

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

August 3, 2017

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Dan Jeffries on August 3, 2017, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Dan Jeffries, Kaitzer Puglia, Brent Kuszyk, Ellen Multari and David Sagal.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members and Superintendent Wendy Sinnette. Chief Business & Operations Officer Mark Evans joined the meeting at 6:30 p.m. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. Dan Jeffries, President
Mrs. Kaitzer Puglia, Vice President
Mr. Brent Kuszyk, Clerk
Mrs. Ellen Multari, Member
Mr. David Sagal, Member

OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS

None.

REPORT OUT OF CLOSED SESSION

Mr. Jeffries stated there was nothing to report out of Closed Session.

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were five Governing Board Members, Ms. Sinnette, Mr. Evans, and Executive Assistant to the Superintendent Kim Bergner. There were 3 people in the audience. Mr. Jeffries asked David Sagal to lead the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

It was moved and seconded (Multari/Kuszyk) to approve the minutes of June 6, 2017, June 12, 2017, and June 20, 2017. The motion to approve the minutes of June 6, 2017, June 12, 2017 and June 20, 2017 was adopted unanimously.

REPORTS

1. Superintendent's Report

Ms. Sinnette provided a quick update on the opening of the new school year. Enrollment is currently at 4,237. All certificated positions have been filled. Human Resources is now focusing their attention on filling classified staff vacancies. The new teacher orientation and New Teacher Luncheon are August 9th. The Buy Back day is August 10th. August 11th is a teacher workday.

2. **President's Report**

Mr. Jeffries welcomed everyone to the 2017-18 school year. He reported on the new 8:30 a.m. start time at the high school. He reported on the changes being made to the drop off and parking areas around the high school. The IRC will be open before school for any students who would like to be there prior to the start of school. Please be patient while parents get familiar with the drop off and parking at all school sites.

3. **Chief Business & Operations Officer**

Mr. Evans reported on custodial and maintenance work being done at all school sites to get ready for the opening of school.

He provided a brief update on the budget.

REVIEW OF AGENDA

It was moved and seconded (Sagal/Puglia) to move the Personnel Report to First Reading 1a.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

None.

PROPOSED ACTION ITEMS

1. **First Reading**

- a. **Personnel Report, P2-17-18.** LCTA President Sue Cronon spoke regarding concerns with the hiring of two positions on the Personnel Report. It was moved and seconded (Multari/Puglia) to approve the Personnel Report as follows. ***Certificated:*** New Hires: Alexander Favela, Amy Hernandez. Modification/Transfer: Whitney Worster. Resignation: Esther Rogers. ***Classified:*** New Hires: Demi Phillips. Modification: Kimberly Barron, Paulla Ewoldsen, Marilee Herman, Rogelio Rangel, James Reggie, Marius Villarreal. Resignation: Karen Contreras, Nicole Davison, Demi Phillips, Robin Serr. The motion to approve the Personnel Report was adopted unanimously.
- b. ***Declaration of Need for Fully Qualified Educators, R7-17-18.** It was moved and seconded (Sagal/Multari) to approve the Declaration of Need for Fully Qualified Educators. Ms. Sinnette reported that La Cañada Unified anticipates that it may need to employ credentialed employees who are in the process of completing full credentials or need additional credentials/authorizations that are required for their assignments. The Declaration being considered is for the 2017-18 school year only. LCTA President Sue Cronon expressed concern with Special Education staffing at the high school. Ms. Sinnette clarified the Declaration of Need needs for 2017-18. The motion to approve the Declaration of Need for Fully Qualified Educators was adopted unanimously.
- c. **Governing Board Discussion Regarding the Coalition for Base Funding Fairness, R10-17-18.** Ms. Sinnette reported on the meetings that have taken place with local districts who have formally joined together as the Coalition for Base Funding Fairness. The Governing Board approved the contract with Capitol Advisors as the coalitions legislative advocates to provide consulting and professional services to the coalition to engage a statewide effort to focus on the imperative for revisiting the base funding levels of LCFF to ensure that it amounts to the resources necessary to provide all students with an excellent education. Ms. Multari reported on the Five Star Educational Coalition. She reported that South Pasadena Unified approached the district to participate in a coalition to resurface the fact that LCFF base grant funding is inadequate and educate legislators on the related negative impacts. The goal is not to

take money away from other districts who receive additional supplemental and concentration grant dollars, but to highlight the need that all districts require a base level funding amount that is adequate. The expectation is that it will take much groundwork to educate the community. The goal is to heighten and re-address how monies are allocated. The goal is to give more base funding to all students. The fear is that if there is a reduction in funding from the state it would impact the base funding levels. Capitol Advisors has recommended that eventually the Committee may want to branch out to other districts throughout the state. The Five Star Coalition is no longer in contract with a lobbyist, so the costs of the Base Funding Fairness Coalition contract is covered by the funds available from the cancellation of that contract. Mr. Evans clarified the impact of state budget cuts to base grant vs. supplemental funding. The Governing Board requested updates on the progress of the coalition.

2. **Consent Agenda**

It was moved and seconded (Sagal/Multari) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P2-17-18.** This item was moved to First Reading *:
- b. **Extra Duty Report, P3-17-18.** The Governing Board approved the Extra Duty Report as presented.
- c. **Approval of Job Descriptions, R8-17-18.** The Governing Board approved revisions to the following job descriptions: Technologist II, Technology Specialist II, Technologist III, Facilities/Maintenance VIII-Plant Technician, Lead Security – High School, and Campus Security.
- d. **Spec Acts: LCHS NatureBridge Yosemite, R9-17-18.** The Governing Board approved the LCHS Special Acts request to attend NatureBridge Yosemite
- e. **Accept Proposal for Carpet Installation, R11-17-18.** The Governing Board approved the bid proposal for carpet installation from Beauty-Kiss Floor & Window Coverings in the amount of \$54,264.83.
- f. **Purchase Order List 21-16-17.** The Governing Board approved Purchase Order List 21-16-17.
- g. **Purchase Order List 3-17-18.** The Governing Board approved Purchase Order List 3-17-18.

COMMUNICATIONS

Ms. Multari thanked Laura Wheeler for taking on the NatureBridge Yosemite field trip this year.

Ms. Multari reported on UC Irvine's rescinding of approvals due to transcripts not being received. She requested that the district look at current procedures to ensure transcripts are received by colleges in a timely manner. Ms. Sinnette clarified that LCHS Administration will be reviewing its current practice.

The Governing Board will be attending the New Teacher Kiwanis Luncheon.

Mr. Jeffries announced "Nachos with the Board" to be held on Friday, August 25th at Los Gringos.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:50 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, September 5, 2017 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

Wendy K. Sinnette, Superintendent

Secretary to the Governing Board

MINUTES APPROVED

Brent Kuszyk, Clerk

Date