

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Jeff Brookey
DATE: August 24, 2017

Activity Name and Destination: Chamber Singers Performance Tour to New Orleans, Louisiana

Address: TBD

Date(s) of Activity: March 22-26, 2018

School(s): LCHS

Number of Students Attending and Grade Level or Group: Estimated- 10th: 3, 11th: 7, 12th: 25; 35 total

Supervising Certificated Employee(s): Jeff Brookey

How many administrators attending? 1 How many teachers attending? 1

Adult to Student Ratio: 1:5 Employee to Student Ratio: 2:17.5

How many substitutes? 1 How many days? 2 Charge Substitute to: DO

Rationale for activity:

- A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

The opportunity for students to sing and tour in a different region of the United States will provide musical memories that will last a lifetime. The educational value of this trip is enormous. The students will be exposed to local culture, visit some of New Orleans' historical landmarks, compete in a choral music competition, and have a music clinic at an university.

- B) Explain impact on instructional time and justification for any time lost.

The students will be missing two school days. Teachers will be given advanced notice of this absence and students will be responsible in making up any missed work.

- C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see attached proposed itinerary for specific daily schedule.

REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY

Destination/Date(s): Chamber Singers Performance Tour to New Orleans: March 22-26, 2018

COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration:	\$ 150	Registration	\$ 5250.00
Housing:	\$ 300	Housing	\$ 10500.00
Transportation Method: Plane/Bus	\$ 550	Transportation	\$ 19250.00
Miscellaneous Expenses:	\$ 250	Miscellaneous Expenses	\$ 8750.00
Meals:	\$ 100	Meals	\$ 3500
Total Student Cost	\$ 1350.00	Total Group Cost	\$ 47,250.00

Source of Funds:

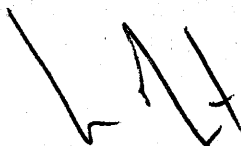
Self-funded, fund raising activities, and scholarships provided to those in need.

How is financial assistance provided to students in need:

CPA (Choral Parents Association) scholarship funds available upon request. No student will be left behind due to financial reasons.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

A substitute teacher will be provided an appropriate lesson plan. Please see attached.



Approved: Principal

8-25-17

Date

Approved: Superintendent or Designee

Date

To: Parents/Students of the La Canada High School Chamber Singers
From: Dr. Jeff Brookey
Cell phone: (559) 361-0845 (in case of an emergency)
Re: New Orleans Performance Tour
Date: March 22-26, 2018

NOTE: This is only a short highlight draft of the itinerary. The tour is still in the early planning stage. The final itinerary will be available upon request once completed. Thank you.

THURSDAY, MARCH 22

1. Arrive in New Orleans from Los Angeles (flight early morning)
2. City tour
3. Group dinner

FRIDAY, MARCH 23

1. Master class with professional clinician at Tulane University
2. Group activity/rehearsal
3. Steamboat dinner cruise

SATURDAY, MARCH 24

1. Perform in National Choral Music Competition
2. Plantation tour
3. Jazz concert

SUNDAY, MARCH 25

1. Morning music service
2. Guided free time
3. Awards ceremony dinner

MONDAY, MARCH 26

Depart for home

SUBSTITUTE PLANS FOR MARCH 22-23, 2018
DR. JEFF BROOKEY, LCHS INSTRUCTOR OF CHORAL MUSIC

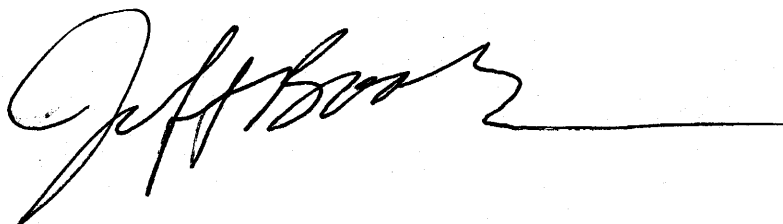
Dear instructor, thank you for watching my classes today. Following is the schedule:

FOR ALL CLASSES:

Students may work independently, or in a group, on preparation for

- (1) The Pops Concert which will be held the first week of May
- (2) Sight-reading, and/or
- (3) Outside homework.

Thank you!

A handwritten signature in black ink, appearing to read "Jeff Brokey", followed by a long horizontal line.