

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

July 18, 2017

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:30 p.m. by President Dan Jeffries on July 18, 2017, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Dan Jeffries, Brent Kuszyk, Ellen Multari and David Sagal.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:30 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the four Governing Board Members, Superintendent Wendy Sinnette, Assistant Superintendent Anais Wenn, Chief Business & Operations Officer Mark Evans, Assistant Superintendent Jeff Davis and Chief Technology Officer Jamie Lewsadder. Closed Session adjourned at 7:00 p.m.

**MEMBERS PRESENT:** Mr. Dan Jeffries, President  
Mr. Brent Kuszyk, Clerk  
Mrs. Ellen Multari, Member  
Mr. David Sagal, Member

**OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS**

None.

**REPORT OUT OF CLOSED SESSION**

Mr. Jeffries stated there was nothing to report out of Closed Session.

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were four Governing Board Members, Ms. Sinnette, Mrs. Wenn, Mr. Evans, Dr. Davis, Ms. Lewsadder and Executive Assistant to the Superintendent Kim Bergner. There were approximately 12 people in the audience. Mr. Jeffries asked Aiden Lyon to lead the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

It was moved and seconded (Sagal/Multari) to approve the minutes of April 27, 2017; May 9, 2017; May 22, 2017; May 30, 2017 and June 1, 2017. The motion to approve the minutes of April 27, 2017; May 9, 2017; May 22, 2017; May 30, 2017 and June 1, 2017 was adopted unanimously.

**REPORTS**

**1. Superintendent's Report**

Ms. Sinnette thanked her administrative colleagues at the dais for their summer efforts working towards a successful opening of the 2017-18 school year. She reported on new hires, resignations and retirees. She briefly discussed enrollments, which have been occurring at the district office in preparation for the 2017-18 school year.

Ms. Sinnette provided a brief background on the agenda item regarding the Coalition for Adequate Base Funding and the request to hire Capitol Advisors to assist with legislative support with a goal towards improving base funding for all districts.

**2. President's Report**

Mr. Jeffries reported on the tremendous progress the Chief Technology Officer and her staff have made with technology throughout the district over the past 5 years. He thanked Ms. Lewsadder for all her hard work and all of the district's teachers who have taken on the challenge of bringing technology into their classrooms.

**3. Chief Business & Operations Officer**

Mr. Evans reported on the upcoming bond election.

**REVIEW OF AGENDA**

None.

**OPPORTUNITY TO ADDRESS BOARD**

The following audience members addressed the Board:

None.

**PROPOSED ACTION ITEMS**

**1. First Reading**

- a. **\*Recommendation for Governing Board Approval of LCHS Assistant Principal Curriculum and Instruction and LCHS Assistant Principal Discipline, Athletics, Activities, R1-17-18..** It was moved and seconded (Multari/Sagal) to approve the appointment of LCHS Assistant Principal Curriculum and Instruction and LCHS Assistant Principal Discipline, Athletics and Activities. Ms. Sinnette reported on the need to hire two Assistant Principals at LCHS. She provided background on Mr. Jonathon Lyons who is being recommended as Assistant Principal of Curriculum and Instruction. She provided background on Dr. Kip Glazer who is being recommended as Assistant Principal of Discipline, Athletics and Activities. The motion to approve the appointment of LCHS Assistant Principal Curriculum and Instruction and LCHS Assistant Principal Discipline, Athletics, Activities was adopted unanimously. After approval, the Governing Board welcomed Jonathan Lyons and Kip Glazer to the district.
- b. **Summer Projects Progress Report, R2-17-18.** Jamie Lewsadder and Mark Evans provided a summer project progress report to the Governing Board. Mr. Evans began the presentation by discussing Maintenance Department summer projects including some updating in the North Gym, signage related to the new law regarding single use bathrooms, installation of stoves in Room 105 at LCHS and upcoming bids for roofing. The custodial department is performing deep cleaning on floors and carpets and routine repairs. Ms. Lewsadder reported on Technology Department projects this summer. A technician has been assigned to summer school, which has been running on two campuses. A Google tech boot camp is currently taking place for certificated staff. The department is currently imaging all computers, upgrading the district phone system, preparing for a new system launch of Classlink, and a new inventory tracking system is being implemented. A district student app development team has created an app allowing students to receive student announcements digitally. Ms. Lewsadder will be working with these students to get the app up and running. Ms. Lewsadder will also be working with the new Instructional Computer Specialist at Paradise Canyon

Elementary, creating a redesigned computer lab at PCY. The Governing Board thanked Ms. Lewsadder and Mr. Evans.

2. **Consent Agenda**

It was moved and seconded (Sagal/Multari) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P1-17-18.** The Governing Board approved the Personnel Report as follows: *Certificated:* New Hires: Megan Coyle, Richard Diaz, Lynn Gilmour, Kip Glazer, Kris Good, Erin Johnson, Anthony Leyva, Jonathan Lyons, Ryan McDiarmid, Robin Miketta, Deniece Noble, Heidi Oxley, Melissa Schwartz, Nareh Shahbazi, Elizabeth Threadgill, Heidi Trew, Alison Walker, Kevin Wang, Kelly Williams. Leave of Absence: Aimee Lee. Resignation: Tracy McCullough, Esther Rogers. Retirement: Donna Stassel. *Classified:* New Hires: Kristine Babish, Nancy Leum. Reclassification: Byron Turner. Modification: Christian Aquino. Resignation: Kristine Babish, Nancy Leum, Mitchell McClure, Joshua Rodriquez.
- b. **Community Advisory Committee for Special Education Consortium, R6-17-18.** The Governing Board approved the appointment of Liza Medina, Tina Daley and Amy Juhas to the Community Advisory Committee for 2017-2019.
- c. **Approval of Capitol Advisors Contract, R3-17-18.** The Governing Board approved entering into a contract with Capitol Advisors Group, LLC on behalf of the Coalition for Adequate Base Funding Fairness.
- d. **Quarterly Report on Williams Uniform Complaints, R5-17-18.** The Governing Board approved the Quarterly Report on Williams Uniform Complaints.
- e. **Purchase Order List 20-16-17.** The Governing Board approved Purchase Order List 14-14-15.
- f. **Purchase Order List 2-17-18.** The Governing Board approved Purchase Order List 2-17-18.

**COMMUNICATIONS**

David Sagal announced he will not be running for an additional Governing Board term in November.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 7:40 p.m.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 9:08 p.m. The Next Regular Meeting of the Governing Board will be held on Thursday, August 3, 2017 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

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Wendy K. Sinnette, Superintendent  
Secretary to the Governing Board

**MINUTES APPROVED**

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Brent Kuszyk, Clerk

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Date