

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
December 6, 2016**

# MINUTES

***Members Present:*** Mmes. Cynthia Lindsey, Jennifer Miyakawa, and Terriann Zeek.  
Messrs. David Collins and George Rawe.

***Members Absent:*** None

***District Administration Present:*** Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff,  
Sharon Roddick, Didi Peterson , John Patten, Marti Reed, Cheryl  
Phan, Heidi Reyes, and Mitch Wood.

***Audience Present:*** Bradley Files, Katie Bennett, Michele Calton, Kathy Friedmann,  
Kristen Panou, Michelle Bairos, Tedde' Vaupel, Alisa Eldridge,  
Rebecca Harms, Nancee Davis, Joanna O'Brien, Monica Munroe,  
Amber Wethern, Audry Garza, Carrie Albert, Angie Casillas, Nikki  
Codromac, Shamiran Moshi, Tami Sigler, Alma Rojas, Meg Lambert,  
Cindy Davidson, Anthony Gomez, Stephanie Endsley-Bull, Angela  
Ashroff, Judy Frausto, Daneal Valouch, Luz Romero, Trinh Tran,  
Kevin Arrouzet, Gloria Jenness, John Vixie, Lynette Kayser, Juliet,  
McDaniel, Judy Rose, Tim Smart, Midge Baker, Margaret Lehr,  
Monica Aranda, Giovanni Romero, Tami Padilla, Della Espinoza,  
Jennifer Hoogerwerf, Simon Garcia, and about ten other people.

***Call to Order:*** The meeting was called to order at 5:20 p.m.

***Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:

- a. **PUBLIC EMPLOYEE EVALUATION**  
**Title: Superintendent's Evaluation**
- b. **PUBLIC EMPLOYEE EMPLOYMENT**  
**Title: Assistant Superintendents' Contracts**
- c. **CONFERENCE WITH LABOR NEGOTIATOR**  
**Title: Employee Organizations: All Groups**
- d. **CONFERENCE WITH LEGAL COUNSEL –**  
**ANTICIPATED LITIGATION**  
**Number of cases: Two (2)**

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## ADJOURN TO CLOSED SESSION Continued

- e. **STUDENT DISCIPLINE – CONSIDERATION OF CONTINUANCE AND TIMELINE WAIVER FOR RECOMMENDED DISCIPLINE FOR STUDENT CASE NO. 19**
- f. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 20**
- g. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 5**
- h. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 22**
- i. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 24**

### *Reconvene to Open Session:*

The meeting reconvened to Open Session at 7:09 p.m.

### *Board President Announcement:*

Mrs. Miyakawa advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. She also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

### *Report Out of Closed Session:*

Mrs. Miyakawa reported that direction was given to staff regarding all matters.

#### **5.a. LITIGATION: CLAIM 2016/2017 - #1**

The anticipated Litigation: Claim 2016/2017 - #1 was rejected with the following votes:

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### **5.b. LITIGATION: CLAIM 2016/2017 - #2**

The anticipated Litigation: Claim 2016/2017 - #2 was accepted with the following votes:

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### REPORT OUT OF CLOSED SESSION Continued

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### *Adoption of Agenda:*

The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, adopting the Agenda.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### *Pledge of Allegiance:*

Mrs. Miyakawa welcomed everyone to the meeting. Mrs. Katie Bennett, principal at C.F. Brown Elementary School introduced Bradley Files a fifth grader, who has been selected to lead the Pledge of Allegiance.

Bradley led the audience in the Pledge of Allegiance.

Mrs. Bennett, principal of C.F. Brown Elementary School shared that Bradley is a fifth grader in Mrs. Lambert's class. Bradley was selected because he displays leadership qualities inside and outside the classroom. Bradley is described as kind, thoughtful, and always willing to lend a hand. Mrs. Bennett shared that Bradley takes pride in the campus by assisting the custodian during his lunch time. As a valued member of C.F. Brown's safety patrol, he makes everyone's day at school bright and cheery.

Mrs. Miyakawa presented Bradley with a certificate for his accomplishment.

Mrs. Bennett and several students gave the Board of Trustees a presentation of the wonderful things happening at C.F. Brown Elementary. Mrs. Bennett shared an overview of anti-bullying practices, technology in the classroom, Making Sense of Science Grant, Student Leaders, the Boys & Girls Club partnership, Harvest Day events and many other exciting programs that take place at C.F. Brown Elementary.

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*Annual  
Reorganization:*

## **ANNUAL REORGANIZATION OF THE BOARD**

*President:*

### **a. ELECTION OF BOARD PRESIDENT - Education Code 35143**

The motion was made by Mr. Collins, seconded by Mrs. Lindsey, appointing Mrs. Zeek to serve as Board President for 2017.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Vice President:*

### **b. ELECTION OF VICE PRESIDENT - Education Code 35143**

The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, appointing Mrs. Lindsey to serve as Vice President for 2017.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Secretary:*

### **c. APPOINTMENT OF SUPERINTENDENT AS SECRETARY TO THE BOARD OF TRUSTEES - Education Code 35025**

The motion was made by Mrs. Lindsey, seconded by Mr. Rawe, appointing Debra M. Hendricks to serve as Secretary to the Board of Trustees for 2017.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*SIFA*

*Representative:*

### **d. APPOINTMENT OF BOARD REPRESENTATIVES TO THE SCHOOLS INFRASTRUCTURE FINANCING AGENCY**

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## REORGANIZATION OF THE BOARD Continued

The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, appointing Mr. Rawe and Mrs. Lindsey to serve as regular members on the SIFA Board.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

A separate motion was made by Mr. Rawe, seconded by Mrs. Lindsey, appointing Mrs. Miyakawa, Mrs. Zeek, and Mr. Collins to serve as alternate members on the SIFA Board for 2017.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Sylvan  
Educational  
Foundation  
Representative:*

### e. APPOINTMENT OF BOARD REPRESENTATIVE TO THE SYLVAN EDUCATIONAL FOUNDATION

The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, appointing Mr. Collins to serve as the Board's representative to the Sylvan Educational Foundation for 2017.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Authorized  
Agents:*

### f. APPOINTMENT OF AUTHORIZED AGENTS OF THE DISTRICT - Education Codes 42632;42633

The motion was made by Mr. Rawe, seconded by Mr. Collins, authorizing the following individuals be authorized agents for the District, to sign any and all orders on behalf of the District: Debra M. Hendricks, Superintendent, Yvonne Perez, Assistant Superintendent of Business Services, Cheryl Phan, Director of Fiscal Services, Mrs. Zeek, Board President, Mrs. Lindsey, Vice

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## REORGANIZATION OF THE BOARD Continued

President and Board Members Mr. Collins, Mrs. Miyakawa and Mr. Rawe.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

### *Student Discipline*

#### *Action Items:*

## STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the Continuance and Timeline Waiver for recommended discipline for Student Case 2016/2017 – AH#19.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

- b. The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 20.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

- c. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 5.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

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### STUDENT DISCIPLINE ACTION ITEMS Continued

- d. The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 22.

**AYES:** Collins, Miyakawa, Rawe, Zeek

**NOES:** Lindsey

**ABSENT:** None

**ABSTENTIONS:** None

- e. The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 24.

**AYES:** Collins, Miyakawa, Rawe, Zeek

**NOES:** Lindsey

**ABSENT:** None

**ABSTENTIONS:** None

### *Communications:*

### COMMUNICATIONS

#### *Written*

- a. None.

#### *Communications:*

#### *Public*

#### *Participation:*

- b. Tim Smart, community member and staff member, voiced his concerns with water waste in the Sylvan Union School District at Standiford Elementary School.

### INFORMATION AND DISCUSSION

#### *Supt's Update:*

- a. **Superintendent's Update – CSBA Annual Education Conference:**

Mrs. Hendricks recapped the sessions attended by the Governance Team at the CSBA Annual Education Conference. Mrs. Hendricks thanked the Board of Trustees for their participation and dedication at the conference.

#### *2017 Employees Making A Difference*

- b. **2017 Employees Making A Difference (EMAD) Recognition:**

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### INFORMATION AND DISCUSSION Continued

*(EMAD)*

**Recognition:**

Mrs. Peterson announced the nominees for 2017 Employees Making a Difference (EMAD): Judy Rose, Library Media Assistant, Simon Garcia, Head Custodian, Judy Frausto, Resource Paraprofessional, Tami Padilla, Staff Secretary, Noelle Tomlinson, Library Media Assistant, Jennifer Hoogerwerf, Office Manager, Alyssa Quevedo, Food Service, Kevin Arrouzet, Food Service Driver, Cindy Davidson, Library Media Assistant, and Della Espinosa, Bus Driver. EMAD nominees were thanked by the Board of Trustees for their hard work and dedication to our students.

**Facilities Update:**

**Board Questions:**

#### **c. Facilities Update – Board Questions:**

Mrs. Perez asked the Board if they had any questions. The Board of Trustees indicated the desire to continue placing a Facilities Update on future agendas for Board review.

**2016-2017  
Governance Goals  
and Executive  
Leadership  
Strategic Goals  
Update:**

#### **d. 2016-2017 Governance Goals and Executive Leadership Strategic Goals Update:**

Mrs. Hendricks gave the Board of Trustees a Fall Update on the Governance Goals and Strategic Goals. Mrs. Hendricks and staff will give the Board of Trustees an update in the Spring and at the end of the school year.

**Curriculum  
Update:  
Benchmark  
Report:**

#### **e. Curriculum Update: Benchmark Report:**

Mrs. Wharff shared the first trimester Language Arts and Mathematics Benchmark results for Sylvan Union School District for grades 1-8. Mrs. Wharff stated that we are on the right path to giving students the best benefit we can give them. Mrs. Wharff will present the second round of assessment results to the Board of Trustees in March.

**Action Items:**

### **ACTION ITEMS**

**Resolution  
2016/2017 - #14:  
Designation of  
Authorized Agents  
of the Sylvan**

- a.** The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, adopting Resolution 2016/2017 - #14: Designation of Authorized Agents of the Sylvan Union School District for 2017.

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### ACTION ITEMS Continued

*Union School  
District for 2017:*

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

*Resolution  
2016/2017 - #15:  
Religious Freedom  
Day:*

- b. The motion was made by Mr. Rawe, seconded by Mr. Collins, adopting Resolution 2016/2017 - #15 recognizing January 16, 2017, as Religious Freedom Day.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

*Approval of First  
Interim Budget  
Report and Budget  
Revisions:*

- c. The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the first interim budget report and budget revisions from the period of July 1, 2016 to October 31, 2016.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

*Ratification of the  
2016-2017 Master  
Agreement  
Amendment:*

- d. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the 2016-2017 Master Agreement Amendment with Stanislaus County Office of Education (SCOE), Learning to Teach Continuum for one (1) additional teacher participant.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

*Approval of Out of  
State Conference  
Attendance:*

- e. The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, approving the out of state travel for Raychel Cupit, Supervisor of Transportation to attend the 2017 Transporting Students with Disabilities & Preschoolers National Conference in Frisco, Texas during March 17-22, 2017.

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## ACTION ITEMS Continued

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approval of the Sunshine Proposal to California School Employees Association, Chapter #73 (CSEA) and Sylvan Educators Association (SEA):*

- f. The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the sunshine proposals to open bargaining for 2016-2017 with California School Employees Association, Chapter #73 (CSEA) and Sylvan Educators Association (SEA).

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approval of the Sunshine Proposal from Sylvan Educators Association (SEA):*

- g. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the sunshine proposal from Sylvan Educators Association (SEA) to open bargaining for the 2016-2017 with the District.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Public Participation: Public Speaker Card – Action Item g: Approval of the Sunshine Proposal from Sylvan Educators Association:*

**Public Participation/Speaker Card: Action Item g: Approval of the Sunshine Proposal from Sylvan Educators Association:**

Michele Calton, second Vice President and lead negotiator for Sylvan Educators Association (SEA), addressed concerns on behalf of SEA as SEA and Sylvan Union School District begin the process of bargaining for the 2016-2017 school year.

*Expenditure of Construction Funds:*

- h. The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the Expenditure of Construction Funds.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

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## ACTION ITEMS Continued

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**Consent Agenda:** **CONSENT AGENDA:** The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, approving the Consent Agenda.

- a. The Minutes from the November 15, 2016, Regular Board Meeting;
- b. The Ratification of the following Personnel Actions:

### Certificated

The employment of:

**Clarissa Stuart**, Rover Teacher for the District, effective November 14, 2016; **Oriana Badal**, School Psychologist at Stockard Coffee, effective December 1, 2016; **Trinidad Leon**, School Counselor at Ustach Middle School, effective December 1, 2016

### Classified

The employment of:

**Eddie Cortez**, Behavior Specialist Aide Rover, effective December 2, 2016; **Dianna Smith**, Behavior Specialist Aide Rover, effective December 1, 2016; **Vanessa Walsh-Egan**, Behavior Specialist Aide Rover, effective December 1, 2016; **Tamisha Williams**, Behavior Specialist Aide Rover, effective December 1, 2016; **Gina Earn**, Noon Duty Supervisor at Sylvan Elementary, effective December 1, 2016; **Bernadet Moushel**, Instructional Paraprofessional Learning Assistant at Savage Middle School, effective November 17, 2016

The change in assignment of:

**Lisa Burse**, Office Manager at Mary Ann Sanders Elementary to Office Manager at Ustach Middle School, effective January 1, 2017

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### CONSENT AGENDA Continued

The resignation of:

***Eduardo Panou***, Custodian at Somerset Middle School, effective December 6, 2016; ***Cynthia Cruz***, Noon Duty Supervisor at Stockard Coffee Elementary, effective December 2, 2016; ***Ana Shawgo***, Instructional Paraprofessional Learning Assistant at Orchard Elementary, effective December 16, 2016

#### ***Classified Substitutes***

*The employment of:*

***Deborah Jessee***, Clerical Substitute, effective November 30, 2016

- c. The ratification of checks as listed;
- d. Approval of the professional growth/conference attendance for Debra M. Hendricks, Superintendent;
- e. The approval of the listed donations:
  - The donation of \$10.00 from YourCause to Freedom Elementary School for school recognition and supplies.
  - The donation of a cricket machine and cartridges valued at \$130.00 from David and Jazmine Palomino to Orchard Elementary School.
  - The donation of \$100.00 from Smart & Final Charitable Foundation to Orchard Elementary School to be used towards attendance awards.
  - The donation of \$10.00 from YourCause to Stockard Coffee Elementary School for school recognition and supplies.
  - The donation of \$500.00 from Stanislaus Partners in Education to Somerset Middle School for refreshments at the Career Fair.
  - The donation of \$2,760.00 from Stanislaus County Office of Education to Somerset Middle School for Outdoor Education Scholarships.

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### CONSENT AGENDA Continued

- The donation of \$711.00 from 7-Eleven, Inc. to Somerset Middle School for PBIS.

TOTAL VALUE: \$ 4,221.00

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

### *Superintendent's Report:*

**SUPERINTENDENT'S REPORT:** Mrs. Hendricks shared the following information with the Board of Trustees:

- A reminder that Winter Break is December 19<sup>th</sup> through January 6<sup>th</sup> with school resuming on January 9, 2017.
- **SAVE THE DATE:** The annual Sylvan Educational Foundation Gourmet Breakfast and Kids Fun Run will be held February 25, 2017, in the Multipurpose Room of the Ustach Middle School from 8 a.m. – 11 a.m. More information to follow.
- The first Governance Team Visit for the 2016-2017 school year will be at Aspire University Charter School on Friday, January 13<sup>th</sup> at 1 p.m.

### *Board Reports:*

#### **BOARD REPORTS**

*Mr. Rawe* nothing to report.

*Mrs. Lindsey* shared that she was able to attend the Delegate Assembly and met with other delegates in the state of California. She anticipates a lot of changes with CSBA association and policies. Mrs. Lindsey also mentioned there will be a Legislative Action meeting in May.

*Mr. Collins* reminded everyone that the Sylvan Educational Foundation Gourmet Breakfast is everyone's favorite non-school school day and encouraged all to volunteer and attend on Saturday, February 25, 2017. He shared that he had a great time at the CSBA

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## BOARD REPORTS Continued

Education Conference. He learned a lot during the workshops and is looking forward to sharing the informational packets with staff.

*Mrs. Miyakawa* thanked staff on all the efforts and time to keep the Board of Trustees informed. She felt the updates from staff helped better prepare her for the CSBA Education Conference workshops. Mrs. Miyakawa wished everyone a wonderful holiday.

*Mrs. Zeek* nothing to report.

Mrs. Zeek thanked everyone for attending the meeting.

### *Future Agenda Items:*

#### FUTURE AGENDA ITEMS:

- Next Regular Board Meeting: January 10, 2017, at 7:00 P.M.

### *Final Adjournment:*

The meeting was adjourned by Board President Mrs. Zeek at at 8:37 p.m.

## WITNESS:

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Mrs. Lindsey, Vice President of the Board

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Date