

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD**

April 27, 2017

The Special Meeting of the Governing Board of La Cañada Unified School District was called to order at 6:04 p.m. by President Dan Jeffries on April 27, 2017, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Board Members Dan Jeffries, Kaitzer Puglia, Brent Kuszyk and Ellen Multari, Superintendent Wendy Sinnette, Chief Business and Operations Officer Mark Evans and Director of Technology Jamie Lewsadder. There were 6 people in the audience. Mr. Jeffries led the Pledge of Allegiance. David Sagal arrived at 6:45 p.m. Brent Kuszyk left the meeting at 7:00 p.m.

WORKSHOP: Governing Board Study Session - Facilities Master Plan

LPA Architects representatives Rick Musto, James Kisel and Lindsay Hayward were present to report on the draft Facilities Master Plan. Mr. Kisel reported on the Facilities Master Plan process to date. He reported on the meetings that have taken place to maximize community and staff input. Online surveys were performed to gather teacher, administrative and custodial staff input. A town hall meeting was held to provide an open forum for input. Mr. Kisel complimented the district on how engaged the community and staff have been throughout the process.

Mr. Kisel provided a brief explanation of the sections in the Facilities Master Plan: Section 1: Introduction & Process; Section 2: Planning & Considerations; Section 3: Program Vision & Standards; Section 4: Program Costs; Section 5: Site Master Plans; Section 6: Appendix.

Ms. Hayward reported on the process for the development of the facilities master plan. As an example, she provided existing and proposed diagrams for LCHS 7/8 and 9-12.

Mr. Musto presented a brief explanation of the Scope of Work categories which are: Safety & Security; Modernization of Existing Classrooms; Existing Building Systems; New Construction: Classrooms; Elective Programs; MPR/Food Service Improvements; Administration and Support Staff: Front Offices; Library & Student Services: Parking & Drop Off; Outdoor Learning: Environments & Quads; Exterior Play Spaces, Playfields & hardcourts; and Next Generation: Classroom Flexibility: Technology infrastructure.

Mr. Kisel reported on the budget development process. He stated that the total cost of all projects on the “project wish list” for all sites at 2017 costs is approximately \$250 million. With a potential bond scenario of \$149 million, possible Prop 39 dollars at \$300,000, deferred maintenance and developer fee contributions of \$500,000 each, minus soft costs, the total funds available for the projects list are approximately \$100,701,000.

Ms. Hayward reported on stakeholder input related to the various school sites’ scope of work. Modernization of existing classrooms came in as the first priority, second priority was new construction (classrooms), and technology infrastructure ranked third. When asked what school site had the most needs, La Cañada High School was first, with Palm Crest Elementary coming in second.

Ms. Hayward asked the Governing Board to review the proposed projects and discuss their project prioritization given a project total target of \$100,000,000. The Governing Board reviewed the school site priorities and engaged in open dialogue with LPA to prioritize district projects to \$100,000,000. Ms. Hayward clarified the final Governing Board prioritization of the projects which included a few secondary projects. LPA will now breakdown the prioritized projects and bring back refined project costs to the Governing Board at a board meeting in June.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:55 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, May 9, 2017, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

Wendy K. Sinnette, Superintendent

MINUTES APPROVED

Brent Kuszyk, Clerk

Date