

EXHIBIT A

SAN RAFAEL CITY SCHOOLS JOINT DISTRICT
HUMAN RESOURCES DEPARTMENT

January 11, 2016
CERTIFICATED PERSONNEL

I. Resignation	Position/Location	Salary Placement	Effective Date
Medina, Oscar	1.0 FTE Director of EL Programs, DO Employed November 3, 2014		1/11/2016

EXHIBIT B

**SAN RAFAEL CITY SCHOOLS JOINT DISTRICT
HUMAN RESOURCES DEPARTMENT**

January 11, 2016
CLASSIFIED PERSONNEL

I. Change of Contract	Position/Location	Salary Placement	Effective Date
Biton, Marta	1.0 FTE Bilingual Community Liaison II District Office Reclass existing position per MOU w/CSEA	Range 38 Step 13	7/1/2015
II. Employment	Position/Location	Salary Placement	Effective Date
Buzon, Rose	1.0 FTE Administrative Assistant District Office, Business Services	Range 40 Step F	1/12/16-3/31/16 (est)
Urwin, Jessica	1.0 FTE Administrative Assistant District Office, Business Services	Range 40 Step B	1/12/2016
Note: All employment is contingent upon employee obtaining requested pre-employment clearances			
III. Leave of Absence	Position/Location	Salary Placement	Effective Date
Paauwe, Melissa	1.0 FTE Executive Assistant, DO Request for Leave of Absence		9/8/15 – 3/30/16 (est)
IV. Resignation	Position/Location	Salary Placement	Effective Date
Rosales, Jose	1.0 FTE Payroll Technician, DO Employed March 3, 2014		12/11/2015