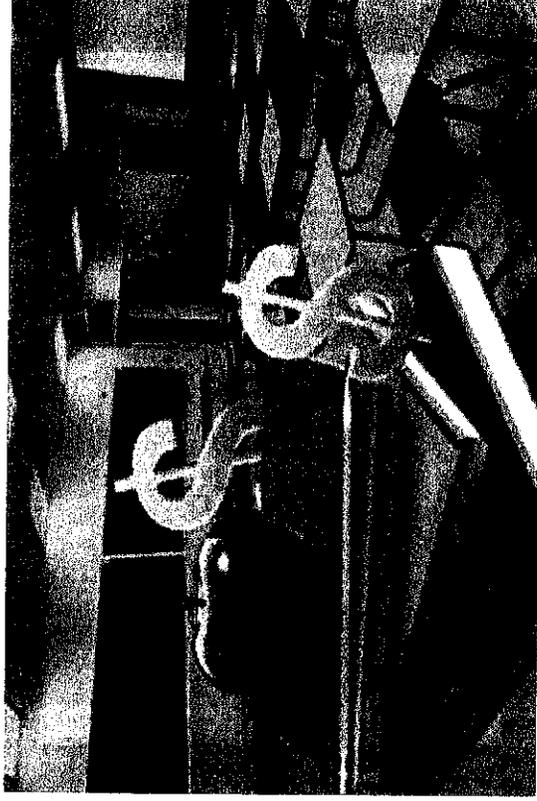


# **La Cañada Unified School District**



**Fiscal Update and 2017-18 1<sup>st</sup> Interim Report**

**December 5, 2017**

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
BUSINESS SERVICES MEMORANDUM**

December 5, 2017

**TO:** Wendy K. Sinnette, Superintendent

**FROM:** Mark Evans, Asst. Superintendent of Business and Administrative Services  
Gretchen Bergstrom, Director of Fiscal Services

**SUBJECT:** Approval of First Interim Financial Report 2017-2018 – Second Reading

**Background**

Education Code Sections 35053(g), 42130, and 42131 require the Governing Board of each school district to certify at least twice a year (as of October 31<sup>st</sup> and January 31<sup>st</sup>) to the district's ability to meet its financial obligations for the remainder of that fiscal year and for the subsequent two fiscal years.

The certification by the Governing Board must be classified as follows:

- Positive:** A school district that, based on current projections, **will** meet its financial obligations for the **current fiscal year and two subsequent fiscal years**.
- Qualified:** A school district that, based on current projections, **may not** meet its financial obligations for the **current fiscal year or subsequent two fiscal years**.
- Negative:** A school district that, based on current projections, **will be unable** to meet its financial obligations for the **current fiscal year or subsequent fiscal year**.

**Introduction**

**District Budget for 2017-18 and Multi-Year Projection Scenarios**

The Governing Board, at its meeting on June 20<sup>th</sup>, 2017, adopted the District's Budget for 2017-18 and reviewed multi-year budgetary projections through 2019-2020.

**Current Considerations/Budgetary Overview**

The First Interim Report for 2017-2018 and the multi-year has some changes from the updated budget of June 2017.

**Revenues:**

- The LCFF revenues anticipated per ADA increased by approximately \$192,000 due to an increase in ADA for 2017-18. Federal revenue decreased by \$32,000 due to a reduction in Title II funding. One time revenues for 2017-18 are budgeted at \$594,000.

#### Expenditures:

- **Salaries:** Prior year negotiated settlements are fully reflected in the First Interim.
- **Benefits:** Costs of benefits are directly related to salaries. The increase here is primarily a result of increases in STRS and PERS rates. Additionally health and welfare increases resulted from upticks in the COLA in future years.
- **Services:** There has been an increase in programmatic needs for specialized student services.
- **Transfers Out:** Transfers out for Deferred Maintenance reflect \$335,000 of expenditures, and the ongoing transfer of \$125,000 to retirement benefits remains the same as in the original budget.

#### Multi-Year Considerations:

- The out year estimates of revenue remain predicated on the same revenue and expenditure assumptions used in the original budget. The School Services of California Dartboard is used to guide multi-year projections for revenue. Expenditures are adjusted to account for increases in Step and Column, benefits (including health and welfare and pension increases), and other factors.

Special Note: Per the budget recommendation, a cash transfer of \$71,000 from the Field Fund (40.4) to the Cafeteria Fund (13.0) is included in the 2017-18 budget to offset expenses beyond revenues in the Cafeteria Fund.

#### **Recommendation**

It is recommended that the Governing Board approve the First Interim Financial Report 2017-2018 - Second Reading. The First Interim Report meets a positive certification.

# Attachments

**Attachment A**

La Canada Unified School District  
2017-18 First Interim  
General Fund - Fund #01.0

|  | 2013-14<br>Audited<br>Actuals | 2014-15<br>Audited<br>Actuals | 2015-16<br>Audited<br>Actuals | 2016-17<br>Unaudited<br>Actuals | 2017-18<br>Budget | 2017-18<br>First<br>Interim | 2018-19<br>Projected<br>Budget | 2019-20<br>Projected<br>Budget |
|--|-------------------------------|-------------------------------|-------------------------------|---------------------------------|-------------------|-----------------------------|--------------------------------|--------------------------------|
| <b>Revenues</b>                                |                               |                               |                               |                                 |                   |                             |                                |                                |
| LCFF Revenue                                   | 24,845,776                    | 26,744,529                    | 29,522,148                    | 31,471,218                      | 32,142,036        | 32,334,613                  | 32,960,728                     | 33,932,611                     |
| Federal Revenue                                | 892,324                       | 894,848                       | 892,201                       | 901,419                         | 882,845           | 854,782                     | 854,782                        | 854,782                        |
| Other State Revenue                            | 3,995,872                     | 3,510,389                     | 5,631,837                     | 4,715,681                       | 4,003,810         | 4,624,149                   | 3,378,682                      | 3,282,066                      |
| Local Revenue                                  | 7,109,825                     | 8,568,566                     | 8,568,347                     | 8,593,795                       | 8,446,615         | 8,624,917                   | 8,064,680                      | 8,127,804                      |
| Total Revenues                                 | 36,843,497                    | 40,017,431                    | 44,614,533                    | 45,682,113                      | 45,475,306        | 46,438,461                  | 45,258,872                     | 46,197,263                     |
| <b>Expenditures</b>                            |                               |                               |                               |                                 |                   |                             |                                |                                |
| Certificated Salaries                          | 17,398,128                    | 18,753,098                    | 20,014,493                    | 19,963,732                      | 19,839,223        | 20,186,039                  | 19,494,457                     | 19,811,875                     |
| Classified Salaries                            | 5,625,328                     | 6,676,341                     | 7,414,549                     | 7,737,536                       | 8,007,619         | 8,143,645                   | 8,199,832                      | 8,281,830                      |
| Employee Benefits                              | 6,509,089                     | 7,347,639                     | 7,894,906                     | 7,980,582                       | 8,759,624         | 8,646,366                   | 9,497,295                      | 10,156,075                     |
| Books & Supplies                               | 1,577,724                     | 1,958,606                     | 1,821,465                     | 2,143,249                       | 2,336,244         | 2,688,894                   | 2,093,894                      | 2,093,894                      |
| Contracted Services                            | 5,624,847                     | 5,587,232                     | 5,468,813                     | 5,666,937                       | 6,484,683         | 6,949,306                   | 6,424,351                      | 6,424,351                      |
| Capital Outlay                                 | 0                             | 119,631                       | 74,349                        | 289,126                         | 611,960           | 600,291                     | 198,291                        | 198,291                        |
| Other Outgo                                    | 13,325                        | 14,393                        | 15,000                        | 17,127                          | 16,963            | 17,127                      | 0                              | 0                              |
| Direct Support / Indirect Support              | (32,819)                      | (33,982)                      | (40,240)                      | (37,128)                        | (42,115)          | (39,344)                    | (39,344)                       | (39,344)                       |
| Total Expenditures                             | 36,715,623                    | 40,422,959                    | 42,663,334                    | 43,761,161                      | 46,014,202        | 47,192,324                  | 45,868,776                     | 46,926,972                     |
| Difference                                     | 127,874                       | (405,527)                     | 1,951,199                     | 1,920,952                       | (538,896)         | (753,863)                   | (609,904)                      | (729,709)                      |
| <b>Other Financing Sources/Uses</b>            |                               |                               |                               |                                 |                   |                             |                                |                                |
| Interfund Transfers In                         | 0                             | 0                             | 14,388                        | 20,076                          | 16,000            | 20,000                      | 20,000                         | 20,000                         |
| Interfund Transfers Out                        | (1,017,811)                   | (1,181,713)                   | (1,647,127)                   | (614,493)                       | (460,000)         | (460,000)                   | (460,000)                      | (460,000)                      |
| Contributions From Unrestricted Funds          | 0                             | 0                             | 0                             | 0                               | 0                 | 0                           | 0                              | 0                              |
| Total Other Financing Sources/Uses             | (1,017,811)                   | (1,181,713)                   | (1,632,739)                   | (594,417)                       | (444,000)         | (440,000)                   | (440,000)                      | (440,000)                      |
| <b>Net Increase (Decrease) in Fund Balance</b> | <b>(889,937)</b>              | <b>(1,587,240)</b>            | <b>318,460</b>                | <b>1,326,535</b>                | <b>(982,896)</b>  | <b>(1,193,863)</b>          | <b>(1,049,904)</b>             | <b>(1,169,709)</b>             |
| Beginning Balance                              | 7,833,476                     | 6,943,539                     | 5,356,299                     | 5,674,760                       | 7,001,294         | 7,001,294                   | 5,807,431                      | 4,757,527                      |
| Net Increase/Decrease in Fund Balance          | (889,937)                     | (1,587,240)                   | 318,460                       | 1,326,535                       | (982,896)         | (1,193,863)                 | (1,049,904)                    | (1,169,709)                    |
| <b>Ending Fund Balance</b>                     | <b>6,943,539</b>              | <b>5,356,299</b>              | <b>5,674,760</b>              | <b>7,001,294</b>                | <b>6,018,399</b>  | <b>5,807,431</b>            | <b>4,757,527</b>               | <b>3,587,818</b>               |
| <b>Components of Ending Fund Balance</b>       |                               |                               |                               |                                 |                   |                             |                                |                                |
| Revolving Cash                                 | 6,000                         | 6,000                         | 6,000                         | 6,030                           | 8,500             | 8,500                       | 8,500                          | 8,500                          |
| Stores/Prepays                                 | 46,849                        | 62,224                        | 154,948                       | 60,175                          | 365,530           | 7,500                       | 7,500                          | 7,500                          |
| Committed Funds - PERS/STRS                    | 0                             | 0                             | 490,000                       | 490,000                         | 490,000           | 490,000                     | 490,000                        | 0                              |
| Legally Restricted                             | 835,405                       | 356,485                       | 463,013                       | 431,410                         | 358,030           | 364,742                     | 438,698                        | 246,216                        |
| Assigned Funds - LCFF Gap                      | 0                             | 0                             | 0                             | 0                               | 0                 | 0                           | 657,956                        | 1,219,636                      |
| Assigned Funds - Donations                     | 0                             | 0                             | 0                             | 324,788                         | 0                 | 0                           | 0                              | 0                              |
| Assigned Funds - Textbooks                     | 307,570                       | 158,056                       | 494,585                       | 1,011,519                       | 530,805           | 562,110                     | 103,267                        | 140,689                        |
| Assigned Funds - CTE Grant                     | 0                             | 0                             | 0                             | 391,480                         | 0                 | 0                           | 0                              | 0                              |
| Economic Uncertainties                         | 0                             | 4,773,534                     | 4,066,214                     | 4,285,892                       | 4,264,383         | 4,354,580                   | 3,051,606                      | 1,965,277                      |
| Undesignated                                   | 5,747,715                     | 0                             | 0                             | 1,151                           | 1,151             | 0                           | 0                              | 0                              |
| <b>Total Components of Ending Fund Balance</b> | <b>6,943,539</b>              | <b>5,356,299</b>              | <b>5,674,760</b>              | <b>7,001,295</b>                | <b>6,018,400</b>  | <b>5,807,432</b>            | <b>4,757,527</b>               | <b>3,587,818</b>               |
| Reserve at 3.5%                                | OK                            | OK                            | OK                            | OK                              | OK                | OK                          | OK                             | OK                             |
| 3.50%  | 1,320,670                     | 1,456,163                     | 1,550,363                     | 1,552,445                       | 1,626,037         | 1,667,131                   | 1,620,807                      | 1,657,844                      |
| 3.00%  | 1,132,003                     | 1,248,140                     | 1,328,882                     | 1,330,667                       | 1,393,746         | 1,428,970                   | 1,389,263                      | 1,421,009                      |

Attachment B

CBEDS to P2 ADA Projections

|         | A     | B      | C        | D (C-B) | E (C-A)    | F (C/A)     |
|---------|-------|--------|----------|---------|------------|-------------|
|         | CBEDS | P1 ADA | P2 ADA   |         | Difference | %Difference |
| 2017-18 | 4157  | 4060   | 4041 est | -19     | -116       | 0.9773 est. |
| 2016-17 | 4132  | 4060   | 4041     | -19     | -91        | 0.9780      |
| 2015-16 | 4092  | 4007   | 3988     | -19     | -104       | 0.9746      |
| 2014-15 | 4048  | 3991   | 3963     | -28     | -85        | 0.9791      |
| 2013-14 | 4043  | 3960   | 3957     | -3      | -86        | 0.9787      |
| 2012-13 | 4123  | 4037   | 4025     | -12     | -98        | 0.9761      |
|         |       |        | Average: | -16     | -93        | 0.9773      |

|             |      |  |      |        |                |
|-------------|------|--|------|--------|----------------|
| 2017-18     | 4157 |  | 4063 | 0.9773 | (under review) |
| seniors out | -362 |  |      |        |                |
| others in   | 110  |  |      |        |                |
| NPS 9       | 0    |  |      |        |                |
| TK/K in     | 252  |  |      |        |                |
| 2018-19     | 4157 |  | 4063 | 0.9773 | (under review) |
| seniors out | -354 |  |      |        |                |
| others in   | 102  |  |      |        |                |
| NPS 9       | 0    |  |      |        |                |
| TK/K in     | 252  |  |      |        |                |
| 2019-20     | 4157 |  | 4063 | 0.9773 | (under review) |
| seniors out | -347 |  |      |        |                |
| others in   | 95   |  |      |        |                |
| NPS 9       | 0    |  |      |        |                |
| TK/K in     | 252  |  |      |        |                |
| 2020-21     | 4157 |  | 4063 | 0.9773 | (under review) |
| seniors out | -341 |  |      |        |                |
| others in   | 89   |  |      |        |                |
| NPS 9       | 0    |  |      |        |                |
| TK/K in     | 252  |  |      |        |                |
| 2021-2022   | 4157 |  | 4063 | 0.9773 | (under review) |

\* includes NPS

seniors out per Enrollment report Sept 2017  
 NPS per CDE Report OCT.2017

| Projected ADA                  | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
|--------------------------------|---------|---------|---------|---------|---------|---------|
| ADA                            | 4041    | 4063    | 4063    | 4063    | 4063    | 4063    |
| Increase/Decline from Prior Yr |         | 22      | 0       | 0       | 0       | 0       |
| Funded ADA                     |         | 4063    | 4063    | 4063    | 4063    | 4063    |

Attachment C

|  | 2015-16     | 2016-17     | 2017-18     | 2018-19     | 2019-20     |
|--|-------------|-------------|-------------|-------------|-------------|
| Enrollment*  | 4092        | 4132        | 4157        | 4157 est    | 4157 est    |
| Enrollment increase(decline) from prior year*          | 44          | 40          | 25          | 0           | 0           |
| FTE loss related to Enrollment Decline/Other*          | -2.0 FTE    | 0           | 0           | 0           | 0           |
| Educational Foundation adjustments                     |             |             |             |             |             |
| FTE Reductions   | n/a         | n/a         | n/a         | -6.0 FTE    | n/a         |
| LCFF CSR (K-3) 20:1                                    | n/a         | n/a         | n/a         | n/a         | n/a         |
| LCFF Gr 4-6 CSR  | n/a         | n/a         | n/a         | +6.0 FTE    | n/a         |
| ROP funding from LACOE                                 | \$136,429   | \$0         | \$0         | \$0         | \$0         |
| ADA to Enrollment factor est.*                         | 97.46%      | 97.80%      | 97.73%      | 97.73%      | 97.73%      |
| Governing Board/Other Elections                        | \$0         | \$0         | \$100,000   | \$0         | \$0         |
| Employee Salary Compensation                           |             |             |             |             |             |
| Classified 1% as of 7/1/17                             | 4.00%       | 1.00%       | TBD         | TBD         | TBD         |
| Certificated .55% as of 7/1/16                         |             | 0.55%       |             |             |             |
| Certificated 1.0% as of 7/1/17                         | 4.25%       | 1.00%       | TBD         | TBD         | TBD         |
| Increases in salary costs                              |             |             |             |             |             |
| Step and Column increase Estimated                     | 1.5% Cert   | 1.75% Cert  | 1.75% Cert  | 1.75% Cert  | 1.75% Cert  |
| \$252,640  | \$348,635   | \$342,666   | \$317,419   | \$322,974   |             |
| 1.0% Class   | 1.0% Class  | 1.0% Class  | 1.0% Class  | 1.0% Class  |             |
| \$44,507   | \$77,890    | \$77,120    | \$81,186    | \$81,998    |             |
| STRS Employer rate projection estimate*                | 10.73%      | 12.58%      | 14.43%      | 16.28%      | 18.13%      |
| increase over previous year                            | \$355,935   | \$379,619   | \$449,018   | \$360,647   | \$366,520   |
| increase from 14-15 contribution                       | \$529,496   | \$909,115   | \$1,358,133 | \$1,718,780 | \$2,085,300 |
| PERS Employer rate projection estimate*                | 11.85%      | 13.88%      | 15.53%      | 18.10%      | 20.80%      |
| increase over previous year                            | \$59,051    | \$133,896   | \$134,531   | \$205,002   | \$217,525   |
| increase from 14-15 contribution                       | \$116,752   | \$250,648   | \$385,179   | \$590,181   | \$807,706   |
| Cost of 1% increase (salary and benefits)*             |             |             |             |             |             |
| Certificated   | \$ 227,068  | \$ 233,575  | TBD         | TBD         |             |
| Classified   | \$ 92,764   | \$ 99,182   | TBD         | TBD         |             |
| H & W Increase   | 1.02%       | 0.00%       | 1.56%       | 2.15%       | 2.35%       |
| Supplemental Grant*                                    | \$343,579   | \$420,376   | \$464,318   | \$488,179   | \$484,901   |
| Technology infrastructure/equipment/support            | \$450,000   | \$450,000   | \$450,000   | \$450,000   | \$450,000   |
| Routine Restricted Maintenance Contribution            | 3.0%        | 3.0%        | 3.0%        | 3.0%        | 3.0%        |
| Utility Increase (under review)                        | -9.0%       | -6.00%      | 2.00%       | 5.00%       | 5.00%       |
| -\$82,727  | -\$54,547   | \$14,850    | \$39,213    | \$41,174    |             |
| Unrestricted Capital Outlay*                           | \$75,000    | \$50,000    | \$50,000    | \$50,000    | \$50,000    |
| Special Education Increase Contribution (under review) | \$125,000   | \$125,000   | \$125,000   | \$125,000   | \$125,000   |
| GASB 45 (Post employment benefits contribution)        | \$125,000   | \$125,000   | \$125,000   | \$125,000   | \$125,000   |
| Reserve level  | 3.50%       | 3.50%       | 3.50%       | 3.50%       | 3.50%       |
| Projected Lease Income (under review)*                 | \$1,897,992 | \$1,922,763 | \$2,042,857 | \$2,104,143 | \$2,167,267 |
| Fund 17 Lease Interruption Contingency                 | \$1,825,000 | \$1,825,000 | \$1,825,000 | \$1,825,000 | \$1,825,000 |
| Mandated Block Grant                                   | \$152,582   | \$150,648   | \$169,498   | \$161,641   | \$161,641   |
| One Time Prior Year Mandate*                           | \$2,097,797 | \$855,663   | \$0         | \$0         | \$0         |
| Parcel Tax Revenue                                     | \$2,579,850 | \$2,585,250 | \$2,582,100 | \$2,582,100 | \$2,582,100 |
| Educational Foundation Revenue*                        | \$2.0 M     | \$2.0 M     | \$2.0 M     | \$1.5 M est | \$1.5 M est |
| Transfer to Fund 40 (planned capital projects)         | \$830,000   | \$0         | \$0         | \$0         | \$0         |
| Deferred Maintenance Contribution (includes LCFF)      | \$572,127   | \$450,809   | \$335,000   | \$335,000   | \$335,000   |
| Educator Effectiveness Program                         | \$324,322   | \$0         | \$0         | \$0         | \$0.00      |
| Lottery per ADA  | \$140.00    | \$144.00    | \$144.00    | \$144.00    | \$144.00    |
| Lottery Proposition 20 per ADA                         | \$41.00     | \$45.00     | \$45.00     | \$45.00     | \$45.00     |

\*Changes reflected after July 1, 2017

## SSC School District and Charter School Financial Projection Dashboard 2017-18 Adopted State Budget

This version of SSC's Financial Projection Dashboard is based on the 2017-18 adopted State Budget. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and ten-year T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

| LCFF ENTITLEMENT FACTORS    |         |         |         |         |
|-----------------------------|---------|---------|---------|---------|
| Entitlement Factors per ADA | K-3     | 4-6     | 7-8     | 9-12    |
| 2016-17 Base Grants         | \$7,083 | \$7,189 | \$7,403 | \$8,578 |
| COLA at 1.56%               | \$110   | \$112   | \$115   | \$134   |
| 2017-18 Base Grants         | \$7,193 | \$7,301 | \$7,518 | \$8,712 |

| Entitlement Factors per ADA       | K-3     | 4-6     | 7-8     | 9-12    |
|-----------------------------------|---------|---------|---------|---------|
| 2017-18 Base Grants               | \$7,193 | \$7,301 | \$7,518 | \$8,712 |
| Grade Span Adjustment Factors     | 10.4%   | -       | -       | 2.6%    |
| Grade Span Adjustment Amounts     | \$748   | -       | -       | \$227   |
| 2017-18 Adjusted Base Grants      | \$7,941 | \$7,301 | \$7,518 | \$8,939 |
| Supplemental Grants (% Adj. Base) | 20%     | 20%     | 20%     | 20%     |
| Concentration Grants              | 50%     | 50%     | 50%     | 50%     |
| Concentration Grant Threshold     | 55%     | 55%     | 55%     | 55%     |

| LCFF DASHBOARD FACTORS                              |               |               |                            |                            |                            |
|---|---------------|---------------|----------------------------|----------------------------|----------------------------|
| Factor  | 2016-17       | 2017-18       | 2018-19                    | 2019-20                    | 2020-21                    |
| LCFF Planning Factors                               | SSC Simulator | SSC Simulator | SSC Simulator <sup>2</sup> | SSC Simulator <sup>2</sup> | SSC Simulator <sup>2</sup> |
| SSC Gap Funding Percentage                          | 56.08%        | 43.19%        | 39.12%                     | 41.60%                     | 44.16%                     |
| Department of Finance Gap Funding Percentage        | 56.08%        | 43.19%        | 66.12%                     | 64.92%                     | 100.00%                    |
| Gap Funding Percentage <sup>1</sup><br>(May Revise) | 54.84%        | 43.97%        | -                          | -                          | -                          |

| PLANNING FACTORS   |                      |         |         |         |         |         |
|--|----------------------|---------|---------|---------|---------|---------|
| Factor   |                      | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
| Statutory COLA   |                      | 0.00%   | 1.56%   | 2.15%   | 2.35%   | 2.57%   |
| COLA on state and local share only of Special Education, Child Nutrition, Foster Youth, Preschool, American Indian Education Centers/American Indian Early Childhood Education |                      | 0.00%   | 1.56%   | 2.15%   | 2.35%   | 2.57%   |
| California CPI   |                      | 2.63%   | 3.42%   | 3.35%   | 3.02%   | 3.16%   |
| Interest Rate for Ten-Year Treasuries  |                      | 2.18%   | 2.47%   | 2.66%   | 2.78%   | 2.85%   |
| California Lottery   | Unrestricted per ADA | \$144   | \$146   | \$146   | \$146   | \$146   |
|  | Restricted per ADA   | \$45    | \$48    | \$48    | \$48    | \$48    |
| Mandate Block Grant (District)   | Grades K-8 per ADA   | \$28.42 | \$30.34 | \$30.34 | \$30.34 | \$30.34 |
|  | Grades 9-12 per ADA  | \$56    | \$58.25 | \$58.25 | \$58.25 | \$58.25 |
| Mandate Block Grant (Charter)  | Grades K-8 per ADA   | \$14.21 | \$15.90 | \$15.90 | \$15.90 | \$15.90 |
|  | Grades 9-12 per ADA  | \$42    | \$44.04 | \$44.04 | \$44.04 | \$44.04 |
| One-Time Discretionary Funds per ADA   |                      | \$214   | \$147   | -       | -       | -       |
| CalPERS Employer Rate (projected)  |                      | 13.888% | 15.531% | 18.1%   | 20.8%   | 23.8%   |
| CalSTRS Employer Rate (statutory)  |                      | 12.58%  | 14.43%  | 16.28%  | 18.13%  | 19.10%  |

| RESERVES                      |                    |   |
|-------------------------------|--------------------|---|
| State Reserve Requirement     | District ADA Range | Reserve Plan  |
| The greater of 5% or \$66,000 | 0 to 300           | SSC recommends one year's increment of planned revenue growth |
| The greater of 4% or \$66,000 | 301 to 1,000       |   |
| 3%                            | 1,001 to 30,000    |   |
| 2%                            | 30,001 to 400,000  |   |
| 1%                            | 400,001 and higher |   |

<sup>1</sup> Either this percentage or the adopted State Budget gap percentage can be used for calculating movement toward class sizes of 24:1 at grades transitional kindergarten-3.

<sup>2</sup> For the forecast years, the total dollar amount needed to fund the statutory COLA is applied to the SSC LCFF Simulator.

## Attachment E

### OTHER FUNDS

Each fund is budgeted separately in the State's SACS Financial Report. The following is a very brief statement on each fund and the cash balance as of October 31, 2017.

**13.0 Cafeteria Fund** – This fund is used to account separately for federal, state, and local resources to operate the food service program. Cash balance - \$164,785.

**14.0 Deferred Maintenance Fund** – This fund is used to account for revenues that are restricted or committed for deferred maintenance purposes. The fund no longer receives State revenue however the district does an inter fund transfer. Cash balance \$616,068.

**17.1 Special Reserve Fund Lease Interruption** – This fund is used primarily to provide for the accumulation of general fund moneys for general operating purposes other than capital outlay. The district uses this fund in the event a long-term lease is interrupted. Cash balance \$1,822,998.

**20.0 Special Reserve for Postemployment Benefits** – This fund is used to account for future cost of postemployment benefits, GASB 45 Cash balance \$777,089.

**21.0, 21.1 & 21.2 Building Fund** – These funds are primarily for the expenditure of local bond funds. All previous bond funds have been expended. Cash balance \$45.75.

**25.0 Capital Facilities Fund** – Developer Fees. Cash balance \$558,541.

**40.0 through 40.4 Special Reserve Fund for Capital Outlay Projects** – These funds are used for the accumulation of general fund moneys for capital outlay purposes.

40.0 Facilities - Cash balance \$510,864.

40.1 Stadium Field – Cash balance \$113,402.

40.2 Sewer Connect – Cash balance \$323,805.

40.3 Field Agreement – Cash balance \$44,884.

40.4 Field Replacement – Cash balance \$197,121.

**Attachment F**

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
BUDGET DEVELOPMENT CALENDAR 2017-18**

|               |  |
|---------------|--|
|               |  |
| Dec. 5, 2017  | The 2016-17 District Audit is presented to the Governing Board; First Interim Financial Report (2017-18), for the period ending October 31, 2017, presented to the Governing Board- Second Reading |
|               |  |
| February 2018 | Second Interim Financial Report (2017-18), for the period ending January 31, 2018, presented to the Governing Board- First Reading   |
|               |  |
| March 2018    | Second Interim Financial Report (2017-18), for the period ending January 31, 2018 presented to the Governing Board- Second Reading   |
|               |  |
| May 2018      | Budget Development activities for 2017-18 continue   |
|               |  |
| June 2018     | Proposed District Budget (2018-19) presented to the Governing Board  |
| June 2018     | Proposed District Budget (2018-19) placed on display for public review   |
|               |  |
| June 2018     | The Governing Board conducts a public hearing and approves the District Budget for 2018-19   |
|               |  |
| June 2018     | Business Services files the District Budget (2018-19) with the Los Angeles County Office of Education  |

# State Reports

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 05, 2017 Signed: \_\_\_\_\_  
President of the Governing Board

**CERTIFICATION OF FINANCIAL CONDITION**

**POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

**QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

**NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Mark E. Evans Telephone: 818-952-8380  
Title: Asst. Superint. of Business and Admin Servi E-mail: mevans@lcsd.net

**Criteria and Standards Review Summary**

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

| CRITERIA AND STANDARDS |                          |  | Met | Not Met |
|------------------------|--------------------------|--|-----|---------|
| 1                      | Average Daily Attendance | Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption. | X   |         |

| <b>CRITERIA AND STANDARDS (continued)</b> |  |  | <b>Met</b> | <b>Not Met</b> |
|---|--|--|------------|----------------|
| 2   | Enrollment                                   | Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.   | X          |                |
| 3   | ADA to Enrollment                            | Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.  |            | X              |
| 4   | Local Control Funding Formula (LCFF) Revenue | Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.   | X          |                |
| 5   | Salaries and Benefits                        | Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.   | X          |                |
| 6a  | Other Revenues                               | Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.                       |            | X              |
| 6b  | Other Expenditures                           | Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption. |            | X              |
| 7   | Ongoing and Major Maintenance Account        | If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).                               | X          |                |
| 8   | Deficit Spending                             | Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.   |            | X              |
| 9a  | Fund Balance                                 | Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.   | X          |                |
| 9b  | Cash Balance                                 | Projected general fund cash balance will be positive at the end of the current fiscal year.  | X          |                |
| 10  | Reserves                                     | Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.                              | X          |                |

| <b>SUPPLEMENTAL INFORMATION</b> |  |   | <b>No</b> | <b>Yes</b> |
|---------------------------------|--|---|-----------|------------|
| S1                              | Contingent Liabilities                               | Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?   | X         |            |
| S2                              | Using One-time Revenues to Fund Ongoing Expenditures | Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?  | X         |            |
| S3                              | Temporary Interfund Borrowings                       | Are there projected temporary borrowings between funds?   | X         |            |
| S4                              | Contingent Revenues                                  | Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?                                     | X         |            |
| S5                              | Contributions  | Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years? | X         |            |

| SUPPLEMENTAL INFORMATION (continued) |   |   | No  | Yes |
|--------------------------------------|---|---|-----|-----|
| S6                                   | Long-term Commitments                       | Does the district have long-term (multiyear) commitments or debt agreements?  |     | X   |
|                                      |   | • If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment?   | X   |     |
|                                      |   | • If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?                              | X   |     |
| S7a                                  | Postemployment Benefits Other than Pensions | Does the district provide postemployment benefits other than pensions (OPEB)?   |     | X   |
|                                      |   | • If yes, have there been changes since budget adoption in OPEB liabilities?  | X   |     |
| S7b                                  | Other Self-insurance Benefits               | Does the district operate any self-insurance programs (e.g., workers' compensation)?  | X   |     |
|                                      |   | • If yes, have there been changes since budget adoption in self-insurance liabilities?  | n/a |     |
| S8                                   | Status of Labor Agreements                  | As of first interim projections, are salary and benefit negotiations still unsettled for:   |     |     |
|                                      |   | • Certificated? (Section S8A, Line 1b)  |     | X   |
|                                      |   | • Classified? (Section S8B, Line 1b)  |     | X   |
|                                      |   | • Management/supervisor/confidential? (Section S8C, Line 1b)  | n/a |     |
| S8                                   | Labor Agreement Budget Revisions            | For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for: |     |     |
|                                      |   | • Certificated? (Section S8A, Line 3)   | n/a |     |
|                                      |   | • Classified? (Section S8B, Line 3)   | n/a |     |
| S9                                   | Status of Other Funds                       | Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?  | X   |     |

| ADDITIONAL FISCAL INDICATORS |   |  | No | Yes |
|------------------------------|---|--|----|-----|
| A1                           | Negative Cash Flow                                | Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?   | X  |     |
| A2                           | Independent Position Control                      | Is personnel position control independent from the payroll system?   | X  |     |
| A3                           | Declining Enrollment                              | Is enrollment decreasing in both the prior and current fiscal years?   | X  |     |
| A4                           | New Charter Schools Impacting District Enrollment | Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?   | X  |     |
| A5                           | Salary Increases Exceed COLA                      | Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | X  |     |
| A6                           | Uncapped Health Benefits                          | Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?  | X  |     |
| A7                           | Independent Financial System                      | Is the district's financial system independent from the county office system?  | X  |     |
| A8                           | Fiscal Distress Reports                           | Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).  | X  |     |
| A9                           | Change of CBO or Superintendent                   | Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?  | X  |     |

G = General Ledger Data; S = Supplemental Data

| Form  | Description   | Data Supplied For:            |   |                               |                                |
|-------|---|-------------------------------|---|-------------------------------|--------------------------------|
|       |   | 2017-18<br>Original<br>Budget | 2017-18<br>Board<br>Approved<br>Operating<br>Budget | 2017-18<br>Actuals to<br>Date | 2017-18<br>Projected<br>Totals |
| 01I   | General Fund/County School Service Fund                     | GS                            | GS  | GS                            | GS                             |
| 09I   | Charter Schools Special Revenue Fund                        |                               |   |                               |                                |
| 10I   | Special Education Pass-Through Fund                         |                               |   |                               |                                |
| 11I   | Adult Education Fund  |                               |   |                               |                                |
| 12I   | Child Development Fund                                      |                               |   |                               |                                |
| 13I   | Cafeteria Special Revenue Fund                              | G                             | G   | G                             | G                              |
| 14I   | Deferred Maintenance Fund                                   | G                             | G   | G                             | G                              |
| 15I   | Pupil Transportation Equipment Fund                         |                               |   |                               |                                |
| 17I   | Special Reserve Fund for Other Than Capital Outlay Projects | G                             | G   | G                             | G                              |
| 18I   | School Bus Emissions Reduction Fund                         |                               |   |                               |                                |
| 19I   | Foundation Special Revenue Fund                             |                               |   |                               |                                |
| 20I   | Special Reserve Fund for Postemployment Benefits            | G                             | G   | G                             | G                              |
| 21I   | Building Fund   | G                             | G   | G                             |                                |
| 25I   | Capital Facilities Fund                                     | G                             | G   | G                             | G                              |
| 30I   | State School Building Lease-Purchase Fund                   |                               |   |                               |                                |
| 35I   | County School Facilities Fund                               |                               |   |                               |                                |
| 40I   | Special Reserve Fund for Capital Outlay Projects            | G                             | G   | G                             | G                              |
| 49I   | Capital Project Fund for Blended Component Units            |                               |   |                               |                                |
| 51I   | Bond Interest and Redemption Fund                           |                               |   |                               |                                |
| 52I   | Debt Service Fund for Blended Component Units               |                               |   |                               |                                |
| 53I   | Tax Override Fund   |                               |   |                               |                                |
| 56I   | Debt Service Fund   |                               |   |                               |                                |
| 57I   | Foundation Permanent Fund                                   |                               |   |                               |                                |
| 61I   | Cafeteria Enterprise Fund                                   |                               |   |                               |                                |
| 62I   | Charter Schools Enterprise Fund                             |                               |   |                               |                                |
| 63I   | Other Enterprise Fund                                       |                               |   |                               |                                |
| 66I   | Warehouse Revolving Fund                                    |                               |   |                               |                                |
| 67I   | Self-Insurance Fund   |                               |   |                               |                                |
| 71I   | Retiree Benefit Fund  |                               |   |                               |                                |
| 73I   | Foundation Private-Purpose Trust Fund                       |                               |   |                               |                                |
| AI    | Average Daily Attendance                                    | S                             | S   |                               | S                              |
| CASH  | Cashflow Worksheet  |                               |   |                               | S                              |
| CHG   | Change Order Form   |                               |   |                               |                                |
| CI    | Interim Certification                                       |                               |   |                               | S                              |
| ESMOE | Every Student Succeeds Act Maintenance of Effort            |                               |   |                               | GS                             |
| ICR   | Indirect Cost Rate Worksheet                                |                               |   |                               | S                              |
| MYPI  | Multiyear Projections - General Fund                        |                               |   |                               | GS                             |
| SIAI  | Summary of Interfund Activities - Projected Year Totals     |                               |   |                               | G                              |
| 01CSI | Criteria and Standards Review                               |                               |   |                               | S                              |

# Criteria and Standards

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

**CRITERIA AND STANDARDS**

**1. CRITERION: Average Daily Attendance**

**STANDARD:** Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

**1A. Calculating the District's ADA Variances**

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

| Fiscal Year                   | Budget Adoption<br>Budget<br>(Form 01CS, Item 1A) | First Interim<br>Projected Year Totals<br>(Form AI, Lines A4 and C4) | Percent Change | Status     |
|-------------------------------|---|--|----------------|------------|
| Current Year (2017-18)        |   |  |                |            |
| District Regular              | 4,041.00  | 4,063.00   |                |            |
| Charter School                | 0.00  | 0.00   |                |            |
| <b>Total ADA</b>              | <b>4,041.00</b>                                   | <b>4,063.00</b>  | <b>0.5%</b>    | <b>Met</b> |
| 1st Subsequent Year (2018-19) |   |  |                |            |
| District Regular              | 4,041.00  | 4,063.00   |                |            |
| Charter School                | 0.00  |  |                |            |
| <b>Total ADA</b>              | <b>4,041.00</b>                                   | <b>4,063.00</b>  | <b>0.5%</b>    | <b>Met</b> |
| 2nd Subsequent Year (2019-20) |   |  |                |            |
| District Regular              | 4,041.00  | 4,063.00   |                |            |
| Charter School                | 0.00  |  |                |            |
| <b>Total ADA</b>              | <b>4,041.00</b>                                   | <b>4,063.00</b>  | <b>0.5%</b>    | <b>Met</b> |

**1B. Comparison of District ADA to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. **STANDARD MET** - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

**2. CRITERION: Enrollment**

**STANDARD:** Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

**2A. Calculating the District's Enrollment Variances**

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

| Fiscal Year                   | Enrollment                              |                                  | Percent Change | Status      |
|-------------------------------|---|----------------------------------|----------------|-------------|
|                               | Budget Adoption<br>(Form 01CS, Item 3B) | First Interim<br>CBEDS/Projected |                |             |
| Current Year (2017-18)        | District Regular                        | 4,130                            | 4,157          |             |
|                               | Charter School                          | 0                                | 0              |             |
|                               | <b>Total Enrollment</b>                 | <b>4,130</b>                     | <b>4,157</b>   | <b>0.7%</b> |
| 1st Subsequent Year (2018-19) | District Regular                        | 4,130                            | 4,157          |             |
|                               | Charter School                          | 0                                | 0              |             |
|                               | <b>Total Enrollment</b>                 | <b>4,130</b>                     | <b>4,157</b>   | <b>0.7%</b> |
| 2nd Subsequent Year (2019-20) | District Regular                        | 4,131                            | 4,157          |             |
|                               | Charter School                          | 0                                | 0              |             |
|                               | <b>Total Enrollment</b>                 | <b>4,131</b>                     | <b>4,157</b>   | <b>0.6%</b> |

**2B. Comparison of District Enrollment to the Standard**

**DATA ENTRY:** Enter an explanation if the standard is not met.

1a. **STANDARD MET** - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

| Fiscal Year  | P-2 ADA<br>Unaudited Actuals<br>(Form A, Lines A4 and C4) | Enrollment<br>CBEDS Actual<br>(Form 01CS, Item 2A) | Historical Ratio<br>of ADA to Enrollment |
|--|---|--|--|
| Third Prior Year (2014-15)   |   |  |  |
| District Regular   | 3,922   | 4,058  |  |
| Charter School   |   |  |  |
| <b>Total ADA/Enrollment</b>  | <b>3,922</b>  | <b>4,058</b>                                       | <b>96.6%</b>                             |
| Second Prior Year (2015-16)  |   |  |  |
| District Regular   | 3,954   | 4,093  |  |
| Charter School   |   |  |  |
| <b>Total ADA/Enrollment</b>  | <b>3,954</b>  | <b>4,093</b>                                       | <b>96.6%</b>                             |
| First Prior Year (2016-17)   |   |  |  |
| District Regular   | 4,042   | 4,132  |  |
| Charter School   | 0   |  |  |
| <b>Total ADA/Enrollment</b>  | <b>4,042</b>  | <b>4,132</b>                                       | <b>97.8%</b>                             |
| Historical Average Ratio:  |   |  | 97.0%                                    |
| <b>District's ADA to Enrollment Standard (historical average ratio plus 0.5%):</b> |   |  | <b>97.5%</b>                             |

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

| Fiscal Year                   | Estimated P-2 ADA<br>(Form AI, Lines A4 and C4) | Enrollment<br>CBEDS/Projected<br>(Criterion 2, Item 2A) | Ratio of ADA to Enrollment | Status         |
|-------------------------------|---|---|----------------------------|----------------|
| Current Year (2017-18)        |   |   |                            |                |
| District Regular              | 4,041   | 4,157   |                            |                |
| Charter School                | 0   | 0   |                            |                |
| <b>Total ADA/Enrollment</b>   | <b>4,041</b>                                    | <b>4,157</b>  | <b>97.2%</b>               | <b>Met</b>     |
| 1st Subsequent Year (2018-19) |   |   |                            |                |
| District Regular              | 4,063   | 4,157   |                            |                |
| Charter School                | 0   | 0   |                            |                |
| <b>Total ADA/Enrollment</b>   | <b>4,063</b>                                    | <b>4,157</b>  | <b>97.7%</b>               | <b>Not Met</b> |
| 2nd Subsequent Year (2019-20) |   |   |                            |                |
| District Regular              | 4,063   | 4,157   |                            |                |
| Charter School                | 0   | 0   |                            |                |
| <b>Total ADA/Enrollment</b>   | <b>4,063</b>                                    | <b>4,157</b>  | <b>97.7%</b>               | <b>Not Met</b> |

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

**Explanation:**  
(required if NOT met)

The district uses a 5 year averaging method to calculate the projected ADA in future years which caused the ratio to be different than the State method.

**4. CRITERION: LCFF Revenue**

**STANDARD:** Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

**4A. Calculating the District's Projected Change in LCFF Revenue**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

| Fiscal Year                   | LCFF Revenue<br>(Fund 01, Objects 8011, 8012, 8020-8089) |  | Percent Change | Status |
|-------------------------------|--|--|----------------|--------|
|                               | Budget Adoption<br>(Form 01CS, Item 4B)                  | First Interim<br>Projected Year Totals |                |        |
|                               | Current Year (2017-18)                                   | 32,142,036.00                          |                |        |
| 1st Subsequent Year (2018-19) | 32,763,943.00  | 32,960,728.00                          | 0.6%           | Met    |
| 2nd Subsequent Year (2019-20) | 33,804,861.00  | 33,932,611.00                          | 0.4%           | Met    |

**4B. Comparison of District LCFF Revenue to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**5. CRITERION: Salaries and Benefits**

**STANDARD:** Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

| Fiscal Year                 | Unaudited Actuals - Unrestricted<br>(Resources 0000-1999) |  | Ratio<br>of Unrestricted Salaries and Benefits<br>to Total Unrestricted Expenditures |
|-----------------------------|---|--|--|
|                             | Salaries and Benefits<br>(Form 01, Objects 1000-3999)     | Total Expenditures<br>(Form 01, Objects 1000-7499) |  |
| Third Prior Year (2014-15)  | 26,383,681.28   | 31,681,169.84                                      | 83.3%  |
| Second Prior Year (2015-16) | 28,503,377.30   | 33,183,016.14                                      | 85.9%  |
| First Prior Year (2016-17)  | 29,084,155.92   | 33,833,721.79                                      | 86.0%  |
|                             | Historical Average Ratio:                                 |  | 85.1%  |

|  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| District's Reserve Standard Percentage<br>(Criterion 10B, Line 4)  | 3.0%                      | 3.0%                             | 3.0%                             |
| District's Salaries and Benefits Standard<br>(historical average ratio, plus/minus the<br>greater of 3% or the district's reserve<br>standard percentage): | 82.1% to 88.1%            | 82.1% to 88.1%                   | 82.1% to 88.1%                   |

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

| Fiscal Year                   | Projected Year Totals - Unrestricted<br>(Resources 0000-1999)                      |  | Ratio<br>of Unrestricted Salaries and Benefits<br>to Total Unrestricted Expenditures | Status |
|-------------------------------|--|--|--|--------|
|                               | Salaries and Benefits<br>(Form 011, Objects 1000-3999)<br>(Form MYPI, Lines B1-B3) | Total Expenditures<br>(Form 011, Objects 1000-7499)<br>(Form MYPI, Lines B1-B8, B10) |  |        |
| Current Year (2017-18)        | 30,194,610.15  | 36,291,207.65  | 83.2%  | Met    |
| 1st Subsequent Year (2018-19) | 30,213,325.72  | 35,783,535.72  | 84.4%  | Met    |
| 2nd Subsequent Year (2019-20) | 31,101,699.72  | 36,671,909.72  | 84.8%  | Met    |

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

**6. CRITERION: Other Revenues and Expenditures**

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

|  |                |
|--|----------------|
| District's Other Revenues and Expenditures Standard Percentage Range:    | -5.0% to +5.0% |
| District's Other Revenues and Expenditures Explanation Percentage Range: | -5.0% to +5.0% |

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

| Object Range / Fiscal Year   | Budget Adoption Budget<br>(Form 01CS, Item 6B) | First Interim Projected Year Totals<br>(Fund 01) (Form MYPI) | Percent Change | Change Is Outside Explanation Range |
|--|--|--|----------------|-------------------------------------|
| <b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b> |  |  |                |                                     |
| Current Year (2017-18)   | 882,845.00                                     | 854,782.00   | -3.2%          | No                                  |
| 1st Subsequent Year (2018-19)  | 926,839.00                                     | 854,782.00   | -7.8%          | Yes                                 |
| 2nd Subsequent Year (2019-20)  | 882,634.00                                     | 854,782.00   | -3.2%          | No                                  |

Explanation:  
(required if Yes)

Decrease in Title II funds.

|  |              |              |       |     |
|--|--------------|--------------|-------|-----|
| <b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b> |              |              |       |     |
| Current Year (2017-18)   | 4,003,810.00 | 4,624,149.00 | 15.5% | Yes |
| 1st Subsequent Year (2018-19)  | 3,350,735.00 | 3,378,682.00 | 0.8%  | No  |
| 2nd Subsequent Year (2019-20)  | 3,259,139.00 | 3,282,066.00 | 0.7%  | No  |

Explanation:  
(required if Yes)

One-time funding has been added to current year. One-time funding, Prop 39 and CTE funds are all reduced in the out years.

|  |              |              |      |    |
|--|--------------|--------------|------|----|
| <b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b> |              |              |      |    |
| Current Year (2017-18)   | 8,446,615.00 | 8,624,917.40 | 2.1% | No |
| 1st Subsequent Year (2018-19)  | 7,906,029.00 | 8,064,680.00 | 2.0% | No |
| 2nd Subsequent Year (2019-20)  | 7,906,029.00 | 8,127,804.00 | 2.8% | No |

Explanation:  
(required if Yes)

|   |              |              |       |     |
|---|--------------|--------------|-------|-----|
| <b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b> |              |              |       |     |
| Current Year (2017-18)  | 2,336,243.00 | 2,688,893.70 | 15.1% | Yes |
| 1st Subsequent Year (2018-19)   | 2,236,244.00 | 2,093,894.00 | -6.4% | Yes |
| 2nd Subsequent Year (2019-20)   | 2,236,244.00 | 2,093,894.00 | -6.4% | Yes |

Explanation:  
(required if Yes)

Adjustment for textbook adoption and carryover from school sites

|  |              |              |      |     |
|--|--------------|--------------|------|-----|
| <b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b> |              |              |      |     |
| Current Year (2017-18)   | 6,484,663.00 | 6,949,305.80 | 7.2% | Yes |
| 1st Subsequent Year (2018-19)  | 6,114,422.00 | 6,424,351.00 | 5.1% | Yes |
| 2nd Subsequent Year (2019-20)  | 6,159,422.00 | 6,424,351.00 | 4.3% | No  |

Explanation:  
(required if Yes)

Re-evaluation of the special education budget, additional services.

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

| Object Range / Fiscal Year  | Budget Adoption Budget | First Interim Projected Year Totals | Percent Change | Status  |
|---|------------------------|-------------------------------------|----------------|---------|
| <b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>                     |                        |                                     |                |         |
| Current Year (2017-18)  | 13,333,270.00          | 14,103,848.40                       | 5.8%           | Not Met |
| 1st Subsequent Year (2018-19)   | 12,183,603.00          | 12,298,144.00                       | 0.9%           | Met     |
| 2nd Subsequent Year (2019-20)   | 12,047,802.00          | 12,264,652.00                       | 1.8%           | Met     |
| <b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b> |                        |                                     |                |         |
| Current Year (2017-18)  | 8,820,926.00           | 9,638,199.50                        | 9.3%           | Not Met |
| 1st Subsequent Year (2018-19)   | 8,350,666.00           | 8,518,245.00                        | 2.0%           | Met     |
| 2nd Subsequent Year (2019-20)   | 8,395,666.00           | 8,518,245.00                        | 1.5%           | Met     |

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

|  |  |
|--|--|
| <b>Explanation:</b><br>Federal Revenue<br>(linked from 6A<br>if NOT met)     | Decrease in Title II funds.  |
| <b>Explanation:</b><br>Other State Revenue<br>(linked from 6A<br>if NOT met) | One-time funding has been added to current year. One-time funding, Prop 39 and CTE funds are all reduced in the out years. |
| <b>Explanation:</b><br>Other Local Revenue<br>(linked from 6A<br>if NOT met) |  |

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

|  |   |
|--|---|
| <b>Explanation:</b><br>Books and Supplies<br>(linked from 6A<br>if NOT met)      | Adjustment for textbook adoption and carryover from school sites    |
| <b>Explanation:</b><br>Services and Other Exps<br>(linked from 6A<br>if NOT met) | Re-evaluation of the special education budget, additional services. |

**7. CRITERION: Facilities Maintenance**

**STANDARD:** Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2017-18 to 2019-20 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum amount that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

**DATA ENTRY:** Enter the Required Minimum Contribution if Budget data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. Budget data that exist will be extracted; otherwise, enter budget data into lines 1 and 2. All other data are extracted.

|  | Required Minimum Contribution | First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999) | Status |
|--|-------------------------------|--|--------|
| 1. OMMA/RMA Contribution   | 1,350,000.00                  | 1,350,000.00   | Met    |
| 2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7, Line 2e) |                               | 1,350,000.00   |        |

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

**Explanation:**  
(required if NOT met and Other is marked)

**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

|  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| District's Available Reserve Percentages (Criterion 10C, Line 9)                                       | 9.1%                      | 6.6%                             | 4.2%                             |
| District's Deficit Spending Standard Percentage Levels<br>(one-third of available reserve percentage): | 3.0%                      | 2.2%                             | 1.4%                             |

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

| Fiscal Year                   | Projected Year Totals  |   | Deficit Spending Level<br>(If Net Change in Unrestricted Fund<br>Balance is negative, else N/A) | Status  |
|-------------------------------|--|---|---|---------|
|                               | Net Change in<br>Unrestricted Fund Balance<br>(Form 011, Section E)<br>(Form MYPI, Line C) | Total Unrestricted Expenditures<br>and Other Financing Uses<br>(Form 011, Objects 1000-7999)<br>(Form MYPI, Line B11) |   |         |
| Current Year (2017-18)        | (1,117,048.25)   | 36,751,207.65   | 3.0%  | Met     |
| 1st Subsequent Year (2018-19) | (1,123,859.72)   | 36,243,535.72   | 3.1%  | Not Met |
| 2nd Subsequent Year (2019-20) | (977,226.72)   | 37,131,809.72   | 2.6%  | Not Met |

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

**Explanation:**  
(required if NOT met)

The expenditures for carryover balances for school sites budgets create deficit spending as the expenditures are recognized, not the revenue.

**9. CRITERION: Fund and Cash Balances**

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

| Fiscal Year                   | Ending Fund Balance<br>General Fund<br>Projected Year Totals |                      | Status |
|-------------------------------|--|----------------------|--------|
|                               | (Form 011, Line F2)  | (Form MYPI, Line D2) |        |
| Current Year (2017-18)        | 5,807,431.73   |                      | Met    |
| 1st Subsequent Year (2018-19) | 4,757,528.05   |                      | Met    |
| 2nd Subsequent Year (2019-20) | 3,587,819.37   |                      | Met    |

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

| Fiscal Year            | Ending Cash Balance<br>General Fund |  | Status |
|------------------------|-------------------------------------|--|--------|
|                        | (Form CASH, Line F, June Column)    |  |        |
| Current Year (2017-18) | 5,807,432.40                        |  | Met    |

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)

**10. CRITERION: Reserves**

**STANDARD:** Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

**DATA ENTRY:** Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

| Percentage Level            | District ADA |     |         |
|-----------------------------|--------------|-----|---------|
| 5% or \$66,000 (greater of) | 0            | to  | 300     |
| 4% or \$66,000 (greater of) | 301          | to  | 1,000   |
| 3%                          | 1,001        | to  | 30,000  |
| 2%                          | 30,001       | to  | 400,000 |
| 1%                          | 400,001      | and | over    |

<sup>1</sup> Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

|  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.) | 4,041                     | 4,063                            | 4,063                            |
| District's Reserve Standard Percentage Level:  | 3%                        | 3%                               | 3%                               |

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

**DATA ENTRY:** For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?  Yes
2. If you are the SELPA AU and are excluding special education pass-through funds:
  - a. Enter the name(s) of the SELPA(s): \_\_\_\_\_

|  | Current Year<br>Projected Year Totals<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|--|----------------------------------|----------------------------------|
| b. Special Education Pass-through Funds<br>(Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223) | 0.00   |                                  |                                  |

**10B. Calculating the District's Reserve Standard**

**DATA ENTRY:** If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

|   | Current Year<br>Projected Year Totals<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---|--|----------------------------------|----------------------------------|
| 1. Expenditures and Other Financing Uses<br>(Form 011, objects 1000-7999) (Form MYPI, Line B11)     | 47,652,323.67                                      | 46,328,775.68                    | 47,386,971.68                    |
| 2. Plus: Special Education Pass-through<br>(Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No) |  |                                  |                                  |
| 3. Total Expenditures and Other Financing Uses<br>(Line B1 plus Line B2)                            | 47,652,323.67                                      | 46,328,775.68                    | 47,386,971.68                    |
| 4. Reserve Standard Percentage Level  | 3%   | 3%                               | 3%                               |
| 5. Reserve Standard - by Percent<br>(Line B3 times Line B4)   | 1,429,569.71                                       | 1,389,863.27                     | 1,421,609.15                     |
| 6. Reserve Standard - by Amount<br>(\$66,000 for districts with less than 1,001 ADA, else 0)        | 0.00   | 0.00                             | 0.00                             |
| 7. District's Reserve Standard<br>(Greater of Line B5 or Line B6)                                   | 1,429,569.71                                       | 1,389,863.27                     | 1,421,609.15                     |

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

| Reserve Amounts<br>(Unrestricted resources 0000-1999 except Line 4)   | Current Year<br>Projected Year Totals<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---|--|----------------------------------|----------------------------------|
| 1. General Fund - Stabilization Arrangements<br>(Fund 01, Object 9750) (Form MYPI, Line E1a)  | 0.00   | 0.00                             | 0.00                             |
| 2. General Fund - Reserve for Economic Uncertainties<br>(Fund 01, Object 9789) (Form MYPI, Line E1b)  | 4,354,580.00                                       | 3,051,607.03                     | 1,965,278.31                     |
| 3. General Fund - Unassigned/Unappropriated Amount<br>(Fund 01, Object 9790) (Form MYPI, Line E1c)  | 0.00   | 0.00                             | 0.00                             |
| 4. General Fund - Negative Ending Balances in Restricted Resources<br>(Fund 01, Object 979Z, if negative, for each of resources 2000-9999)<br>(Form MYPI, Line E1d) | (0.48)   | 0.00                             | 0.00                             |
| 5. Special Reserve Fund - Stabilization Arrangements<br>(Fund 17, Object 9750) (Form MYPI, Line E2a)  | 0.00   |                                  |                                  |
| 6. Special Reserve Fund - Reserve for Economic Uncertainties<br>(Fund 17, Object 9789) (Form MYPI, Line E2b)  | 0.00   |                                  |                                  |
| 7. Special Reserve Fund - Unassigned/Unappropriated Amount<br>(Fund 17, Object 9790) (Form MYPI, Line E2c)  | 0.00   |                                  |                                  |
| 8. District's Available Reserve Amount<br>(Lines C1 thru C7)  | 4,354,579.52                                       | 3,051,607.03                     | 1,965,278.31                     |
| 9. District's Available Reserve Percentage (Information only)<br>(Line 8 divided by Section 10B, Line 3)  | 9.14%  | 6.59%                            | 4.15%                            |
| <b>District's Reserve Standard<br/>(Section 10B, Line 7):</b>   | <b>1,429,569.71</b>                                | <b>1,389,863.27</b>              | <b>1,421,609.15</b>              |
| Status:   | Met  | Met                              | Met                              |

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

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**SUPPLEMENTAL INFORMATION**

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DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Temporary Interfund Borrowings**

1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

1b. If Yes, identify the interfund borrowings:

**S4. Contingent Revenues**

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

| Description / Fiscal Year   | Budget Adoption<br>(Form 01CS, Item S5A) | First Interim<br>Projected Year Totals | Percent<br>Change | Amount of Change | Status |
|---|--|--|-------------------|------------------|--------|
| <b>1a. Contributions, Unrestricted General Fund<br/>(Fund 01, Resources 0000-1999, Object 8980)</b> |  |  |                   |                  |        |
| Current Year (2017-18)  | (6,462,300.00)                           | (6,707,537.00)                         | 3.8%              | 245,237.00       | Met    |
| 1st Subsequent Year (2018-19)   | (6,648,501.00)                           | (6,707,537.00)                         | 0.9%              | 59,036.00        | Met    |
| 2nd Subsequent Year (2019-20)   | (6,852,018.00)                           | (6,707,537.00)                         | -2.1%             | (144,481.00)     | Met    |
| <b>1b. Transfers In, General Fund *</b>   |  |  |                   |                  |        |
| Current Year (2017-18)  | 16,000.00                                | 20,000.00                              | 25.0%             | 4,000.00         | Met    |
| 1st Subsequent Year (2018-19)   | 16,000.00                                | 20,000.00                              | 25.0%             | 4,000.00         | Met    |
| 2nd Subsequent Year (2019-20)   | 16,000.00                                | 20,000.00                              | 25.0%             | 4,000.00         | Met    |
| <b>1c. Transfers Out, General Fund *</b>  |  |  |                   |                  |        |
| Current Year (2017-18)  | 460,000.00                               | 460,000.00                             | 0.0%              | 0.00             | Met    |
| 1st Subsequent Year (2018-19)   | 460,000.00                               | 460,000.00                             | 0.0%              | 0.00             | Met    |
| 2nd Subsequent Year (2019-20)   | 460,000.00                               | 460,000.00                             | 0.0%              | 0.00             | Met    |

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

**Project Information:**  
(required if YES)

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**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C)

b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption?

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

| Type of Commitment            | # of Years Remaining | SACS Fund and Object Codes Used For: |                             | Principal Balance as of July 1, 2017 |
|-------------------------------|----------------------|--------------------------------------|-----------------------------|--------------------------------------|
|                               |                      | Funding Sources (Revenues)           | Debt Service (Expenditures) |                                      |
| Capital Leases                |                      |                                      |                             |                                      |
| Certificates of Participation |                      |                                      |                             |                                      |
| General Obligation Bonds      | various              | 51.0                                 | 51.0                        | 22,627,476                           |
| Supp Early Retirement Program | 2                    | 01.0-9011                            | 01.0-3901                   | 249,868                              |
| State School Building Loans   |                      |                                      |                             |                                      |
| Compensated Absences          |                      | 01.0-8011                            | 01.0-1xxx and 2xxx          | 226,023                              |

Other Long-term Commitments (do not include OPEB):

|                   |   |           |           |                   |
|-------------------|---|-----------|-----------|-------------------|
| Sewer PCY and PCR | 7 | 01.0-8011 | 01.0-5560 | 208,209           |
|                   |   |           |           |                   |
|                   |   |           |           |                   |
|                   |   |           |           |                   |
|                   |   |           |           |                   |
|                   |   |           |           |                   |
| <b>TOTAL:</b>     |   |           |           | <b>23,311,576</b> |

| Type of Commitment (continued) | Prior Year (2016-17) Annual Payment (P & I) | Current Year (2017-18) Annual Payment (P & I) | 1st Subsequent Year (2018-19) Annual Payment (P & I) | 2nd Subsequent Year (2019-20) Annual Payment (P & I) |
|--------------------------------|---|---|--|--|
| Capital Leases                 |   |   |  |  |
| Certificates of Participation  |   |   |  |  |
| General Obligation Bonds       | 4,706,814                                   | 4,280,663                                     | 4,404,338  | 4,512,000  |
| Supp Early Retirement Program  | 124,934                                     | 124,934                                       | 124,934  | 0  |
| State School Building Loans    |   |   |  |  |
| Compensated Absences           | 226,023                                     | 226,023                                       | 226,023  | 226,023  |

Other Long-term Commitments (continued):

|  |                  |                  |                  |                  |
|--|------------------|------------------|------------------|------------------|
| Sewer PCY and PCR  | 42,077           | 42,077           | 28,986           | 28,986           |
|  |                  |                  |                  |                  |
|  |                  |                  |                  |                  |
|  |                  |                  |                  |                  |
|  |                  |                  |                  |                  |
|  |                  |                  |                  |                  |
| <b>Total Annual Payments:</b>  | <b>5,099,848</b> | <b>4,673,697</b> | <b>4,784,281</b> | <b>4,767,009</b> |
| <b>Has total annual payment increased over prior year (2016-17)?</b> | <b>No</b>        | <b>No</b>        | <b>No</b>        | <b>No</b>        |

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)
- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?
- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

2. OPEB Liabilities

|   | Budget Adoption<br>(Form 01CS, Item S7A) | First Interim |
|---|--|---------------|
| a. OPEB actuarial accrued liability (AAL)           | 4,642,070.00                             | 4,642,070.00  |
| b. OPEB unfunded actuarial accrued liability (UAAL) | 4,642,070.00                             | 4,642,070.00  |

c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?

| Actuarial    | Actuarial    |
|--------------|--------------|
| Jun 30, 2016 | Jun 30, 2016 |

d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

3. OPEB Contributions

a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method

|                               | Budget Adoption<br>(Form 01CS, Item S7A) | First Interim |
|-------------------------------|--|---------------|
| Current Year (2017-18)        | 579,305.00                               | 579,305.00    |
| 1st Subsequent Year (2018-19) | 579,305.00                               | 579,305.00    |
| 2nd Subsequent Year (2019-20) | 579,305.00                               | 579,305.00    |

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

|                               |            |            |
|-------------------------------|------------|------------|
| Current Year (2017-18)        | 139,007.00 | 166,284.57 |
| 1st Subsequent Year (2018-19) | 161,465.00 | 161,465.00 |
| 2nd Subsequent Year (2019-20) | 186,186.00 | 186,186.00 |

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

|                               |            |            |
|-------------------------------|------------|------------|
| Current Year (2017-18)        | 139,007.00 | 139,007.00 |
| 1st Subsequent Year (2018-19) | 161,465.00 | 161,465.00 |
| 2nd Subsequent Year (2019-20) | 186,186.00 | 186,186.00 |

d. Number of retirees receiving OPEB benefits

|                               |    |    |
|-------------------------------|----|----|
| Current Year (2017-18)        | 15 | 15 |
| 1st Subsequent Year (2018-19) | 16 | 16 |
| 2nd Subsequent Year (2019-20) | 16 | 16 |

4. Comments:

**S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

|    |
|----|
| No |
|----|

b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

|     |
|-----|
| n/a |
|-----|

c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

|     |
|-----|
| n/a |
|-----|

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
- b. Unfunded liability for self-insurance programs

| Budget Adoption<br>(Form 01CS, Item S7B) | First Interim |
|--|---------------|
|  |               |
|  |               |

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
  - Current Year (2017-18)
  - 1st Subsequent Year (2018-19)
  - 2nd Subsequent Year (2019-20)

| Budget Adoption<br>(Form 01CS, Item S7B) | First Interim |
|--|---------------|
|  |               |
|  |               |
|  |               |

- b. Amount contributed (funded) for self-insurance programs
  - Current Year (2017-18)
  - 1st Subsequent Year (2018-19)
  - 2nd Subsequent Year (2019-20)

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |

4. Comments:

|  |
|--|
|  |
|--|

**S8. Status of Labor Agreements**

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Certificated Labor Agreements as of the Previous Reporting Period**

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

**Certificated (Non-management) Salary and Benefit Negotiations**

|  | Prior Year (2nd Interim)<br>(2016-17) | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------------------|---------------------------|----------------------------------|----------------------------------|
| Number of certificated (non-management) full-time-equivalent (FTE) positions | 203.3                                 | 199.3                     | 198.0                            | 198.0                            |

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

[ ]

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

[ ]

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date: [ ]

End Date: [ ]

5. Salary settlement:

Current Year  
(2017-18)

1st Subsequent Year  
(2018-19)

2nd Subsequent Year  
(2019-20)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**One Year Agreement**

Total cost of salary settlement

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

% change in salary schedule from prior year

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

or

**Multiyear Agreement**

Total cost of salary settlement

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

Identify the source of funding that will be used to support multiyear salary commitments:

[ ]

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

208,716

7. Amount included for any tentative salary schedule increases

| Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---------------------------|----------------------------------|----------------------------------|
| 0                         | 0                                | 0                                |

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

| Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---------------------------|----------------------------------|----------------------------------|
| Yes                       | Yes                              | Yes                              |
| 2,155,194                 | 2,167,909                        | 2,180,700                        |
| 80.0%                     | 80.0%                            | 80.0%                            |
| 1.6%                      | 2.2%                             | 2.4%                             |

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

|    |
|----|
| No |
|----|

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

| Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---------------------------|----------------------------------|----------------------------------|
| Yes                       | Yes                              | Yes                              |
| 317,419                   | 317,419                          | 317,419                          |
| 1.8%                      | 1.8%                             | 1.8%                             |

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

| Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---------------------------|----------------------------------|----------------------------------|
| Yes                       | Yes                              | Yes                              |
| Yes                       | Yes                              | Yes                              |

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

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**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?   
If Yes, complete number of FTEs, then skip to section S8C.  
If No, continue with section S8B.

**Classified (Non-management) Salary and Benefit Negotiations**

|   | Prior Year (2nd Interim)<br>(2016-17) | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---|---------------------------------------|---------------------------|----------------------------------|----------------------------------|
| Number of classified (non-management) FTE positions | 163.7                                 | 167.9                     | 167.9                            | 167.9                            |

- 1a. Have any salary and benefit negotiations been settled since budget adoption?   
If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.  
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.  
If No, complete questions 6 and 7.
- 1b. Are any salary and benefit negotiations still unsettled?   
If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

- 2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:
- 2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?   
If Yes, date of Superintendent and CBO certification:
3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?   
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date:  End Date:

5. Salary settlement:

|  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| Is the cost of salary settlement included in the interim and multiyear projections (MYPs)? | <input type="text"/>      | <input type="text"/>             | <input type="text"/>             |

|   | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---|---------------------------|----------------------------------|----------------------------------|
| <b>One Year Agreement</b>   |                           |                                  |                                  |
| Total cost of salary settlement   | <input type="text"/>      | <input type="text"/>             | <input type="text"/>             |
| % change in salary schedule from prior year   | <input type="text"/>      | <input type="text"/>             | <input type="text"/>             |
| or  |                           |                                  |                                  |
| <b>Multiyear Agreement</b>  |                           |                                  |                                  |
| Total cost of salary settlement   | <input type="text"/>      | <input type="text"/>             | <input type="text"/>             |
| % change in salary schedule from prior year<br>(may enter text, such as "Reopener") | <input type="text"/>      | <input type="text"/>             | <input type="text"/>             |

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits
- |  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| 7. Amount included for any tentative salary schedule increases | 0                         | 0                                | 0                                |

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

| Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---------------------------|----------------------------------|----------------------------------|
| Yes                       | Yes                              | Yes                              |
| 849,431                   | 864,376                          | 879,373                          |
| 80.0%                     | 80.0%                            | 80.0%                            |
| 1.6%                      | 2.2%                             | 2.4%                             |

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

|    |  |  |
|----|--|--|
| No |  |  |
|----|--|--|

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

| Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---------------------------|----------------------------------|----------------------------------|
| Yes                       | Yes                              | Yes                              |
| 81,186                    | 81,186                           | 81,998                           |
| 1.0%                      | 1.0%                             | 1.0%                             |

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

| Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---------------------------|----------------------------------|----------------------------------|
| Yes                       | Yes                              | Yes                              |
| Yes                       | Yes                              | Yes                              |

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

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**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?   
If Yes or n/a, complete number of FTEs, then skip to S9.  
If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

|  | Prior Year (2nd Interim)<br>(2016-17) | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------------------|---------------------------|----------------------------------|----------------------------------|
| Number of management, supervisor, and confidential FTE positions | 15.0                                  | 16.3                      | 15.3                             | 15.3                             |

1a. Have any salary and benefit negotiations been settled since budget adoption?  
If Yes, complete question 2.   
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?  
If Yes, complete questions 3 and 4.

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

|  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| Is the cost of salary settlement included in the interim and multiyear projections (MYPs)? |                           |                                  |                                  |
| Total cost of salary settlement  |                           |                                  |                                  |
| Change in salary schedule from prior year (may enter text, such as "Reopener")             |                           |                                  |                                  |

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

|  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| 4. Amount included for any tentative salary schedule increases | 0                         | 0                                | 0                                |

**Management/Supervisor/Confidential Health and Welfare (H&W) Benefits**

|   | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---|---------------------------|----------------------------------|----------------------------------|
| 1. Are costs of H&W benefit changes included in the interim and MYPs? | Yes                       | Yes                              | Yes                              |
| 2. Total cost of H&W benefits   |                           |                                  |                                  |
| 3. Percent of H&W cost paid by employer                               | 80.0%                     | 80.0%                            | 80.0%                            |
| 4. Percent projected change in H&W cost over prior year               | 1.6%                      | 2.2%                             | 2.4%                             |

**Management/Supervisor/Confidential Step and Column Adjustments**

|   | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|---|---------------------------|----------------------------------|----------------------------------|
| 1. Are step & column adjustments included in the budget and MYPs? | Yes                       | Yes                              | Yes                              |
| 2. Cost of step & column adjustments                              |                           |                                  |                                  |
| 3. Percent change in step and column over prior year              |                           |                                  |                                  |

**Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)**

|  | Current Year<br>(2017-18) | 1st Subsequent Year<br>(2018-19) | 2nd Subsequent Year<br>(2019-20) |
|--|---------------------------|----------------------------------|----------------------------------|
| 1. Are costs of other benefits included in the interim and MYPs? | Yes                       | Yes                              | Yes                              |
| 2. Total cost of other benefits                                  |                           |                                  |                                  |
| 3. Percent change in cost of other benefits over prior year      |                           |                                  |                                  |

**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

**S9A. Identification of Other Funds with Negative Ending Fund Balances**

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

- 1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

- 2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

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**ADDITIONAL FISCAL INDICATORS**

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The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)
  
- A2. Is the system of personnel position control independent from the payroll system?
  
- A3. Is enrollment decreasing in both the prior and current fiscal years?
  
- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?
  
- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?
  
- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?
  
- A7. Is the district's financial system independent of the county office system?
  
- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)
  
- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

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**End of School District First Interim Criteria and Standards Review**

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