

**MARTINEZ UNIFIED SCHOOL DISTRICT  
MINUTES  
OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION**

Martinez Unified School District – Board Room  
921 Susana Street  
Martinez, California 94553  
August 28, 2017

**Members Present:**

Bobbi Horack  
Kathi McLaughlin  
Deidre Siguenza  
Jonathan Wright  
John Fuller

**Student Representative:**

Juliet Stephenson

**Administrative Staff Present:**

CJ Cammack, Superintendent  
Helen Rossi, Assistant Superintendent, Business  
Services  
Max Eissler, Chief Technology Officer  
Audrey Lee, Director of Curriculum &  
Educational Technology

**CALL TO ORDER**

President Horack called the meeting to order at 5:45 p.m.

**PUBLIC COMMENTS prior to Closed Session**

There were no comments prior to Closed Session.

**ADJOURN TO CLOSED SESSION**

The Board adjourned for:

- 3.1. Pursuant to Government Code Section 54956.9 Subdivision (d)(1) - Conference with Legal Counsel - Existing Litigation - Case No. 3:16-02709 EDL
- 3.2. Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation - Superintendent

**RECONVENE FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION**

President Horack reconvened the meeting at 6:38.

## **REPORT OUT: CLOSED SESSION**

President Horack stated there was no reportable action.

## **PLEDGE OF ALLEGIANCE**

Juliet Stephenson led the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

There were no changes to the agenda.

## **APPROVAL OF MINUTES**

On motion of Member Siguenza, seconded by Member Wright, the Board approved the minutes from the Regular Meeting of August 14, 2017 (4-0 vote). The following vote was cast and motion carried:

Ayes:	Horack, McLaughlin, Siguenza, Wright
Noes:	None
Abstain:	Fuller
Absent:	None

Student Representative Vote: Aye

## **EMPLOYEE ORGANIZATION REPORTS**

### Brenda Navarro – MEA president:

Brenda commented on the great start of the school year; it was good to see President Horack and DO staff at the sites.

### CSEA:

There was no CSEA representative present at this meeting.

## **COMMENTS FROM PTA**

There were no comments from PTA this evening.

## **STAFF/BOARD COMMENTS/REPORTS**

### 1. Summer Project Update

Assistant Superintendent Helen Rossi introduced Coordinator of Maintenance/Grounds/Custodial Mike Pawlowski who shared a presentation with the Board that included pictures of various projects that were completed over the summer:

Alhambra High School: fixed cracks in tennis courts, upper parking lot striping and gym floor refinishing

Martinez Jr. High School: repaired track and long jump runway, gym floor refinishing and painted gym doors and overhang poles

John Swett Elementary: front parking lot striped, roof coating (F1 and F2), worked on outdoor learning center and weed abatement

Las Juntas Elementary: front parking lot striped and other misc. repairs

Morello Park Elementary: roof coating and a water main was fixed

Mr. Pawlowski added that in addition to the work mentioned above, over 2300 florescent lights and over 500 air filters were replaced throughout the district. Many projects were completed and all came in either under or on budget.

Superintendent Cammack commended Mike and his team for all they accomplished this summer to help support the students of Martinez Unified.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT CALENDAR**

Assistant Superintendent Helen Rossi asked to add two contracts to the Consent Calendar under Ratification of Contracts Item 14.2:

- IO Education, LLC
- Lisa Williams

On motion of Member Wright, seconded by Member Siguenza (Student Advisory Vote excluding items subject to Closed Session discussion) the Board approved the Consent Calendar as amended (5-0 vote). Carried Unanimously.

### **1. Personnel Items**

#### **Resignations**

Susana Avila, Para Educator C, 5.5 hours per day, Alhambra High School, effective August 14, 2017

#### **Re-employment of Certificated Personnel for the 2017-2018 School Year**

Katie Collins, Art Teacher, .60 FTE, Martinez Junior High School AND .20 FTE, Vicente Martinez High School

#### **Employment of Certificated Personnel for the 2017-2018 School Year**

Meghan Nicoella, Social Studies Teacher, .20 FTE, Martinez Junior High

Jamie Nunes, Resource Teacher, 1.0 FTE, Las Juntas Elementary

Cora Standefer, Elementary Prep Teacher, .40 FTE, John Swett Elementary and Morello Park Elementary

Charla Detjens, Math Intervention Teacher, .40 FTE, John Muir Elementary

#### **Employment of Classified Personnel**

Mario McIntosh, Custodian, 8 hours per day, Alhambra High School, effective August 21, 2017

Christine Jordan-Smith, 3.5 hours per day, Martinez Early Intervention Preschool, effective August 21, 2017

Lucas Finn, Para Educator C, 3.5 hours per day, John Muir Elementary, effective August 21, 2017

Gayla Lusk, Para Educator A, 2 hour per day, Morello Park Elementary, effective August 21, 2017

Frankie Martija, Cafeteria Assistant I, 3.5 hours per day, Alhambra High School, effective August 21, 2017

Kristen Hall, Para Educator One on One, 5.5 hours per day, Las Juntas Elementary, effective August 29, 2017

**Transfer of Classified Personnel**

Kristen Canepa, Para Educator Health Attendant, 5.5 hours per day, John Swett Elementary transferred to Campus Supervisor, 5.5 hours per day, Vicente Martinez High School effective August 21, 2017

**Employment of Certificated Substitute Personnel**

Donald Dewitt, effective August 22, 2017

Leigha Farthing, effective August 22, 2017

Brandi Weintraub, effective August 22, 2017

**Employment of Classified Substitute Personnel**

Jayne Pawlowicz, effective August 22, 2017

Kelsey Bennett, Noon Duty Supervisor, Las Juntas Elementary, effective August 21, 2017

John Waters, effective August 22, 2017

2. Ratification of Contracts

- Language Line Services
- Jack Schreder & Associates, Inc.

Added:

- IO Education, LLC
- Lisa Williams

3. Warrant Registers

**ITEMS FOR BOARD CONSIDERATION OR ACTION**

1. Project Labor Agreement

Superintendent Cammack reminded the Board that direction was given at a previous meeting to begin the process of negotiating a Project Labor Agreement (PLA). Superintendent Cammack asked the Board if they would consider an Ad Hoc committee consisting of two board members (one who opposed a PLA and one who voted for a PLA) to begin the process, prioritize and offer both perspectives. Deidree Sakai from Dannis Woliver Kelley (DWK) was present to answer any questions the Board might have. After a brief discussion, John Fuller and Jonathan Wright offered to serve on this committee.

The Board agreed to take action.

On motion of Member Siguenza, seconded by Member McLaughlin, the Board agreed to form an Ad Hoc committee for staff direction for the negotiation of a Project Labor Agreement (5-0 vote). Carried Unanimously. The committee members will bring back information to the Board as a whole.

Student Representative Vote: Aye

2. Approval of Agreement between the City of Martinez, New Leaf Collaborative and the Martinez Unified School District

Superintendent Cammack reminded the Board this agreement was brought for information at the August 14, 2017 meeting and is now being brought back for action.

On motion of Member McLaughlin, seconded by Member Wright, the Board approved the Agreement between the City of Martinez, New Leaf Collaborative and the Martinez Unified School District as presented (5-0-vote). Carried Unanimously.

Student Representative Vote: Aye

3. Review and Adoption of Resolution No. 2018-6 Regarding the Approval of a Provisional Internship Permit Request (PIP)

Superintendent Cammack explained how this process allows the District to fill some positions with well-qualified people here in our district who might be missing an element of a credential requirement.

On motion of Member Siguenza, seconded by Member McLaughlin, the Board adopted Resolution No. 2018-6 regarding the Approval of a Provisional Internship Permit Request (PIP) as presented (5-0 vote). Carried Unanimously.

Student Representative Vote: Aye

4. Adoption of CSBA Board Policies and Administrative Regulations: December 2016 and May 2017

Superintendent Cammack stated that the policies listed were brought for information at the last board meeting. They are now being brought back for adoption.

On motion of Member Siguenza, seconded by Member Wright, the Board adopted the policies as presented (5-0 vote). Carried Unanimously.

December 2016: BP 6146.1

May 2017: BP and AR 3551, AR 3580 (keep current policy), BP 6142.93, BP 6145

Student Representative Vote: Aye

5. Measure R – Facility Subcommittee Discussion

Superintendent Cammack explained that at the last meeting, the Board discussed whether or not to form a Facility Subcommittee for Measure R. Member Fuller was absent, so the item was brought back for further discussion and possible action. He updated his presentation from August 14<sup>th</sup> and provided 3 options (A, B and C) for the Board to help move the process along regarding the possible structure of a subcommittee.

After board members shared their thoughts about each option, they agreed on Option C.

**Standing Membership: (8)**

- **Construction Manager/Bond Project Coordinator**
- **Principal**
- **Board Member x 2 (Board selected)**
- **Architects**
- **CBO**
- **Superintendent**

**Changing Members/Guests (based on projects and scope)**

- **Create 3 different subcommittees for each of three first phase projects (JME, MJHS Locker Room, MPE)**

***Each subcommittee meeting will be reported at the next board meeting during Board/Staff Reports. May allow for shorter commitment of some individuals based on project scope (MJHS/JME).***

Member Wright and Member Siguenza expressed interest in serving on the committee. Superintendent Cammack he will call a meeting soon to discuss next steps with HY Architects and Assistant Superintendent Helen Rossi.

On motion of Member McLaughlin, seconded by Member Siguenza, the Board approved a Measure R Subcommittee, Option C, with two board members, Jonathan Wright and Deidre Siguenza, as presented (5-0 vote). Carried Unanimously.

Student Representative: Aye

Member Fuller requested the meetings include discussions regarding the District's principles and core values.

6. Attendance at the CSBA Conference in San Diego November 30 to December 2, 2017

Superintendent Cammack brought this item back for input from Member Fuller. He and the other board members had decided not to attend the CSBA Conference in San Diego for budget reasons. They will wait until next year when it will return to San Francisco. Member Fuller also stated he would not attend the conference in San Diego this year. No action was needed by the Board.

**COMMENTS FROM THE SUPERINTENDENT, BOARD MEMBERS AND FUTURE AGENDA ITEMS**

Superintendent Cammack shared his gratitude for the MUSD teachers, administrative staff, and classified staff for everything they do to make this district a great place for kids. He also acknowledged the work of Mike Pawlowski and his team and the Technology Dept. for all they did to have everything ready for the first day of school.

Juliet Stephenson commented on being in the new K building for Leadership; it's amazing and she thanked everyone who made it happen and encouraged everyone to visit it who has not seen it yet. She also thanked all the AP teachers for their hard work.

Member Wright welcomed everyone back; he will be going to John Muir's and Alhambra High's Back-to-School nights. He also mentioned, after hearing from some people, that the public cannot see the entire room for board meetings and often can't hear him speak either. He hoped we can address this.

Member Fuller thanked the Board for their patience with him while he was traveling.

Member McLaughlin also thanked Mike Pawlowski for all his efforts; everything looks great.

Member Siguenza also thanked everyone; the schools look great and she has heard wonderful things from the public. She also added both of her children are attending school in MUSD now.

President Horack also thanked everyone for all the preparation before school; she will try to get to all the schools soon. So far, the students looked content and comfortable; it speaks volumes to all the summer preparation.

**ADJOURNMENT**

President Horack adjourned the meeting at 8:02 p.m. The next Regular Meeting of the Board of Education will be September 11, 2017.

Signed \_\_\_\_\_  
Clerk, Board of Education