

September 26, 2017

Dear Sylvan Union Board Members,

Attached you will find our proposal for presenting at your district professional development day on Monday, October 16<sup>th</sup>. We have worked closely with Laura Granger to coordinate topics/sessions which will best serve your teachers and therefore your students. The Stanislaus County Office of Education is excited to work closely with the Sylvan leadership to provide professional development which dovetails with your goals and initiatives as a district. Below is a summary of the work we are offering. Thank you for this opportunity.

Sincerely,



Christine Sisco  
Director II, School and District Support  
Stanislaus County Office of Education  
1100 H Street  
Modesto, CA 95354  
[csisco@stancoe.org](mailto:csisco@stancoe.org)  
209-238-1329

MOU Summary: (totals include personnel, services, materials and preparation)

The "Maker" movement is Transitional Kindergarten (CFS)	\$1,150
4 presentations during "Technopalooza" (ETC!)	\$500
1 full day of Arts presentations (ISS)	\$1,500
Special Education Number Talks (ISS)	\$1,700
History/Social Science Framework Overview (ISS)	\$750
Implementing Writing with Study Sync (ISS)	\$750

Total for three MOUs = \$6, 350

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This Agreement, by and between Stanislaus County Office of Education, hereinafter referred to as "Office," and **Sylvan Union School District**, hereinafter referred as "Contractor," is for Professional Development to be performed by a non-employee of the Contractor. Office and Contractor herein named do mutually agree to the following terms and conditions:

1. Office staff shall perform the following duties:
  - **Facilitate professional development to support new teachers in in various subject areas.**
2. Office will provide the above service(s) as outlined in Paragraph 1 under the terms of this agreement.
3. In consideration of the services performed by the Office, the Contractor shall pay the Office according to the following fee schedule:
  - **1 full day of professional development, materials and preparation in the arts @ \$1,500**
  - **1 half day of professional development, materials and preparation in Special Education Number Talks @ \$1,700**
  - **1 half day of professional development, materials and preparation in History/Social Science @ \$750**
  - **1 half day of professional development , materials and preparation in Implementing Writing with Study Sync @ \$750**
  - **Date of Services: Monday, October 16, 2017**
    - **The contractor shall pay the total of \$4,700**
4. The term of this agreement shall commence on **September 30, 2017** and shall terminate on **October 18, 2017**.
5. This agreement may be terminated at any time during the term by either party upon **ten (10)** days notice.
6. Contractor shall contact Office's designee, **Christine Sisco (209) 238-1329**, with any questions regarding performance of the services outlined above. Office's designee shall determine if and when the services described have been completed.
7. The parties intend that an independent contractor relationship be created by this contract and Contractor assumes no responsibility for workers' compensation liability. Office likewise assumes no responsibility for liability for loss, damage, or injury to person(s) or property during or relating to the performance of service under this Agreement  
Contractor agrees to hold harmless and to indemnify Office for:  
Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by any act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of the term of this Agreement, and Contractor at his or her own cost expense and risk, shall be construed to require Contractor to hold harmless or indemnify Office for liability or damages resulting from the negligence or willful act, or omission of Office or its officers, agents, or employees.

Contractor shall not provide worker's compensation coverage for Office employees.

- 8. This Agreement is for the personal services of Contractor, and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of the Office.
- 9. The Office certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state or local statutes, rules or regulations, or with any policies of Office's current employer.
- 10. Contractor shall become the owner of and entitled to exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed, and no other uses thereof will be permitted except by permission of the Contractor. Proprietary materials will be exempted from this clause.
- 11. Consultant/Office certifies that he or she is not an employee of the Contractor and is self-employed in the performance of the services specified. Consultant agrees that he or she assumes all responsibility in relation to providing the Office with an Employer Identification number or Social Security number as required by IRS regulations in relation to the conduct of his or her business.

AGREED:

\_\_\_\_\_  
 Debra Hendricks  
 Superintendent  
 Sylvan Union School District  
 605 Sylvan Avenue  
 Modesto, CA 95350

\_\_\_\_\_  
 Don Gatti, Contract Officer  
 Date  
 Stanislaus County Office Of Education

Send all copies to the Business Office.  
 Distribution will be made as follows:  
 White - Business Office  
 Yellow - District  
 Pink - Department Head/Core Leadership Team O  
 Goldenrod - Originator

01 9461 0 8677 0000 0000 000 4000
Account No.
Departmental/Core Leadership Team Officer
Budget Program
Budget Approval

## AGREEMENT FOR SPECIAL CONTRACT SERVICES

This Agreement, by and between Stanislaus County Office of Education, hereinafter referred to as "Office," and Sylvan Union School District, hereinafter referred to as "Contractor," is for Professional Development to be performed by a non-employee of the Contractor. Office and Contractor herein named do mutually agree to the following terms and conditions:

1. Office staff shall perform the following duties:

- **This three hour workshop will begin with an introduction to the "Maker" movement, of which tinkering is an important element. The workshop will provide information on how and why to develop skills for a classroom of "Tinkers", and will address how to tinker safely, how to set up an environment, and discuss the engineering Design process (think about it, build or create it, try it, Revise or make it better, share it). The remaining time will be spent in hands-on challenges that tie together literacy and STEM.**

2. Office will provide the above service(s) on **October 16, 2017**, as outlined in Paragraph 1 under the terms of this agreement.
3. In consideration of the services performed by the Office, the Contractor shall pay the Office according to the following fee schedule:

Contractor shall pay **\$1,150 per half day**, per SCOE personnel for services, materials and preparation for services.

4. The term of this agreement shall commence on **October 14, 2017** and shall terminate on **October 30, 2017**.
5. This agreement may be terminated at any time during the term by either party upon **ten (10)** days notice.
6. Contractor shall contact Office's designee, **Heather Haubrich (209) 238-6406**, with any questions regarding performance of the services outlined above. Office's designee shall determine if and when the services described have been completed.
7. The parties intend that an independent contractor relationship be created by this contract and Contractor assumes no responsibility for workers' compensation liability. Office likewise assumes no responsibility for liability for loss, damage, or injury to person(s) or property during or relating to the performance of service under this Agreement Contractor agrees to hold harmless and to indemnify Office for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by any act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of the term of this Agreement, and Contractor at his or her own cost expense and risk shall be construed to require Contractor to hold harmless or indemnify Office for liability or damages resulting from the negligence or willful act, or omission of Office or its officers, agents, or employees.

Contractor shall not provide worker's compensation coverage for Office employees.

- 8. This Agreement is for the personal services of Contractor, and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of the Office.
- 9. The Office certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state or local statutes, rules or regulations, or with any policies of Office's current employer.
- 10. Contractor shall become the owner of and entitled to exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed, and no other uses thereof will be permitted except by permission of the Contractor. Proprietary materials will be exempted from this clause.
- 11. Consultant/Office certifies that he or she is not an employee of the Contractor and is self-employed in the performance of the services specified. Consultant agrees that he or she assumes all responsibility in relation to providing the Office with an Employer Identification number or Social Security number as required by IRS regulations in relation to the conduct of his or her business.

AGREED:

\_\_\_\_\_  
 Debra Hendricks  
 Superintendent  
 Sylvan Union School District  
 605 Sylvan  
 Modesto, CA 95350

Date

\_\_\_\_\_  
 Don Gatti, Contract Officer

Date

Stanislaus County Office Of Education

Send all copies to the Business Office.  
 Distribution will be made as follows:  
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 Goldenrod - Originator

\_\_\_\_\_  
 12-9798-0-8677-0000-0000-000-7000-XX

Account No.

\_\_\_\_\_  
 Departmental/Core Leadership Team Officer

\_\_\_\_\_  
 Budget Program

\_\_\_\_\_  
 Budget Approval

## AGREEMENT FOR SPECIAL CONTRACT SERVICES

This Agreement, by and between Stanislaus County Office of Education, hereinafter referred to as "SCOE," and Sylvan Union School District hereinafter referred as "Contractor," is for consultant or special services to be performed by a non-employee of the Contractor. SCOE and Contractor herein named do mutually agree to the following terms and conditions:

1. SCOE staff shall perform the following duties:
  - **Provide 4 one-hour presentations at district training day on October 16, 2017. Presenters are Gregg Eilers and Brandon Schut**
2. SCOE will provide the above service(s) as outlined in Paragraph 1 under the terms of this agreement.
3. In consideration of the services performed by SCOE, the Contractor shall pay SCOE according to the following fee schedule:
  - (a) Contractor shall pay **\$500.00 for the four (4) one-hour presentations scheduled.**
  - (b) SCOE shall invoice the Contractor upon completion of the presentations. Contractor shall make payment within thirty (30) days from SCOE's presentation of a detailed invoice on a claim form provided by SCOE.
4. The term of this agreement shall commence **September 26, 2017** and shall terminate on **October 16, 2017**.
5. This agreement may be terminated at any time during the term by either party upon **Thirty (30) day** notice.
6. Contractor shall contact SCOE's designee, **Sally Savona (209) 238-1400**, with any questions regarding performance of the services outlined above. SCOE's designee shall determine if and when the services described have been completed.
7. The parties intend that an independent contractor relationship be created by this contract and Contractor assumes no responsibility for workers' compensation liability. SCOE likewise assumes no responsibility for liability for loss, damage, or injury to person(s) or property during or relating to the performance of service under this Agreement.

Contractor agrees to hold harmless and to indemnify SCOE for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by any act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of the term of this Agreement, and Contractor at his or her own cost expense and risk, shall be construed to require Contractor to hold harmless or indemnify SCOE for liability or damages resulting from the negligence or willful act, or omission of SCOE or its officers, agents, or employees.

Contractor shall not provide worker's compensation coverage for SCOE employees.

AGREED:

\_\_\_\_\_  
Laura Wharff  
Assistant Superintendent, Educational Services  
Sylvan Union School District

\_\_\_\_\_  
Don Gatti  
Deputy Superintendent  
Stanislaus County Office of Education

\_\_\_\_\_  
Federal I.D.#

\_\_\_\_\_  
DATE

Debra Hendricks  
Superintendent  
**Sylvan Union School District**  
605 Sylvan Ave  
Modesto, CA 95350  
209 574-5000

\_\_\_\_\_  
DATE

\_\_\_\_\_  
**01-9974-0-8677-0000-0000-000-9000-XX**  
Account No.

\_\_\_\_\_  
Departmental/Core Leadership Team Officer

\_\_\_\_\_  
Budget Program

\_\_\_\_\_  
Budget Approval

Send all copies to the Business Office.

Distribution will be made as follows:

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