

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
February 21, 2017**

# MINUTES

***Members Present:*** Mmes. Cynthia Lindsey, Jennifer Miyakawa, and Terriann Zeek.  
Messrs. David Collins and George Rawe.

***Members Absent:*** None

***District Administration Present:*** Debra Hendricks, Velma Beck, Yvonne Perez, Sharon Roddick, Didi Peterson, Marti Reed, Cheryl Phan, Heidi Reyes, and Mitch Wood.

***Audience Present:*** Travis Manley, Amber Leonetti, Amber Wethern, Laurie Hulin, Angela Quinteros, Rebecca Harms, Sara Bradley, Ron Grim, Denise Meyer, Kathy Friedmann, Michelle Bairos, Nancee Davis, Tina Hollander, Donna Tigrett, Alissa Giva, Cory Simpson, Jill Aja-Yates, Jennifer Anderson, Mary Smyth, Byron Ulloa-Camacho, Michele Calton, Melanie Wiegand, Juliet McDaniel, Mike Stagnaro, Margaret Vega, Shaileni Leil, Teresa Rule, Annie Mollett, Nikki Codromac, Juan Zamora, Cyrilla Simpson, Irina Bazyuk, Alison Morrison, Kellie Peeler, Eric Pylman, Monike Teves, Val Nottbohm, Deirdre Blocher, Elsa Rios, Barbara miller, Brian Coates, Jennifer Andrade, Kaci Frenette, Rebecca Munguia, Arne Conrad and about five others.

***Call to Order:*** The meeting was called to order at 5:50 p.m.

***Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:

- a. **CONFERENCE WITH LEGAL COUNSEL –  
POTENTIAL LITIGATION  
Number of Cases: One (1)**
- b. **PUBLIC EMPLOYEE: NON-REELECTION OF  
CERTIFICATED EMPLOYEES**
- c. **CONFERENCE WITH LABOR NEGOTIATOR  
Title: Employee Organizations: All Groups**
- d. **PUBLIC EMPLOYEE EMPLOYMENT  
Title: Administrative Assignments**
- e. **CONFERENCE WITH LEGAL COUNSEL – EXISITING**

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## CLOSED SESSION Continued

### LITIGATION

Number of Cases: One (1)

Case Name: Tillman

- f. **EXPULSION HEARING IN THE MATTER OH  
STUDENT: 2016/2017 – AH# 37**
- g. **EXPULSION HEARING IN THE MATTER OH  
STUDENT: 2016/2017 – AH# 35**
- h. **EXPULSION HEARING IN THE MATTER OH  
STUDENT: 2016/2017 – AH# 36**

### *Reconvene to Open Session:*

The meeting reconvened to Open Session at 7:06 p.m.

### *Board President Announcement:*

Mrs. Zeek advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. She also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

### *Report Out of Closed Session:*

Mrs. Zeek reported that direction was given to staff regarding all matters.

### *Adoption of Agenda:*

The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, adopting the Agenda.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

### *Pledge of Allegiance:*

Mrs. Zeek welcomed everyone to the meeting. Mrs. Laurie Hulin, principal at Stockard Coffee Elementary School introduced Byron Ulloa-Camacho a 5<sup>th</sup> grader, who has been selected to lead the Pledge of Allegiance.

Byron led the audience in the Pledge of Allegiance.

Mrs. Hulin shared that Byron is known on campus as a true example of a Stockard Coffee superstar.

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### PLEDGE OF ALLEGIANCE Continued

Mrs. Hulin continued to share that he was selected because he is a student that excels academically, speaks two languages fluently, assists before and after school as a safety patrol member, and is a student leader who enjoys giving the school announcements in the morning. Byron has a passion for math, science, and art and enjoys playing the violin. His goal is to become a Veterinarian like his Uncle. Byron does an amazing job of keeping Superstars informed and is a true leader.

Mrs. Zeek presented Byron with a certificate for his accomplishment.

#### *Recognition Presentation:*

The school selected to be recognized at tonight's Board Meeting was Stockard Coffee Elementary School. Mrs. Laurie Hulin introduced Tina Hollander who spoke on behalf of teacher leaders and shared how their experience at the PLC Conference has impacted instructional rounds, growth goals, and sharpened their teaching saw as they continue to move forward to improve student achievement. Mrs. Hollander expressed the importance of collaboration among teachers to continue to improve the success of each student. Mrs. Angela Quinteros shared how staff has been working on professional growth binders to help track their own learning progress. Mrs. Hulin also introduced Denise Meyer and Juan Zamora. Mrs. Meyer and Mr. Zamora shared a video that illustrated how students have been actively taking on leadership roles on campus. Stockard Coffee superstars and staff have many wonderful programs in place to increase learning opportunities for all.

#### *Student Discipline Action Items:*

### STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 37.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

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### STUDENT DISCIPLINE ACTION ITEMS Continued

- b.** The motion was made by Mrs. Lindsey, seconded by Mr. Collins, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 35.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

- c.** The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 36.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

### *Communications:* COMMUNICATIONS

#### *Written*

#### *Communication:*

- a.** Mrs. Hendricks shared the following information with the Board:
- Provided the Board of Trustees with the 2016 Board Policy Update binder for review before the second reading scheduled for the March 7, 2017, Regular Board meeting and the final adoption at the March 21, 2017, Regular Board Meeting. The Board of Trustees agreed to review the policy binder in two segments. The first segment will be pages 1-224. The second reading for the first section is scheduled for March 7, 2017, and final adoption on March 21, 2017. The second section, pages 225-554, will be brought back for review at the April 11, 2017, Board meeting.

#### *Public*

#### *Participation:*

- b.** None

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### INFORMATION AND DISCUSSION

#### *Supt's Update:*

#### **a. Superintendent's Update – Superintendents' Symposium:**

Mrs. Hendricks shared that Laura Wharff, Laura Granger, and John Patten are not present this evening because they are attending the Curriculum and Instruction Conference.

Mrs. Hendricks thanked the Board of Trustees for allowing her to attend the Superintendents' Symposium earlier this month. Mrs. Hendricks attended many sessions and found three sessions in particular that will be shared with staff. Mrs. Hendricks will share information received regarding Law and ADA compliance on our websites, safe guarding data for students and personnel, and the San Bernardino 2015 terrorist attack information to evaluate the district's safety plans and procedures. During the final day, Mrs. Hendricks was able to hear from Carol Dweck the Author of Mindset.

#### *Impact of Election Code (EC) §14050-14057 on UDEL/Odd Year Elections:*

#### **b. Impact of Election Code (EC) § 14050-14057 on UDEL/Odd Year Elections:**

Mrs. Hendricks shared that she spoke with Lee Lundrigan and informed the Board of Trustees that we are not in a state of rush to currently change the elections years to even years, but will need to have a plan in place before 2018. If we do not plan to move the 2017 election, we can take action later this year to shift elections to even years to comply with Senate Bill 415. Mrs. Hendricks will bring this back for further discussion at a future Board meeting. As of right now, we can go forth with the 2017 election and have a plan in place by January 1, 2018 for elections for the district.

#### *Teacher of the Year Recognition:*

#### **c. Teacher of the Year Recognition**

Didi Peterson, Director of Human Resources, introduced and recognized the educator and Teacher of the Year nominees: Alissa Giva, Amber Leonetti, Jill Aja-Yates, Cory Simpson, and Jennifer Anderson. The Teacher of the Year award is designed to pay special tribute to outstanding TK-12<sup>th</sup> teachers in Stanislaus County.

Board President Zeek presented each nominee with their certificate.

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### INFORMATION AND DISCUSSION Continued

*Annual Review:  
BP/AR 5117 –  
Interdistrict  
Attendance*

**d. Annual Review: BP/AR 5117 – Interdistrict Attendance:**

Mrs. Heidi Reyes presented information for the annual review of the BP/AR 5117.1 regarding Interdistrict Attendance.

*Annual Review:  
BP/AR 5116.1 –  
Intradistrict Open  
Enrollment:*

**e. Annual Review: BP/AR 5116.1 – Intradistrict Open Enrollment:**

Mrs. Reyes provided information for the annual review of the BP/AR 5116.1 regarding Intradistrict Open Enrollment. Mrs. Reyes shared that BP/AR 5116.1 is part of the policy update packet received for the review. Mrs. Reyes stated that review of BP/AR 5116.1 is necessary due to the fact we no longer have program improvement schools.

*Annual Review:  
BP/AR 6145 –  
Extracurricular  
and Co-curricular  
Activities*

**f. Annual Review: BP/AR 6145 – Extracurricular and Co-curricular Activities:**

Mrs. Reyes presented information for the annual review of the BP/AR 6145 regarding Extracurricular and Co-Curricular Activities.

*Facilities Update:  
Board Questions*

**g. Facilities Update: Board Questions**

Mrs. Perez presented information regarding the fire alarm system at Orchard Elementary School and asked the Board for direction whether to proceed with redesigning and replacing the fire alarm system.

After discussion by the Board of Trustees and staff, it was determined to postpone the redesign and replacement of the fire alarm system at Orchard Elementary School at this time.

*LCAP Update:*

**h. LCAP Update:**

Mrs. Reed presented data on the California Dashboard and its impact on the Local Control Accountability Plan (LCAP) development. Mrs. Reed shared the LCAP metrics for the district.

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### *Action Items:*

### **ACTION ITEMS**

#### ***Approval CSBA Delegate Assembly Election:***

- a. The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, approving the 2017 CSBA Delegate Assembly Election Ballot; electing Mrs. Cynthia Lindsey as the write-in candidate to serve two-year terms beginning April 1, 2017 – March 31, 2019 for Stanislaus County Subregion 8-C.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### ***Approval of the 2017-2018 School Year Calendar:***

- b. The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving to table the approval of the 2017-2018 School Year Calendar to allow retrieval of data and more information on the impact the 2017 Spring Break had on the attendance for the district.

**AYES:** Collins, Miyakawa, Rawe, Zeek

**NOES:** Lindsey

**ABSENT:** None

**ABSTENTIONS:** None

#### ***Approval of Change Order No. 2 with Boyer Construction for the Sylvan Reconstruction Project:***

- c. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving Change Order No. 2 with Boyer Construction for the Sylvan Reconstruction Project.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### ***Approval of the purchase of two (2) Utility Type Trucks for the Maintenance Department:***

- d. The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the purchase of two (2) used utility trucks for the Maintenance Department.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

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### ACTION ITEMS Continued

*Approval of the  
MOU with Sylvan  
Educators  
Association  
(SEA):*

- e. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the Memorandum of Understanding (MOU) with Sylvan Educators Association (SEA).

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Adopt Resolution  
2016/2017 - #17:  
Recognition of  
School  
Nurses/Health  
Services:*

- f. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, adopting Resolution 2016/2017 - #17: Recognition of School Nurses/Health Services.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Expenditure of  
Construction  
Funds:*

- g. The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the Expenditure of Construction Funds.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Consent Agenda:*

**CONSENT AGENDA:** The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, approving the Consent Agenda.

- a. The minutes from the January 31, 2017, Special Board Meeting and the January 31, 2017, Regular Board Meeting;

- b. The ratification of the following Personnel Actions:

### Certificated

The employment of:

*Alyssa Pimentel*, K-6 Teacher for the 2017-2018 school year;

*Kristen Chand*, K-6 Teacher for the 2017-2018 school year;

*Erika Medina*, K-6 Teacher for the 2017-2018 school year;

*Ambrosia Lobo*, K-6 Teacher for the 2017-2018 school year;



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### CONSENT AGENDA Continued

*Bianca Colindres*, K-6 Teacher for the 2017-2018 school year; *Else Saia*, K-6 Teacher for the 2017-2018 school year; *Stacey Bertolotti*, K-6 Teacher for the 2017-2018 school year; *Rocio Saldana*, K-6 Teacher for the 2017-2018 school year; *Trisha Rascon*, K-6 Teacher for the 2017-2018 school year; *Lia Baxter*, K-6 Teacher for the 2017-2018 school year; *Karla Gonzales*, K-6 Teacher for the 2017-2018 school year; *Raevin Burgess*, K-6 Teacher for the 2017-2018 school year; *Jessica Gormley*, K-6 Teacher for the 2017-2018 school year; *Ernesto Hinojosa*, K-6 Teacher for the 2017-2018 school year; *Mary Yang*, K-6 Teacher for the 2017-2018 school year; *Stephenie Swickard*, K-6 Teacher for the 2017-2018 school year; *Bethany Bryant*, K-6 Teacher for the 2017-2018 school year; *Melissa Stout*, K-6 Teacher for the 2017-2018 school year; *Susana Godinez*, K-6 Teacher for the 2017-18 school year; *Paris Andrew*, K-6 Teacher for the 2017-2018 school year; *Kayla Aghassi*, K-6 Teacher for the 2017-2018 school year; *Abigail Carter*, K-6 Teacher for the 2017-2018 school year; *Sean Patten*, K-6 Teacher for the 2017-2018 school year; *Kathleen Guinnane*, K-6 Teacher for the 2017-2018 school year

The resignation of:

*Amber Gay*, 1st Grade Teacher at Sylvan Elementary, effective May 26, 2017; *Susanne Tyler*, 4th Grade Teacher at C.F. Brown Elementary, effective May 26, 2017; *Mary Matoza*, 3rd Grade Teacher at C.F. Brown Elementary, effective May 26, 2017

The retirement of:

*Darlene Pierson*, SDC Moderate/Severe Teacher at Sherwood Elementary, effective May 26, 2017; *Deborah Luis*, 1st Grade Teacher at Orchard Elementary, effective May 26, 2017

### Classified

The employment of:

*Jessica Quezada*, Behavior Specialist Aide at C.F. Brown Elementary, effective February 1, 2017; *Natalie Jensen*, Noon Duty Supervisor at Stockard Coffee Elementary, effective February 9, 2017

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### CONSENT AGENDA Continued

The change in assignment of:

**Colleen Sellars**, Instructional Paraprofessional Resource at Somerset Middle School to Staff Secretary I at Freedom Elementary, effective February 6, 2017

The change of hours:

**Juan Munguia**, Custodian Rover in Maintenance & Operations, from 7 hours to 8 hours.

The resignation of:

**Clayton Hagemann**, Grounds Person for Maintenance & Operations, effective March 2, 2017; **Elese Saia**, Instructional Paraprofessional Learning Assistant at Crossroads Elementary, effective May 26, 2017; **Katherine Allen**, Bus Driver for Transportation, effective February 14, 2017

- c. The ratification of checks as listed;
- d. The ratification of the 2017-2018 Portrait Agreement with Shoob Photography for Standiford Elementary School;
- e. The approval of the listed donation:
  - The donation of gloves for Safety Patrol valued at \$60.00 from Zachary Andersen to Crossroads Elementary School for Safety Patrol members during cold days.
  - The donation of \$10.00 from YourCause Corporate Employee Giving Programs to Freedom Elementary School for school recognition and supplies.
  - The donation of \$3,360.00 from Freedom PTA to Freedom Elementary for the drinking fountain installation.
  - The donation of \$20.00 from YourCause Corporate Employee Giving Programs to Stockard Coffee Elementary School for school recognition and supplies.

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### CONSENT AGENDA Continued

TOTAL VALUE: \$3,450.00

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### *Superintendent's Report:*

**SUPERINTENDENT'S REPORT:** Mrs. Hendricks shared the following information with the Board of Trustees:

- The next Governance Team Site Visit for this school year is scheduled for Thursday, March 2, 2017, 7:40 AM at Crossroads Elementary School.
- The 12<sup>th</sup> Annual Every Student Succeeding Breakfast will be held on March 7, 2017, 7-8 AM at the Petersen Center. Tickets are \$15.

#### *Board Reports:*

### BOARD REPORTS

*Mr. Rawe* nothing to report.

*Mrs. Lindsey* nothing to report.

*Mr. Collins* shared that this Saturday, February 25<sup>th</sup> is the Annual GOURMET Sylvan Educational Foundation Breakfast at Ustach Middle School. All the funds from the event are stay in the District to benefit students. The event will be a fantastic day you don't want to miss! Mr. Collins thanked all individuals that make this event possible and Savemart for their donations.

*Mrs. Miyakawa* shared her positive experience during the Ustach Governance Team Site Visit. Mrs. Miyakawa truly enjoyed her time at Ustach observing students in their element as they learn in the 20<sup>th</sup> century. Mrs. Miyakawa also thanked staff that have worked diligently to assist during storm recovery and repair.

*Mrs. Zeek* shared how much she enjoyed sitting through an entire lesson of ELA and Math at the Ustach Middle School Governance Team Site Visit. Mrs. Zeek loved the positive spirit at Ustach and

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### BOARD REPORTS Continued

commended students and staff. Mrs. Zeek shared she will be at the Annual SEF Gourmet Breakfast cooking omelets and is looking forward to the event.

Mrs. Zeek thanked everyone for attending the meeting.

#### *Future Agenda Items:*

#### **FUTURE AGENDA ITEMS:**

- Governance Team Site Visitation: March 2, 2017, at 7:40 A.M. at Crossroads Elementary School
- Next Regular Board Meeting: March 7, 2017, at 7:00 P.M.

#### *Final Adjournment:*

The meeting was adjourned by Board President Mrs. Zeek at 8:58 p.m.

### WITNESS:

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Mrs. Lindsey, Vice President of the Board

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Date