

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
January 10, 2017**

MINUTES

Members Present: Mmes. Cynthia Lindsey, Jennifer Miyakawa, and Terriann Zeek.
Messrs. David Collins and George Rawe.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff,
Sharon Roddick, Didi Peterson, John Patten, Marti Reed, Cheryl
Phan, Laura Granger, Heidi Reyes, and Mitch Wood.

Audience Present: Travis Manley, Amber Wethern, Cash Harmon, Susan Harmon, Mary
Porter, Tommy Harmon, Henry Harmon, Audrey Harmon, Doreen
Becktold, Norma Kelm, Julie Burchell, Jill Aja-Yates, Gena Douds,
Jennifer Given, Mikki Hudson, Jennie Smith, Sally Parrott, Margaret
Lehr, Juliet McDaniel, Beth Rokatis, Lucy Wampler, Lisa Ferguson,
Tedde'Vaupel, Alisa Eldridge and about five other people.

Call to Order: The meeting was called to order at 5:51 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **PUBLIC EMPLOYEE EVALUATION**
Title: Superintendent's Evaluation
- b. **PUBLIC EMPLOYEE EMPLOYMENT**
Title: Assistant Superintendents' Contracts
- c. **CONFERENCE WITH LEGAL COUNSEL –**
ANTICIPATED LITIGATION
Number of Cases: One (1)
- d. **CONFERENCE WITH LEGAL COUNSEL – EXISTING**
LITIGATION
Number of Cases: One (1)
Case Name: Tillman
- e. **EXPULSION HEARING IN THE MATTER OF**
STUDENT: 2016/2017 – AH# 31

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ADJOURN TO CLOSED SESSION Continued

- f. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 29**
- g. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 19**
- h. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 26**

Reconvene to Open Session:

The meeting reconvened to Open Session at 7:11 p.m.

Board President Announcement:

Mrs. Zeek advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. She also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session:

Mrs. Zeek reported that direction was given to staff regarding all matters.

a. LITIGATION: CLAIM 2016/2017 - #3

The anticipated Litigation: Claim 2016/2017 - #3 was rejected with the following votes:

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

Adoption of Agenda:

The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, adopting the Agenda.

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

Pledge of Allegiance:

Mrs. Zeek welcomed everyone to the meeting. The school selected to be recognized at the Board meeting was Standiford Elementary School. Principal Amber Wethern and Assistant Principal Jennie Smith introduced Natalia Becerra and Tommy Harmon. Natalia and

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PLEDGE OF ALLEGIANCE Continued

Tommy are 5th grade students at Standiford that go above and beyond and possess the traits of remarkable Standiford leaders. Natalia and Tommy are proactive and outstanding safety patrol captains who take pride in their duties and train new members of the squad.

Natalia was recognized for having a 4.0 GPA and is described as a focus driven student that possess all 7 habits of The Leader in Me program. Natalia works hard to support the community and others on campus. Natalia always begins with the end in mind.

Tommy Harmon is in the GATE program in Mr. Smith's class. No matter what is thrown his way, Tommy knows how to put a positive spin on things. Tommy uses his happy and fun personality to make school fun for everyone. He is known for modeling the 7 habits inside and outside the classroom. Natalia and Tommy are perfect examples of what you would expect to see in Standiford leaders.

Natalia Becerra and Tommy Harmon led the audience in the pledge of allegiance.

Mrs. Zeek presented Natalia and Thomas with their certificates for their individual accomplishments.

Recognition Presentation:

Mrs. Wethern shared how students and staff began their journey this school year with the Leader in Me program to bring leadership to staff and students. Mrs. Wethern shared a video presentation that included music written by teacher Jesse Miller. Mrs. Wethern was excited to share that Mr. Miller's songs have become national hits throughout The Leader in Me community. Staff and students continue to learn songs and lyrics each month. Mrs. Wethern shared that everyone is embracing the 7 habits and are looking forward to building leaders on and off campus.

Student Discipline Action Items:

STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 31.

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STUDENT DISCIPLINE ACTION ITEMS Continued

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

- b.** The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 29.

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

- c.** The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 19.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: Lindsey

ABSENT: None

ABSTENTIONS: None

- d.** The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 26.

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

Communications: COMMUNICATIONS

Written

Communication:

- a.** Mrs. Hendricks shared the following information with the Board:

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COMMUNICATIONS Continued

- Stanislaus County Office of Education Letter: The Board of Trustees received one (1) letter from the Stanislaus County Office of County Clerk Lee Lundrigan regarding the impact of Elections Code § 14050-14057 on UDEL/Odd Year Elections.

Public

b. None

Participation:

Information and Discussion:

INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – Focus Groups:

Mrs. Hendricks reported that this is the second year of meeting with focus groups. The six different focus groups consist of administrators, classified staff, certificated staff and parent leaders. Each focus group gathers a minimum of three times a year. During meetings, ideas and feedback is provided which gives Mrs. Hendricks the opportunity to gather information and feedback from stakeholders on a regular basis.

Facilities Update:

b. Facilities Update – Board Questions:

Mrs. Perez shared information regarding the contingency on the Sylvan Reconstruction Project and provided recommendations to expend all available contingency funds in the amount of \$98,461 for additional improvements to Sylvan Elementary School. Mrs. Perez requested input and feedback on the recommended wish list presented by stakeholders and staff. Mrs. Perez will bring this matter back at the January 31, 2017, Board meeting for final discussion and direction by the Board of Trustees.

Action Items:

ACTION ITEMS

Resolution

2016/2017 - #16:

National School

Counseling Week:

- a. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, adopting Resolution 2016/2017 - #16: National School Counseling Week, recognizing February 6-10, 2017, as National Counseling Week.

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ACTION ITEMS Continued

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve
Employment
Agreement:
Assistant
Superintendent of
Business Services:*

- b. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the Employment Agreement with Yvonne Perez, to serve as the District's Assistant Superintendent of Business Services for the period commencing July 1, 2017, through June 30, 2018. The Employment Agreement states Mrs. Perez is at Step #7 on the Classified Management Salary Schedule with a compensation of \$143,328.00 yearly. Mrs. Perez shall also receive an annual stipend of \$2,077 for a Master's Degree.

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve
Employment
Agreement:
Assistant
Superintendent of
Curriculum and
Instruction:*

- c. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins approving the Employment Agreement with Laura Wharff, to serve as the District's Assistant Superintendent of Curriculum and Instruction for the period commencing July 1, 2017, through June 30, 2018. The Employment Agreement states Mrs. Wharff is at Step #7 on the Certificated Management Salary Schedule with a compensation of \$143,328.00 yearly. Mrs. Wharff shall also receive an annual stipend of \$2,077 for a Master's Degree.

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve
Employment
Agreement:
Assistant
Superintendent of*

- d. The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the Employment Agreement with Sharon Roddick, to serve as the District's Assistant Superintendent of Human Resources for the period commencing July 1, 2017, through June 30, 2018. The Employment Agreement states Mrs.

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ACTION ITEMS Continued

Human

Resources:

Roddick is at Step #7 on the Certificated Management Salary Schedule with a compensation of \$143,328.00 yearly. Mrs. Roddick shall also receive an annual stipend of \$2,077 for a Master's Degree.

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

Expenditure of Construction Funds:

- e. The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the Expenditure of Construction Funds.

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the Consent Agenda.

- a. The Minutes from the December 6, 2016, Regular Board Meeting;
- b. The Ratification of the following Personnel Actions:

Certificated

The employment of:

Kelly Burda, Speech Language Pathologist at C.F. Brown Elementary, effective January 9, 2017; **Stephanie Wallace**, Preformal Teacher at C.F. Brown Elementary, effective January 1, 2017; **LaTrise Nunnally**, Behavior Analyst for the District, effective January 1, 2017

The resignation of:

Rene Turpitt, SDC Mild/ Moderate Teacher at Mary Ann Sanders Elementary, effective January 20, 2017

Classified

The employment of:

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CONSENT AGENDA Continued

Luz Bonales, Staff Secretary II-Special Education at the District Office, effective May 9, 2016; **Jacob Dominguez**, Instructional Paraprofessional Learning Assistant at Mary Ann Sanders Elementary, effective December 6, 2016; **Sylvia Poyorena**, Noon Duty Supervisor at C.F. Brown Elementary, effective December 12, 2016; **Adam Watson**, Night Custodian at Somerset Middle School, effective December 6, 2016; **Tracy Kay**, Staff Secretary II at Somerset Middle School, effective December 12, 2016; **Vanessa Wells**, Licensed Vocational Nurse, effective January 9, 2017; **Tajhanae Reliford**, Noon Duty Supervisor at Dan Savage Middle School, effective January 9, 2017; **Trina Schmid**, Instructional Paraprofessional Learning Assistant at Sherwood Elementary, effective January 9, 2017

The promotion of:

Cristina Waid, Staff Secretary I at Mary Ann Sanders Elementary to Office Manager at Mary Ann Sanders Elementary, effective January 1, 2017

The resignation of:

Traci Hanson, Health Clerk at Ustach Middle School, effective January 24, 2017

- c. The ratification of checks as listed;
- d. Approval of the Williams Act Quarterly Report;
- e. Approval of Professional Growth/Conference Attendance for Debra M. Hendricks, Superintendent;
- f. Approval of Modesto Chamber of Commerce Membership for the period of January 1, 2017, to January 31, 2018.
- g. The approval of the listed donations:
 - The donation of \$850.00 in Scholastic Bucks from Crossroads PTA to Crossroads Elementary School for the purchase of new library books.

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CONSENT AGENDA Continued

- The donation of \$248.46 from Ryan Gutierrez to Crossroads Elementary School.
- The donation of \$200.00 from Leslie Kazas to Woodrow Elementary School for Mrs. Sanderson's and Mrs. Bergman's class.

TOTAL VALUE: \$1,298.46

AYES: Collins, Lindsey, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- The 2016-17 Employees Making a Difference Recognition Reception will be January 24th at 4:00 p.m. at the Martin Petersen Event Center.
- The first Governance Team Site Visit date has changed and will be on Friday, January 20, 2017, at Aspire University Charter School from 1:00 – 2:30 p.m.
- Reminder to Save the Date: The annual Sylvan Educational Foundation Gourmet Breakfast and Kids Fun Run will be held on February 25, 2017, in the Multipurpose Room at Ustach Middle School from 8:00-11:00 a.m.

Board Reports:

BOARD REPORTS

Mr. Rawe had nothing to report.

Mrs. Lindsey that she is still having a wonderful holiday and enjoying the rain.

Mr. Collins recognized and thanked the Assistant Superintendents who have agreed to extend their contract for 2017-2018. Mr. Collins expressed how pleased and extremely fortunate the Board of Trustees

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BOARD REPORTS Continued

are to have the Assistant Superintendents level of expertise and overall culture they bring to the district. Mr. Collins commended them for their continued service and dedication.

Mrs. Miyakawa had nothing to report.

Mrs. Zeek thanked everyone for the cards and their kindness of the passing of her mother on Christmas Eve. Mrs. Zeek also wanted to wish everyone a happy 2017.

Mrs. Zeek thanked everyone for attending the meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Budget Study Session: January 31, 2017, at 5:30 P.M.
- Next Regular Board Meeting: January 31, 2017, at 7:00 P.M.

Meeting Adjournment:

The meeting was adjourned by Board President Mrs. Zeek at 8:25 p.m.

Adjourn to Closed Session:

The meeting adjourned to Closed Session for the following:

a. PUBLIC EMPLOYEE EVALUATION Title: Superintendent's Evaluation

Reconvene to Open Session:

The meeting reconvened to Open Session at 9:06 p.m.

Report Out of Closed Session:

Mrs. Zeek reported that a subcommittee will meet with the Superintendent for the Superintendent's evaluation next week.

Final Adjournment:

The meeting was adjourned by Board President Mrs. Zeek at 9:06 p.m.

WITNESS:

Mrs. Lindsey, Vice President of the Board

Date