

ORDER CONFIRMATION

Order Date 12/04/2015 Order # MXM217 Sales Representative MXM

Sold To:

San Rafael City Schools
310 Nova Albion Way
San Rafael, CA 94903

Billing Address:

San Rafael City Schools
310 Nova Albion Way
San Rafael, CA 94903

<u>Training Date</u>	<u>Order Detail</u>	<u>Amount</u>
2/03/2016	MICROSOFT EXCEL 2010 - THE BASICS Training Fee for 25 Participants Additional Participants @ \$100.00/each 8:00 am - 3:00 pm	3,200.00
2/17/2016	MICROSOFT EXCEL 2010 - BEYOND THE BASICS Training Fee for 25 Participants Additional Participants @ \$100.00/each 8:00 am - 3:00 pm	3,200.00
	Total Amount Due	\$ 6,400.00

Training Location:

San Rafael City Schools
310 Nova Albion Way
San Rafael, CA 94903

Remit Payment To:

Fred Pryor Seminars/
CareerTrack (divisions of Park
University Enterprises, Inc.)
PO Box 219468
Kansas City, MO 64121

Terms of Agreement:

1. Payment is due upon receipt of this confirmation/invoice.
2. Cancellation charges equal 50% of cancelled items and an increase in fee for other training.
3. Changes will result in a \$750 charge for each change, unless we receive written notification 60 days before the original date.
4. Audio/Video taping or photocopying our copyrighted material is not authorized. Trainers may not be hired independently of PUEI.
5. Sharing of content with non-Training Rewards participants is prohibited. Training Rewards sign-on/user IDs are non-transferable.
6. Training Rewards participant names are due prior to activation date.

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Training

Date

Order Detail

Amount

* * * Confirmation continued from previous page * * *

Terms of Agreement: con'd

7. Use of PUEI training resource is subject to Terms of Use available at http://www.pryor.com/trainingrewards/about/terms_of_use.
8. Photo-ID will be required at all seminars.