - 8:45 am: Round 1 B (V & JV)
 - 10:15 am: Round 1 A (V & JV)
 - 11:45 am: Round 2 B (V & JV)
 - 1:15 pm: Round 2 A (V & JV)
 - 2:45 pm: Round 3 B (V & JV)
 - 4:15 pm: Round 3 A (V & JV)
 - 6:45 pm: Quarters B (only events with over 60 entries) / Semis B (events with less than 60 entries)
 - 7:15 pm: Quarters A (only events with over 60 entries) / Semis A (events with less than 60 entries)
 - Note: Quarters/semis of B and quarters/semis of A will overlap. Pattern A quarterfinalists/semifinalists will be released as soon as we have them and rounds will start immediately thereafter.
 - 8:15 pm: Semis B (only varsity events with over 60 entries [events that break to quarters])
 - 8:30 pm: Semis A (only varsity events with over 60 entries [events that break to quarters]) Note: Semis of B and semis of A will overlap. Pattern A semifinalists will be released as soon as we have them and rounds will start immediately thereafter.
- **Sunday, February 12 | Stanford Campus**
 - 8:15 am: JV IE judges check in at IE tab/judge room (TBA)
 - 8:30 am: JV IE pairings posted (see tabroom.com)
 - 9:00 am: Finals of all JV IEs begin (you must arrive before this to check postings and locate your competition rooms)
 - 9:30 am: Varsity IE judges check in at IE tab/judge room (TBA)
 - 9:45 am: Varsity IE pairings posted (see tabroom.com)
 - 10:30 am: Finals of all Varsity IEs begin (you must arrive before this to check postings and locate your competition rooms)
 - 1:30 pm: Awards for IE's and Congress (TBA)

Varsity Policy

- **February 12 | Stanford Campus**
 - 7:15 am: judge check-in (TBA)
 - 7:30: Pairings Released – Round 1
 - 8:00 am: Round 1
 - 10:00 am: Round 2
 - 1:45 pm: Round 3
 - 5:30 – 7:45 pm: Round 4
- **February 13 | Stanford Campus**
 - 7:15 am: judge check-in (TBA)
 - 7:30 am: Pairings Released – Round 5
 - 8:00 am: Round 5
 - 11:45 am: Round 6
 - 3:30 pm: Elim 1
 - 6:00 pm: Elim 1 Decision Time
 - 6:30pm: Elim 2
 - 9:00 pm Elim 2 Decision Time

- **February 13 | Santa Clara Marriott** (be aware that the tab room may start rounds earlier if progress allows)
 - 7:15 am: Elim 3 Pairings + Judges Posted
 - 7:30 am: Flip for Sides must occur (if not, team that is present calls side)
 - 8:00 am: Elim 3
 - 10:30 am: Elim 3 Decision Time
 - 11:00 am: Elim 4
 - 1:30 pm: Elim 4 Decision Time
 - 2:00 pm: Elim 5

Varsity Lincoln-Douglas, Varsity Public Forum & Varsity Parliamentary

- **Saturday February 11 | Stanford Campus**
 - 7:15 am: judge check-in (TBA)
 - 7:15 am: [Parli] debaters to Parli Prep room, mandatory attendance to go over prep room procedures (TBA)
 - 7:30: Pairings Released – Round 1
 - 8:00 am: Round 1
 - 10:00 am: Round 2
 - 1:45 pm: Round 3
 - 5:30 – 7:45 pm: Round 4
- **Sunday February 12 | Stanford Campus**
 - 7:20 am: judge check-in (TBA)
 - 7:20 am: [Parli] debaters to Parli Prep room (TBA)
 - 7:40 am: Pairings Released – Round 5
 - 8:00 am: Round 5
 - 11:45 am: Round 6
 - 3:30 pm: Elim 1
 - 5:30 pm: Elim 1 Decision Time
 - 6:00 pm: Elim 2 (single flight if feasible)
 - 8:00 pm: Elim 2 Decision time (earlier if single flight)
 - 8:30 pm: Elim 3 (single flight if feasible)
 - 10:30 pm: Elim 3 Decision Time (earlier if single flight)
- **Monday February 13 | Santa Clara Marriott** (be aware that the tab room may start rounds earlier if progress allows and will begin single flighting as soon as rooms and judging allow)
 - 7:30 am: Elims Posted
 - 7:30 am: [Parli] debaters to parli prep room (TBA)
 - 8:00 am: Elim 4
 - 10:00 am: Elim 4 Decision Time
 - 10:30 am: Elim 5 (single flight)
 - 12:00 pm: Elim 5 Decision Time
 - 12:30 pm: Elim 6 (if necessary)
 - 2:00 pm: Elim 6 Decision Time

JV Lincoln-Douglas, JV Public Forum & JV Parliamentary

- **Saturday February 11 | Stanford Campus**
 - 11:00 am: judge check-in (TBA)
 - 11:00 am: [Parli] debaters to Parli Prep room, mandatory attendance to go over prep room procedures (TBA)
 - 11:30 am: Pairings Released – Round 1
 - 12:00 pm: Round 1
 - 3:45 pm: Round 2

- 7:45 pm: Round 3
- **Sunday February 12 | Stanford Campus**
 - 9:15 am: judge check-in (TBA)
 - 9:15 am: [Parli] debaters to Parli Prep room (TBA)
 - 9:30 am: Pairings Released – Round 4
 - 10:00 am: Round 4
 - 1:45 pm: Round 5
 - 4:30 pm: Elim 1
 - 6:30 pm: Elim 1 Decision Time
 - 6:45 pm: Elim 2
 - 8:45 pm: Elim 2 Decision Time
 - 9:00 pm: Elim 3
 - 11:00 pm: Elim 4 Decision Time
- **Monday February 13 | Santa Clara Marriott** (be aware that the tab room may start rounds earlier if progress allows and will begin single flighting as soon as rooms and judging allow)
 - 10:30 am: Elim 4 (single flighted)
 - 12:00 pm: Elim 4 Decision Time
 - 12:30 pm: Elim 5
 - 2:00 pm: Elim 5 Decision Time
 - 2:30 pm: Elim 6 (as needed)
 - 4:00 pm: Elim 6 Decision Time
- 9:40: Pairings Released – MS Round 1
 - 10:00 am: Round 1 (Middle School)
 - 12:00 pm: Round 2 (High School)
 - 2:00 pm: Round 2 (Middle School)
 - 4:00 pm: Round 3 (High School)
 - 6:00 pm: Round 3 (Middle School)
 - 8:00 pm: Round 4 (High School)
- **Sunday February 12 | Stanford Campus**
 - 8:00 am: all obligated judges meet (TBA)