

Friday Update November 16, 2017

Purchase of Two Delivery Vans for use by Maintenance and Operations and Food Service

Warehouse/M&O Purchase of a Delivery Van

The Warehouse has the following described large delivery truck that is used by the Warehouse, Transportation, and M&O.

Make: Isuzu: (Box Truck)

Year: 2000

Mileage: 147,000 (expected life left - 25k - 50k)

The truck is maintained on a regular basis by our mechanics but on occasion it breaks down. When this occurs, deliveries cannot occur until it is repaired. Although the truck is almost 18 years old, our mechanic believes we can get another 25-50,000 miles out of it. Because it is used by three departments it is getting more wear on it than we would like. Transportation primarily uses it 6 times a year for Outdoor Ed, and Maintenance uses it when they need to transport large items for projects or to move chairs and tables for different events. Because it is a large truck it is not fuel efficient, and since it is the only delivery truck available, the Warehouse is unable to engage in normal routine activities when the truck is being used by another department. On these occasions there is not another truck available for delivery purposes including mail.

The three departments have been researching a van that can be used by all three departments. The Warehouse can use it to make smaller delivery's, Transportation can use it to transport homeless students to and from school rather than driving long distances to pick up 1 child in a school bus, and M&O can also use it to transport smaller size loads when needed.

In summary, a delivery van will provide the following benefits:

- Reduce the use of the large delivery truck for runs when a smaller vehicle is needed. This provides benefits such as
 - Reduced fuel costs
 - Less wear and tear on the large delivery truck, thus extending the life of the truck
- Provide an alternative vehicle for the Warehouse when the large truck is needed by other departments.
- A smaller vehicle is more safe providing unobstructed views of roads, parking lots and other vehicles, and it is easier to park.
- All departments will benefit from the purchase.

When the 2017-18 M&O budget was prepared along with the Capital Outlay plan, we planned and budgeted for the purchase of a dump style truck for the department. Since then Mr. Gales has determined that a dump style trailer will serve the departments need, and that there is sufficient budget to make both purchases. We will be initiating a request to the board to purchase a smaller size delivery van. We have received one quote in the amount of \$35,779 and will be seeking two more quotes.

Food Services Department Purchase of a Delivery Van

The Food Service Department currently has a 2000 Chevrolet S10 pickup truck that is used by the department to deliver catering supplies and delivering extra food to schools.

Make: Chevrolet S10 Pickup Truck

Year: 2000
Mileage: 46,709

The S10 has worked well for the food service department over the years and the department will continue to use it, however the department needs to have an additional vehicle to perform those duties. If the S10 is being used and there is a site or sites that require extra food be delivered, staff must use one or more of the large delivery trucks to deliver a very small amount of food.

Having a smaller delivery van will help reduce fuel costs for the department as the need to use one or more large delivery trucks to deliver a small amount of extra food will no longer be needed. Having the smaller delivery van will also help reduce wear and tear on our bigger trucks. It has always been a challenge for staff to use the S10 during on rainy days to make deliveries because the food and equipment being transported is in the back of the truck exposed to the rain, and requires the use of secured tarps which is not efficient.

The food service department would like to purchase a smaller van to use to deliver catering supplies and make extra food deliveries to our schools and other Stanislaus County Office of Education locations in Ceres, Oakdale, Riverbank, Patterson, and Turlock. There is a need to have another smaller vehicle for the department to use because of our expanding program. In summary, a small delivery van will provide the following benefits:

- Reduce the use of the large delivery trucks for runs when a smaller vehicle is needed. This provides benefits such as
 - Reduced fuel costs
 - Less wear and tear on the large delivery trucks thus extending their expectancy
- Provides an alternative vehicle to be used by the department when the S10 is already being used.
- Provides a vehicle that can be used to make small deliveries during bad weather so that food and equipment is not exposed to the elements.
- Having another small vehicle to use by the department because of our expanding program.

The food service department is required to maintain a 3 month reserve fund to provide the department a revenue source in the event funding stops during that period of time. Any additional funds over the 3 month reserve fund must be used by the food service department for program improvements. Purchasing a small delivery van for the department to use will improve the department for the reasons provided. The food service reserve fund will be used to purchase the smaller van to be used by the food service department.

