

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

February 15, 2017

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Dan Jeffries on February 15, 2017, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Dan Jeffries, Kaitzer Puglia, Brent Kuszyk, and Ellen Multari. David Sagal was not present.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the four Governing Board Members, Superintendent Wendy Sinnette, Assistant Superintendent Anais Wenn, Chief Business & Operations Officer Mark Evans, Assistant Superintendent Jeff Davis and Chief Technology Officer Jamie Lewsadder. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. Dan Jeffries, President;
Mrs. Kaitzer Puglia, Vice President;
Mr. Brent Kuszyk, Clerk;
Mrs. Ellen Multari, Member.

OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS

None.

REPORT OUT OF CLOSED SESSION

Mr. Jeffries stated there was nothing to report out of Closed Session.

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were four Governing Board Members, Ms. Sinnette, Mrs. Wenn, Mr. Evans, Dr. Davis, Ms. Lewsadder and Executive Assistant to the Superintendent Kim Bergner. There were approximately 16 people in the audience. Mr. Jeffries asked Girl Scout Troops 1981 and 2041 to lead the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

It was moved and seconded (Multari/Kuszyk) to approve the minutes of December 6, 2016 and January 10, 2017. The motion to approve the minutes of December 6, 2016 and January 10, 2017 was adopted unanimously.

REPORTS

1. Superintendent's Report

Ms. Sinnette congratulated all winter season athletic teams at La Cañada High School. All 6 teams took the Rio Hondo League as the champions, several of the teams winning without a single league loss. Ms. Sinnette stated that equally impressive as the wins is the combined GPAs of the teams. She reported on the 6 teams' stellar combined GPAs.

Ms. Sinnette reported on the Challenge Success: Building Your Path event that will be held at the high school on Saturday, April 8^m 2017. This event is the brainchild of Board member, Brent Kuszyk and includes over 30 professionals within the community who will present sessions on their own career stories and the many roads taken to reach their current level of success.

Mr. Sinnette reported on a conference call with Panorama Ed. She stated that there was an excellent survey rate of return from staff and parents. Principals will begin to review feedback as they complete probationary protocols for recommendations to the Governing Board regarding permanent status. The data will also be used to inform the district's LCAP goals and to evaluate progress on current LCAP goals. Ms. Sinnette will bring the longitudinal data from the survey to the Governing Board in the spring.

Ms. Sinnette introduced Tyler Wright, President/CEO of Crescenta-Canada YMCA who made a presentation to the Governing Board regarding the YMCA's history, mission, programs and its outreach to strengthen the foundation of the community. Mr. Wright offered YMCA services to the district to assist in enhancing staff and student well-being. Mr. Jeffries asked Mr. Evans to work with Mr. Wright to move forward with his proposal.

2. **President's Report**

Mr. Jeffries thanked Girl Scout Troops 1981 and 2041 for their presentation.

Mr. Jeffries reported on the progress of the Facilities Master Plan project. Mr. Jeffries thanked staff and the community for their input on the plan.

Mr. Jeffries reported on the Technology Master Plan which is being spearheaded by Chief Technology Officer Jamie Lewsadder. Ms. Lewsadder has assembled the TRAC Committee, which includes staff and members of the community who have expertise in technology. The goal is to build a 21st Century Learning Community. The Technology Master Plan addresses long term technology needs, including facility and equipment needs.

3. **Chief Business & Operations Officer**

Mr. Evans thanked the Girls Scouts for their presentation. He reported on an improvement being made to the display of the U.S. flag in the North Gym at the LCHS.

4. **Student Representative**

Alex Zhao was not present due to a debate tournament. Zach Ling, Senior class Treasurer, attended the meeting on behalf of the students and reported on recent and upcoming school events throughout the district.

REVIEW OF AGENDA

None.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

None.

PROPOSED ACTION ITEMS

1. **First Reading**

- a. ***Comprehensive School Safety Plans, R89-16-17.** This item was presented to the Governing Board as informational. Mr. Evans reported that each year it is required that districts update their School Safety Plans to address safety concerns identified through a systematic planning process. The 2017-18 site plans were presented for review. All plans have been approved by the School Site Councils. Mrs. Multari asked if any recommendations from the school's safety security audit were implemented. Mr.

Evans reported on the items that have been implemented based on the audit. These improvements include fencing, signage and updated security cameras. Mr. Jeffries asked for clarification on the high school summary of changes. Mr. Evans will follow-up on the changes and report back to the Governing Board.

- b. **Second Interim Financial Report, R92-16-17.** This is a First Reading item. Mr. Evans and Director of Fiscal Services Gretchen Bergstrom presented a Fiscal Update and Second Interim Report. Mr. Evans provided background on Proposition 98. He presented the 2017-18 LCFE target funding factors. He reported on the Local Control Funding Formula-its goals, implementation and gap closure estimates. Mr. Evans reported on the projected rising pension costs for CalPERS and CalSTRS through 2023-24. Mrs. Bergstrom reported on the Budget Assumptions and projected Revenue and Expenditures. Mr. Evans discussed the General Fund changes. He reported on the Economic Uncertainty. The Economic Uncertainty reflects \$1.2 million in 2018-19 but does not reflect projected LCFE Gap funding for 2018-19. The Second Interim Financial Report will come back to the Governing Board for approval at the next regularly scheduled Governing Board meeting in March.
 - c. ***CSBA Delegate Assembly, R87-16-17.** It was moved and seconded (Multari/Puglia) to mark the ballot for the CSBA Delegate Assembly election. Mr. Jeffries reported on communication he has received from Suzie Abajian outlining her qualifications and desire to be part of the CSBA Delegate Assembly. Mrs. Multari reported on the qualifications of Steve Ferguson of Burbank Unified School District. It was agreed to mark the ballot for these two candidates. The Governing Board unanimously requested that the CSBA Delegate Assembly election ballot be marked for Suzie Abajian and Steve Ferguson.
 - d. ***Change in Governing Board Meeting Date, R88-16-17.** It was moved and seconded (Puglia/Multari) to change the June 27, 2017 Governing Board meeting date to June 20, 2017. Ms. Sinnette discussed the calendar conflict for the June 27, 2017 Governing Board meeting and requested that the meeting be changed to June 20, 2017. The motion to change the June 27, 2017 Governing Board meeting date to June 20, 2017 was adopted unanimously.
 - e. **Approval of Board Policy Revision 6162.5, R90-16-17.** Mrs. Wenn reported on the request to modify Board Policy 6162.4 to reflect changes to the district's online grading system. She reviewed the change to the board policy and provided information regarding changes to the corresponding administrative regulation. Ms. Wenn reported on the current practice at the high school regarding the returning of assessments and teacher compliance to the existing board policy. Student receipt of feedback on assessments was discussed. Since there are assessment questions on the student Panorama survey, it was requested that the responses be used to look at the effectiveness of the current policy. Ms. Sinnette provided background on the existing board policy and administrative regulation and clarified the intent of the policy when it was implemented by past Superintendent Jim Stratton. Mr. Jeffries requested that the minor changes to the board policy be approved but that the assessment item come back to the Governing Board for further discussion. Ms. Lewsadder clarified that several of the 7/8 and 9-12 teachers are using Illuminate for online testing, which makes sending assessments home very difficult. It was moved and seconded (Puglia/Multari) to approve the changes to Board Policy 6162.5. The motion to approve the changes to Board Policy 6162.5 was adopted unanimously.
2. **Second Reading**
 - a. **Board Policy 6174 Revision: Education for English Learners, R79-16-17.** It was moved and seconded (Multari/Puglia) to adopt the policy revisions on BP 6174, Education for English Learners. Ms. Sinnette reported that no changes were requested at First Reading. This item is being presented for adoption. The motion to adopt the Governing Board Policy Revisions on BP 6174, Education for English Learners.

- b. **Adoption of Board Policy 3470 Debt Management Policy, R82-16-17.** It was moved and seconded (Puglia/Kuszyk) to adopt Board Policy 3470 Debt Management Policy. Mr. Evans reported that no changes were requested at First Reading. Therefore, this item is being presented for adoption. The motion to adopt Board Policy 3470 Debt Management Policy was adopted unanimously.
 - c. **License Agreement for Stadium Field at La Canada High School, R76-16-17.** It was moved and seconded (Puglia/Multari) to approve entering into a license agreement with LA Premier Futbol Club for the stadium/field at La Canada High School. Mr. Evans has checked with the high school to confirm that this agreement has been working for the district. This agreement will expire January 15, 2018. It was clarified that LA Premier pays utility costs separate from the contract cost. Ms. Multari asked about the alternate proposal that was presented at the last meeting. It was clarified that with utilities LA Premier actually pays more than what was presented at the last meeting. Mr. Jeffries asked Mr. Evans if the field can be made more secure. Mr. Evans will look into securing the field to a greater extent than it currently is. It was requested that signage be clarified. The motion to approve entering into a license agreement with LA Premier Futbol Club for the stadium field at La Canada High School was adopted unanimously.
3. **Consent Agenda**
It was moved and seconded (Multari/Kuszyk) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.
- a. **Personnel Report, P18-16-17.** The Governing Board approved the Personnel Report as follows: *Classified*: New Hires: Brittney Baird, Teena Vasquez. Modification: Tamar Castano. Resignation: Berenice Anguiano, Patricia Fink.
 - b. **Extra Duty Report, P19-16-17.** The Governing Board approved the Extra Duty Report as presented.
 - c. **Gifts to District, R91-16-17.** The Governing Board approved the Gifts to District as presented.
 - d. **Purchase Order List 13-16-17.** The Governing Board approved Purchase Order List 14-14-15.

COMMUNICATIONS

Mrs. Multari reported on the Bond survey and asked that some form of communication go out to the community to ensure that those receiving the survey know it is a valid survey request.

Ms. Sinnette reported on an attempted carjacking and assault at the high school this evening. She stated that everyone is okay and the student is with his family.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:26 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, March 14, 2017 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

Wendy K. Sinnette, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Brent Kuszyk, Clerk

Date