

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Jeff Brookey
DATE: August 24, 2017

Activity Name and Destination: Concert Choir Performance Tour to Washington

Address: Hotel: Crowne Plaza Seattle, 1113 6th Ave., Seattle, WA

Date(s) of Activity: April 4-8, 2018

School(s): LCHS

Number of Students Attending and Grade Level or Group: Estimated- 9th: 12, 10th: 22, 11th: 28, 12th: 26; 88 total

Supervising Certificated Employee(s): Jeff Brookey

How many administrators attending? 1 How many teachers attending? 1

Adult to Student Ratio: 1:8 Employee to Student Ratio: 2:44

How many substitutes? 1 How many days? 2 Charge Substitute to: DO

Rationale for activity:

- A) **Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.**

The opportunity for students to sing and tour in a different region of the United States will provide musical memories that will last a lifetime. The educational value of this trip is enormous. The students will be exposed to local culture, visit some of Washington's historical landmarks, compete in a choral music competition, and have music clinics at two universities.

- B) **Explain impact on instructional time and justification for any time lost.**

The students will be missing two school days. Teachers will be given advanced notice of this absence and students will be responsible in making up any missed work.

- C) **Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)**

Please see attached proposed itinerary for specific daily schedule.

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Destination/Date(s): Concert Choir Performance Tour to Washington: April 4-8, 2018

COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration:	\$ 150	Registration	\$ 13200.00
Housing:	\$ 300	Housing	\$ 26400.00
Transportation Method: Plane/Bus	\$ 450	Transportation	\$ 39600.00
Miscellaneous Expenses:	\$ 250	Miscellaneous Expenses	\$ 22000.00
Meals:	\$ 100	Meals	\$ 8800.00
Total Student Cost	\$ 1,250.00	Total Group Cost	\$ 110,000.00

Source of Funds:

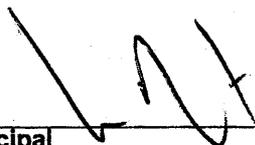
Self-funded, fund raising activities, and scholarships provided to those in need.

How is financial assistance provided to students in need:

CPA (Choral Parents Association) scholarship funds available upon request. No student will be left behind due to financial reasons.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

A substitute teacher will be provided an appropriate lesson plan. Please see attached.

Approved: Principal 

Date 8-25-17

Approved: Superintendent or Designee

Date

To: Parents/Students of the La Canada High School Concert Choir
From: Dr. Jeff Brookey
Cell phone: (559) 361-0845 (in case of an emergency)
Re: Washington Tour
Date: April 04-8, 2018

WEDNESDAY, APRIL 04

TBD Load buses at LCHS and depart for LAX
TBD Arrive at LAX and check-in
TBD Flight: TBD
LATE Arrive in Seattle (SEA) and transfer to hotel; quick dinner stop *en route*
Crowne Plaza Seattle, 1113 6th Ave., Seattle, WA
11:00pm Hotel check-in
12:00am Room check and Lights out.

THURSDAY, APRIL 5

7:00am-8:30am Breakfast at Hotel
8:45am Load bus and depart for the **Pacific Lutheran University**
10:00am Choral workshop with Dr. Richard Nance
11:00am Rehearsal observation
11:30am Lunch at Student Center on own
12:15pm Campus tour
12:45pm Depart back to hotel
1:30pm Guided free time to explore downtown Seattle
3:45pm Seattle sight-seeing activity: TBD
5:30pm Group dinner
7:00pm Depart for Space Needle visit
7:30pm Space Needle
8:45pm Depart back to hotel
10:00pm Room check and Lights out.

FRIDAY, APRIL 6

7:00am-8:00am Breakfast at hotel
8:30am Walk to **Pioneer Square, 608 First Ave.**
8:45am Underground Tour and some guided free time
10:40am Depart for **University of Washington, 1320 NE Campus Parkway**
11:30am Choral workshop with Dr. Geoffrey Boers, Room 35, Music Building
12:30pm Lunch on campus on own
1:30pm Depart back to hotel/free time and get ready for cruise
5:30pm Walk to Pier 55
6:00pm Argosy Dinner Cruise and Dance
9:00pm Walk back to hotel
10:00pm Room check and Lights out

SATURDAY, APRIL 7

7:30am-8:30am Breakfast at hotel
9:00am Depart for **Auburn Mountain View High School, 28900 124th Ave SE, Auburn**
9:45am Heritage Choral Festival
Concert Choir: Warm-up- 11:45am/Performance- 12:15pm
1:00pm Lunch TBD in area on own
1:45pm Depart to **Experience Music Project Museum, 325 5th Ave.**
2:30pm Visit museum
4:00pm Depart back to hotel and get ready for evening festivities
5:30pm Walk to Pier 55
6:00pm Harbor cruise/Dinner/Awards Ceremony at Tillicum Village on Blake Island

SATURDAY, APRIL 7 continued

10:00pm Walk back to hotel
11:00pm Room check and lights out

SUNDAY, APRIL 13

6:30am-7:30am Breakfast at hotel
TBD Load depart for airport (SEA)
TBD Airport check-in
TBD Flight to Los Angeles- TBD
Afternoon Arrive at LAX

SUBSTITUTE PLANS FOR APRIL 5-6, 2018
DR. JEFF BROOKEY, LCHS INSTRUCTOR OF CHORAL MUSIC

Dear instructor, thank you for watching my classes today. Following is the schedule:

FOR ALL CLASSES:

Students may work independently, or in a group, in preparation for
(1) the Pop concert solo auditions which will be held the week of April 9, or
(2) the sight-singing evaluations which will be held the week of April 16.

Thank you. Dr. Brookey

A handwritten signature in black ink, appearing to read "Dr. Brookey", with a long horizontal flourish extending to the right.