

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent  
FROM: Susan Moore  
DATE: March 23, 2017

Activity Name and Destination: International Public Policy Forum Debate - New York City, New York

Address: Sheraton at NY Times Square Hotel 811 7th Avenue 53rd ST NY

Date(s) of Activity: 5/5-5/7/2017

School(s): La Canada High School

Number of Students Attending and Grade Level or Group: 4 Students

Supervising Certificated Employee(s): Susan Moore

How many administrators attending? 0 How many teachers attending? 1

Adult to Student Ratio: 4:1 Employee to Student Ratio: 4:1

How many substitutes? 1 How many days? 1 Charge Substitute to: General Fund

Rationale for activity:

A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

Students have earned a spot in an international policy debate tournament they have been competing in all year - they will be debating against 7 other teams from around the world on the topic of the Refugee Crisis. Students have been writing their cases and will now have the opportunity to deliver their cases in front of experts in the field including attorneys, public officials, and teachers from NYU.

B) Explain impact on instructional time and justification for any time lost.

I will be travelling with the team missing Friday. Lesson plans will be left so that my classes instructional time is not impacted.

C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Friday May 5th - Fly to NY, Check into the hotel and attend a reception at the NY Athletic Club.  
Saturday - Debate all day at the Harold Pratt House, 58 E 68th St. NYC - Reception that evening  
Sunday - Fly to Los Angeles

**REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

Destination/Date(s): 5/5-5/7 New York City, IPPF Debate

**COMPLETE COST BREAKDOWN**

<b>Complete Cost Breakdown Per Student</b>	<b>Amount</b>	<b>Group Cost</b>	<b>Amount</b>
Registration:	\$	Registration	\$ 0
Housing:	\$	Housing	\$ 0
Transportation Method:	\$	Transportation	\$ 0
Miscellaneous Expenses:	\$ 100	Miscellaneous Expenses	\$ 100
Meals:	\$	Meals	\$ 0
<b>Total Student Cost</b>	\$	<b>Total Group Cost</b>	\$

Source of Funds:

Students will be asked to bring approximately \$100 for incidentals - all expenses including meals will be paid for by Internal Public Policy Forum and the Bickel and Brewer Foundation.

How is financial assistance provided to students in need:

If students are unable to cover their incidental expenses, the team will pay those expenses.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

Lesson plans will include the study of The Things They Carried for English 3, Lincoln Douglas Debate Lessons for Speech and Debate Class, and Frankenstein for English 2 Honors.

Approved: Principal



Approved: Superintendent or Designee

3-25-17

Date

4-4-17

Date