



January 31, 2017

Sharon Roddick
Assistant Superintendent of Human Resources
Sylvan Union School District
605 Sylvan Avenue
Modesto, CA, 95354

Dear Sharon Roddick:

Congratulations! On behalf of ACSA Region VII, President Jeff Santos, and the Awards Committee, we are pleased to inform you that you have been selected as the **Region VII 2017 Human Resources Administrator of the Year**. We look forward to honoring you and recognizing your achievements when we make the formal announcements during our annual spring conference, scheduled for May 5 – May 7, 2017 at the Lake Tahoe Resort in South Lake Tahoe.

Region VII Administrator of the Year Awards will be presented during the Presidents' Reception beginning at 6:30 pm on Friday, May 5, 2017. Honorees and one guest are invited to attend a pre-ceremony reception at 5:30 pm that same evening. You will be assigned a "buddy" who will contact you soon and arrange to escort you and your guest to the pre-reception. Photographs will be taken during the pre-ceremony reception, so it is important that you plan to attend this portion of the evening. ACSA Region 7 will host you and one guest for dinner immediately following the pre-ceremony reception.

This year's conference theme, "Lead, Aspire, Achieve" will celebrate the daily excellence of educational leaders and offer strategies and best practices for the many challenges we encounter every day. We hope you will be able to join us for this outstanding professional development opportunity and also give us the opportunity to honor you for your admirable leadership in public education. Registration will be online: <https://www.regonline.com/ACSA7inspire>. We've included the conference brochure which includes all the details for registration. There is a special room rate if hotel reservations are booked by April 4, 2017.

The name on your award will be printed as you see addressed on this letter. If you would like your name to appear differently, please send an email to Mary Lomax at Lomax.M@monet.k12.ca.us, showing how you would like it to appear.

A photographer from Shoob Photography will be contacting you soon to take your picture to be used at the awards ceremony. Please send Nora Hana at nhana@sjcoe.net five or six digital pictures that represent your professional life, personal life, or a combination of both before March 31st.

If you have any questions about the award or the award ceremony, please contact Kim Ott at kott@sjcoe.net or 468-4813.

Sincerely,
Kim Ott, Region VII Awards Committee Chair