

**MARTINEZ UNIFIED SCHOOL DISTRICT
MINUTES
OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION**

Martinez Unified School District – Board Room
921 Susana Street
Martinez, California 94553
December 12, 2016

Members Present:

Bobbi Horack
Jonathan T. Wright
John L. Fuller
Deidre Siguenza
Kathi McLaughlin

Administrative Staff Present:

CJ Cammack, Superintendent
Helen Rossi, Assistant Superintendent, Personnel
Services
Diane Deshler, Chief Business Official
Max Eissler, Chief Technology Officer
Audrey Lee, Director of Curriculum &
Educational Technology
Janelle Eyet, Director of Student Services

CALL TO ORDER

The meeting was called to order at 6:15 p.m. by President Siguenza.

PUBLIC COMMENTS – PRIOR TO CLOSED SESSION

There were no public comments prior to Closed Session.

ADJOURN TO CLOSED SESSION

1. Consideration of Student Expulsion, Pursuant to Education Code 48918 (c) (K-12)

RECONVENE FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION

President Siguenza reconvened the meeting at 6:35 p.m.

REPORT OUT: CLOSED SESSION

President Siguenza stated that, on motion of Member Horack, seconded by Member Fuller, the Board approved the expulsion of Student No. 2016-17-5 for two semesters as presented. (5-0 vote) Carried Unanimously.

PLEDGE OF ALLEGIANCE

Crystal Castaneda led the Pledge of Allegiance.

APPROVAL OF AGENDA

There were no changes to the agenda.

APPROVAL OF MINUTES

On motion of Member Wright, seconded by Member Horack, the Board approved the minutes from the Regular Meeting of November 28, 2016 as presented. The following vote was cast and motion carried:

Ayes: Fuller, Horack, Wright, Siguenza
Noes: None
Absent: None
Abstain: McLaughlin

Student Representative: Absent

CORRESPONDENCE

There was no correspondence this evening.

COMMENTS FROM STUDENT REPRESENTATIVE

Superintendent Cammack updated the Board on activities taking place in the District in Juliet's absence.

EMPLOYEE ORGANIZATION REPORTS

1. Martinez Education Association

Brenda Navarro – MEA president:

She commented on the great afternoon at the ribbon cutting for Vicente/Briones. She also added she hopes to see more ribbon cutting ceremonies when, hopefully, three elementary schools will be re-built. She also thanked Helen Rossi for working with staff regarding the time off needed for the memorial service for Claire Reidenbach.

2. California School Employees Association

There was no member from CSEA present this evening.

COMMENTS FROM PTA

There were no comments from PTA.

STAFF/BOARD COMMENTS/REPORTS

1. Agenda Online

Chief Technology Officer Max Eissler reminded the Board about the brief presentation last year regarding Agenda Online. He has looked into a few online programs and CSBA's Agenda Online has a free trial that he would like to begin with our January 9, 2017 meeting. He summarized a few of the advantages of using this particular program, including how it means the requirements of AB 2257 (searchable formats to be in place by 2019).

He added we are under no obligation to purchase this program, but the Board agreed to a brief training to be held at the special board meeting on December 19, 2016 (it would take about 20 to 30 minutes). The cost if we did purchase Agenda Online would be \$3,000 per year with a one-time \$500 implementation fee. We would also use the Drop Box as a backup if the internet was down for any reason.

2. Return Visit to Sister City in China

Principal of Las Juntas Elementary Crystal Castaneda and Gretchen Lammers shared a presentation with the Board about their visit to their sister school in China this past summer. It highlighted all the interactions with staff and students.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

On motion of Member Fuller, seconded by Member McLaughlin, the Board approved the Consent Calendar as presented. (5-0 vote) Carried Unanimously.

1. Retirement

Nita (Cathye) Stowe, Para Educator Health Attendant, 5.5 hours per day, District Office, effective December 7, 2016

2. Resignation

Crystal Floyd, Noon Duty Supervisor, John Swett Elementary, effective November 28, 2016

3. Employment of Classified Personnel

Richard Reeman, Para Educator C, 5.5 hours per day, Martinez Junior High School, effective November 28, 2016

4. Adjustments of Classified Personnel

Jose Raygoza, Custodian, 6 hours per day, increased to Custodian, 8 hours per day, District Office, effective January 9, 2017

5. Employment of Certificated Substitute Personnel

Kremena Karagyozyova, effective December 1, 2016

Rachelle Bowman, effective December 5, 2016

6. **Employment of Classified Substitute Personnel**

Uriel Herrera, effective November 28, 2016

Angela Trantham, effective December 1, 2016

Galadriel Tuason, effective December 1, 2016

Sandra Thurman Snyder, Noon Duty Supervisor, John Swett Elementary, effective November 30, 2016

7. **Approval of Extended (overnight) Field Trip** as presented in Exhibit A

8. **Ratification of Contracts** as presented in Exhibit B

-Scott Miles - Raoul Flaviano

-Edward M. Budesilich

9. **Warrant Registers** as presented in Exhibit Y

ITEMS FOR BOARD CONSIDERATION OR ACTION

1. Letter of Invitation to Sister School, Benxi Bilingual Elementary School in Benxi, China

Superintendent Cammack shared that the letter in the exhibit is needed for the Chinese Government Agency in order to get funding for the next sister school visit here. He invited Crystal Castaneda and Gretchen Lammers to come back to the podium to provide more details. They explained the process further and shared which individuals would be coming from their sister school for the visit. The Board agreed it was nice students were joining the group visit. They also agreed this item can return for action at the next meeting on the Consent Calendar.

2. First Interim Report

Diane Deshler went through her presentation which included information regarding:

- ✓ Budget Reporting cycle
- ✓ Budget Assumptions
- ✓ LCFF Targets
- ✓ Gap Funding
- ✓ General Funds Revenues and Expenditures
- ✓ Multi-year Projections (required by AB 1200 and AB 2756)
- ✓ Future One-time Monies
- ✓ Other Funds
- ✓ Challenges for the Future

Staff recommended the Board approve the 2016-17 First Interim Financial Report with a Positive Certification.

On motion of Member McLaughlin, seconded by Member Wright, the Board approved the 2016-17 First Interim Financial Report with a Positive Certification as presented. (5-0 Vote) Carried Unanimously.

3. Annual Developer Fee Report and Resolution No. 2017-17 of the Governing Board of Martinez Unified School District Regarding Accounting of Development Fees for 2014-15 Fiscal Year

Chief Business Official Diane Deshler reminded the Board this annual required resolution was brought for information at the November 28, 2016 meeting and is now being brought forth for adoption.

On motion of Member Fuller, seconded by Member Horack, the Board adopted Resolution No. 2017-17 of the Governing Board of Martinez Unified School District Regarding Accounting of Development Fees for 2014-15 Fiscal Year as presented. (5-0 vote) Carried Unanimously.

4. Annual Developer Fee Report and Resolution No. 2017-18 of the Governing Board of Martinez Unified School District Regarding Accounting of Development Fees for 2015-16 Fiscal Year

Chief Business Official Diane Deshler also brought this resolution for information at the November 28, 2016 meeting; it is for the 2015-16 school year.

On motion of Member McLaughlin, seconded by Member Horack, the Board adopted Resolution No. 2017-18 of the Governing Board of Martinez Unified School District Regarding Accounting of Development Fees for 2015-16 Fiscal Year as presented. (5-0 vote) Carried Unanimously.

5. Actuarial Study of Retiree Health Liabilities

CBO Diane Deshler reviewed a presentation regarding the Actuarial Study of Retiree Health Liabilities which covered:

- Background about the requirements of this study (required on a bi-annual basis)
- Assumptions and Methods
- Key Valuation Assumptions
- Valuation results as of 11/1/2016
- Looking forward:
 - Projections of retiree benefits costs/annually
 - CalPERS and CalSTRS periodically update their demographic tables (causes increases or decreases)
 - New GASB Accounting Standards (must be implemented in 2017-18 for the District)

This item will return for action at the next meeting.

6. Upgrading Board Room Sound System

Chief Technology Officer Max Eissler pointed out the multi-system failures we have experienced in the District's board room regarding the sound system which is almost 8 years old. The entire sound system needs to be replaced, and he has received a quote for a new system which includes wireless microphones, mixers and control panel (upgrades have modern capabilities and are multi-functional.)

This information was brought for information only this evening.

The Board discussed the very expensive price tag for this new system and pointed out their need to be conscious of the other needs in the District while recognizing the need to improve the sound in the board room that is used by many people.

The Board agreed they would like more options/vendors before they make any decision about this item.

Public Comments:

Brenda Navarro – MEA president:

She commented on receiving calls about the \$60,000 price of this new sound system. She and others do not support this and feels another solution needs to be found.

Max Eissler will bring back more options to the Board at a future meeting.

COMMENTS FROM THE SUPERINTENDENT, BOARD MEMBERS AND FUTURE AGENDA ITEMS

Superintendent Cammack:

- He thanked the Board members for attending the ribbon cutting today. He also thanked Helen Rossi and Audrey Lee for their help setting everything up. He also acknowledged the efforts of former Superintendent Rami Muth regarding the completion of the project; it was an exciting day for Vicente/Briones schools.
- DSA approved plans for Building K at the high school. The project is ready to move forward and staff is hoping it is ready by the beginning of the next school year. He thanked all staff for all their hard work put into this project.

President Siguenza:

- She commented on how great the ribbon cutting event was; it was great to see the many “teams of people” there that were there to see the finished product. She’s looking forward to the students going to school there.
- She acknowledged the recent Lakeshore/STEAM night at Las Juntas and the great relationships being built.
- She would like to have another board discussion regarding Fund 25 and Building K in early January.

Member McLaughlin:

- She thanked everyone for the new campus; she stated the kids deserve our support and reminded everyone about how many students have become successful and have gone to college who used to be a part of Vicente/ Briones. She also acknowledged Vicki Gordon, Rami Muth and Carol Adams for their efforts in getting this new campus.
- She asked that we adjourn the meeting in honor of the 36 victims of the Oakland Ghost Ship Fire.

Member Wright:

- He congratulated everyone who was involved in the ribbon-cutting ceremony and the new campus. He was happy to see everyone overjoyed.
- He also attended the STEAM night at LJE and had a great time.
- Especially because of his involvement in the art community, he agreed with Member McLaughlin about adjourning the meeting in honor of the 36 victims of the fire. He knows it was difficult for many people and it didn’t have to happen.
- He expressed his happiness about Building K at AHS.

ADJOURNMENT

The meeting adjourned at 7:57 p.m. in memory of 36 victims of “Ghost Ship” Oakland fire. The next regular meeting will be January 9, 2017. There will also be a Special Meeting on December 19, 2016 for the Annual Organization of the Board.

Signed _____
Clerk, Board of Education