

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
March 7, 2017**

MINUTES

Members Present: Mmes. Jennifer Miyakawa and Terriann Zeek.
Messrs. David Collins and George Rawe.

Members Absent: Mmes. Cynthia Lindsey

District Administration Present: Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff, Sharon Roddick, Didi Peterson, John Patten, Cheryl Phan, Laura Granger, Heidi Reyes, and Mitch Wood.

Audience Present: Michael Stagnaro, Gary Miller, Kathy Friedmann, Michele Calton, Brandon Melconian, Donna Tigrett, Shaileni Lal, Claudia Vargas, Lourdes Crawford, Cheryl Martins, Paige Martins, Kristen Panou, Sophal Nuon, Steve Vrech, Camden Crech, Stacia Brech, Heather Ogden, Sara Bradley, Trina Leon, Cory Simpson, Cyrilla Simpson, Tina Hansen, Eric Hansen, Vanessa Shuping, Charlene West, Gary Granger, Kaci Frenette, Audry Garza, Angie Thompson, Monika Teves, Heather Griffin, Melanie Dean, Debbie Moniz and about ten others.

Call to Order: The meeting was called to order at 5:49 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Number of Cases: One (1)
Case Name: Tillman
- b. **PUBLIC EMPLOYEE: NON-REELECTION OF CERTIFICATED EMPLOYEES**
- c. **CONFERENCE WITH LABOR NEGOTIATOR**
Title: Employee Organizations: All Groups
- d. **PUBLIC EMPLOYEE EMPLOYMENT**
Title: Administrative Assignments
- e. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2016/2017 – AH# 39**

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ADJOURN TO CLOSED SESSION Continued

- f. **EXPULSION HEARING IN THE MATTER OH STUDENT:
2016/2017 – AH# 41**
- g. **EXPULSION HEARING IN THE MATTER OH STUDENT:
2016/2017 – AH# 42**
- h. **EXPULSION HEARING IN THE MATTER OH STUDENT:
2016/2017 – AH# 44**

Reconvene to Open Session:

The meeting reconvened to Open Session at 7:03 p.m.

Board President Announcement:

Mrs. Zeek advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. She also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session:

Mrs. Zeek reported that direction was given to staff regarding all matters.

Adoption of Agenda:

The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, adopting the Agenda.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Pledge of Allegiance:

Mrs. Zeek welcomed everyone to the meeting. Mr. Michael Stagnaro, principal at Savage Middle School introduced Matthew Manlulu a 6th grader, who has been selected to lead the Pledge of Allegiance.

Matthew led the audience in the Pledge of Allegiance.

Mr. Stagnaro shared that Matthew was selected because he is an exceptional role model to his peers every day. Matthew is a student who looks forward to attending school each day and his ambition is an inspiration to all.

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PLEDGE OF ALLEGIANCE Continued

Mrs. Zeek presented Matthew with a certificate for his accomplishment.

Recognition Presentation:

The school selected to be recognized at tonight's Board meeting was Daniel J. Savage Middle School. Mr. Stagnaro introduced Kathy Friedmann and three eighth grade students. Shauna Reyes, Paige Martins, and Gave Tsukamoto are Where Everyone Belongs (WEB) peer mentors. Each student provided an insight on the WEB Program at Savage Middle School and described how it has built a great culture on campus and has impacted themselves and their peers. The program was created to help ease the transition for sixth grade students entering middle school. The students thanked Mrs. Friedmann for her leadership and creating a successful program that benefits all students.

Student Discipline Action Items:

STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 39.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

- b. The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 41.

AYES: Collins, Rawe, Zeek

NOES: None

ABSENT: Lindsey, Miyakawa

ABSTENTIONS: None

Board Member Miyakawa recused herself from the Board meeting on action this item due to a conflict of interest and left the board room at 7:18 p.m.

Board Member Miyakawa re-entered the Board meeting at 7:18 p.m.

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STUDENT DISCIPLINE ACTION ITEMS Continued

- c. The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 42.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

- d. The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2016/2017 – AH # 44.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Communications: COMMUNICATIONS

Written

Communication:

- a. Mrs. Hendricks shared the following information with the Board:
- Stanislaus County Office of Education Letter: results of District's First Interim Report for fiscal year 2016-2017. Mrs. Hendricks stated that the district received a positive certification, but need to continue to monitor funds because we are in deficit spending for 2016-17, estimated at 1.4 million. Our projected fund balance after the 2016-17 year is 16.66% of the budgeted total expenditures and transfers out.

Public

Participation:

- b. Mrs. Audry Garza, Chariman of the Sylvan Educational Foundation thanked everyone who volunteered, participated, and attended the Annual SEF Gourmet Breakfast and Kids Fun Run. Mrs. Garza also thanked Anil Halappa and Velma Beck for all their hard work to make this event a huge success. Mrs. Garza shared that SEF provides mini-grants to educators in the district, 3rd grade dance classes, and Blackboard Connect all call system through their Fireworks fundraiser. Mrs. Garza invited all to attend the monthly SEF meetings on the second Tuesday of each month at the Sylvan Union School District office from 6-7 p.m.

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INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – The Breakthrough Coach:

Mrs. Hendricks thanked the Board of Trustees for allowing her the opportunity to attend The Breakthrough Coach with Velma Beck, two site principals, and their office managers. Mrs. Hendricks stated that The Breakthrough Coach reinforces the importance of site leaders at school and their influence on campus and in the classroom. Mrs. Hendricks is looking into the opportunity to have The Breakthrough Coach come to the district to train administrators, office managers, and surrounding districts who would be interested in this wonderful opportunity.

Stanislaus Youth Teens Run

Modesto Program:

b. Stanislaus Youth Teens Run Modesto Program:

Mrs. Dean, Teacher at Ustach Middle School shared information on the Teens Run Program currently at Ustach Middle School. The team of nine students, grades six through eight, have been committed and have trained the past six months for the Modesto Half or Full-Marathon on March 19, 2017, in downtown Modesto. The nine students, Mrs. Dean, Mrs. Yvette Hall and parent mentors have participated in weekly Saturday morning runs and the Kaiser San Francisco Half-Marathon. Mrs. Dean invited the Board of Trustees to cheer on their group at the Modesto Marathon on March 19.

LCAP Update:

c. LCAP Update:

Mrs. Reed was not present at the Board meeting, but was able to provide a video on the District's Local Control Accountability Plan (LCAP) Spring Update. Her presentation focused on areas of the LCAP such as family involvement, school counselors, counselor caseloads, professional learning, Response to Intervention (RTI) and the use of technology. Mrs. Reed shared that there are many positive things happening at the district and is looking forward to providing more information as more data becomes available in upcoming weeks.

Budget Update:

d. Budget Update:

Mrs. Perez discussed the format and dynamics of the new Multi-Year Projection Assumptions Report and requested feedback from the Board of Trustees on the new format.

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INFORMATION AND DISCUSSION Continued

Facilities Update: e. **Facilities Update – Board Questions:**

Mrs. Perez asked the Board if they had any questions. No questions were asked.

Second Reading: f. **Second Reading: Board Policy Updates from 2016:**
Board Policy
Updates from
2016:

Mrs. Hendricks presented a second reading of the board policy updates from 2016 (pages 1-224) in the policy binder issued at the “preview/first reading” at the February 21, 2017, Board meeting. Mrs. Hendricks indicated the final reading and anticipated adoption of these policies will take place at the March 21, 2017, Board meeting.

Mrs. Hendricks asked the Board if they had any questions. No questions were asked.

Action Items: **ACTION ITEMS**

***Approve SKW &
Associates
proposal
amendment for
additional
architectural
services for the
Sylvan
Reconstruction
Project:***

- a. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the amendment for additional architectural services and fees in the amount of \$5,800 to design additional scope of work for the Sylvan Reconstruction Project.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Approval of the
2016-2017 Second
Interim Budget
Report:***

- b. The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the 2016-2017 Second Interim Budget Report.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Approval of the
2016-2017 Budget
Revisions:***

- c. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the 2016-2017 Budget Revisions.

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ACTION ITEMS Continued

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Approval of the
2016-2017 Fiscal
Year Audit
Services:***

- d.** The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the contract with Christy White Associates to perform the 2016-2017 Fiscal Audit and the 2016-2017 Measure A Bond Performance Audit.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Approval of the
Stanislaus
Partners In
Education (SPIE)
Membership
Renewal:***

- e.** The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the membership renewal with Stanislaus Partners In Education (SPIE) for the 2017-2018 school year.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Approval of
School Facilities
Consultant
agreement with
Williams &
Associates:***

- f.** The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the of School Facilities Consultant agreement with Williams & Associates.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Adopting
Resolution
2016/2017 - #18
recognizing March
2017 as Arts
Education Month:***

- g.** The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, adopting Resolution 2016/2017 - #18 recognizing March 2017 as Arts Education Month.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

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ACTION ITEMS Continued

ABSTENTIONS: None

Expenditure of Construction Funds:

- h.** The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the Expenditure of Construction Funds.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the Consent Agenda.

- a.** The Minutes from the February 21, 2017, Regular Board Meeting;

- b.** The Ratification of the following Personnel Actions:

The employment of:

Certificated:

Certificated resignation - 7

Certificated retirement - 3

Certificated non-reelection – 2

Classified:

Classified resignation – 1 (Behavior Specialist Aide)

Classified revision to resignation date – 1 (Grounds Person for Maintenance & Operations)

- c.** The ratification of checks as listed;
- d.** The approval of the Annual 2016-17 School Safety Plans;
- e.** The approval of the Annual Consolidated Application – Winter 2014;
- e.** The approval of the listed donation:
- The donation of \$139.00 from Lifetouch National School Studios to Standiord Elementary School.

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CONSENT AGENDA Continued

- The donation of \$180.00 from Standiford PTSA to Standiford Elementary School for the 5th grade classroom visits by Great Valley Museum.
- The donation of patriotic wristbands and sentence strips in the value of \$614.13 from Hands on Educational Supply to Standiford Elementary for teacher and students.

TOTAL VALUE: \$933.13

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- The final Governance Team Site Visit for this school year is scheduled for Thursday, May 4, 2017, at 7:45 AM at C.F. Brown Elementary.
- The Annual Spring Trustees Dinner is slated for Wednesday, April 26 at the Petersen Event Center. Please contact Velma Beck if you would like to attend.

Board Reports:

BOARD REPORTS

Mr. Rawe expressed how much he enjoyed volunteering at the Annual Sylvan Educational Foundation Breakfast and Kids Fun Run. Mr. Rawe also shared that he attended the Every Student Succeeding breakfast at the Petersen Event Center for the first time and was moved by the stories of the students.

Mrs. Lindsey was absent.

Mr. Collins concurred with fellow Board members regarding the Sylvan Educational Foundation. He thanked staff and families for their support on making this annual event such a huge success.

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BOARD REPORTS Continued

Mrs. Miyakawa shared that she enjoyed the Governance Team Site visits to Savage Middle School and Crossroads Elementary, participating in the Reading Across America events, and the Choir concert at Ustach Middle School. She stated the Enoch High School students collaborated with other school sites and enjoyed the closing number that included every student in the performance.

Mrs. Zeek concurred with Mr. Rawe regarding the Sylvan Educational Foundation Breakfast. Mrs. Zeek also thanked the community for their support. She truly enjoyed reading to two combined second grade classes at the Read Across America event at Crossroads Elementary. She commended the students for being so well behaved and attentive during her visit. Mrs. Zeek also attended the CTA Dinner with Mrs. Miyakawa and enjoyed visiting with others from surrounding districts.

Mrs. Zeek thanked everyone for attending the meeting.

Appointment of Acting Vice President:

The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, appointing Mr. Collins as Vice President in the absence of Mrs. Lindsey at tonight's Board Meeting.

AYES: Collins, Miyakawa, Rawe, Zeek

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Budget Study Session: March 21, 2017, at 5:00 P.M.
- Next Regular Board Meeting: March 21, 2017, at 7:00 P.M.
- Spring Board Retreat: May 23, 2017, at (TBD)

Final Adjournment:

The meeting was adjourned by Board President Mrs. Zeek at 8:24 p.m.

WITNESS:

Mrs. Lindsey, Vice President of the Board

Date