

Palos Verdes Peninsula Unified School District Minutes

Board of Education Regular Meeting

January 17, 2018
Malaga Cove Administration Center
375 Via Almar
Palos Verdes Estates, CA 90274
Closed Session - 5:00 p.m.
Open Session - 6:30 p.m.

Members Present

Anthony Collatos, President
Linda Reid, Vice President
Suzanne Seymour, Clerk
Barbara Lucky, Member
Malcolm S. Sharp, Member
Ashley Knebel, Student Member
Maria Fernanda Aguilar Valladares, Student Member

Administrators Present

Donald B. Austin, Superintendent of Schools
Trent Bahadursingh, Deputy Superintendent
Keith Butler, Associate Superintendent/Business Services
Kimberly Fricker, Assistant Superintendent/Educational Services
Matthew Horvath, Assistant Superintendent/Human Resources

A. Call to Order

Minutes:

The regular session was called to order at 5:00 p.m. by the president, Dr. Collatos.

A.1. Public Comment on Closed Session Items

Minutes: None

B. Recess to Closed Session

Minutes:

President Collatos announced that the Board would recess to Closed Session to discuss the following items:

B.1. Conference with Labor Negotiator

B.2. Public Employee Performance Evaluation

B.3. Public Employee Discipline/Dismissal/Release

B.4. Conference with Legal Counsel - Existing Litigation

C. Reconvene to Open Session

Minutes:

The open session was reconvened at 6:44 p.m.

D. Pledge of Allegiance to the Flag

E. Report of Board Action Taken in Closed Session

Minutes: None

F. Approval of Agenda

F.1. Approval of the Regular Board of Education Meeting Agenda for January 17, 2018

Motion Passed: That (1) the agenda for the Regular Board of Education Meeting of January 17, 2018, be amended to discuss Agenda Report K.1, Presentation on the Fine Arts Program at Lunada Bay Elementary School, prior to Agenda Report J, Board President Announcements; and (2) the Board approve the agenda for the Regular Board of Education Meeting of January 17, 2018, as amended.

Passed with a motion by Ms. Linda Reid and a second by Mr. Malcolm Sharp.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

G. Public Communications

G.1. Public Comment on Open Session Agenda Items

Minutes:

President Collatos announced that the public would be given the opportunity to address the Board during each agenda item and that remarks would be limited to three minutes per person.

H. Approval of Minutes

H.1. Approval of the Regular Board of Education Meeting Minutes for December 13, 2017

Motion Passed: That the Board (1) amend the minutes to reflect the vote on Agenda Report H, Report of Action Taken in Closed Session, as follows:

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
No Ms. Linda Reid
Yes Ms. Suzanne Seymour
Absent Mr. Malcolm Sharp

and (2) approve the minutes for the Regular Meeting of December 13, 2017, as amended.

Passed with a motion by Ms. Suzanne Seymour and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Abstain Mr. Malcolm Sharp

H.2. Approval of the Special Board of Education Meeting Minutes for January 8, 2018

Motion Passed: That the Board (1) revise section H.1, Community Survey Results, paragraph 2, of the minutes for the Regular Meeting of January 8, 2018, by changing the phrase *technology/STEM* to *instructional technology to support STEM Programs*, and (2) approve the minutes for the Regular Meeting of January 8, 2018, as amended.

Passed with a motion by Ms. Barbara Lucky and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

I. Board President Announcements

Minutes:

President Collatos made the following announcements:

- Due to the resignation of Board Member, Malcolm Sharp, the Palos Verdes Peninsula Unified School District currently has a vacancy on its Board of Education for the remainder of the term which expires on December 7, 2018. At the Board Meeting of January 8, 2018, the Board announced the process to fill the vacancy by a provisional appointment from among qualified applicants. Applications and information regarding the provisional appointment of a Member to the PVPUSD Board of Education can be found on the District website, www.pvpusd.net. The deadline to submit an application is 4:00 p.m. on Friday, January 19, 2018.

Candidate Interviews for the Provisional Board Member will be conducted at a Special Meeting of the Board of Education at the Malaga Cove Administration Center, on Thursday, February 1, 2018, at 6:00 p.m. The meeting will be recorded and broadcast on COX cable Channel 33 and Verizon FIOS Channel 38, the following Monday evening at 7:00 p.m. and will be streamed live on the PVPUSD website.

- Parents are invited to a District-wide TK and Kindergarten Parent Information Meeting at 6:30 p.m. on Thursday, January 18, 2018 at Dapplegray Elementary School. For details about new student enrollment at all grade levels, please visit the District website at www.pvpusd.net.
- All currently enrolled PVPUSD students entering 9th grade in fall 2018 must select their high school of attendance. Students may choose to attend either Palos Verdes High School or Palos Verdes Peninsula High School. Information Nights will be held on January 25, 2018 at Peninsula High and on January 31, 2018 at Palos Verdes High. High school selections can be made electronically on the Aeries Parent Portal.

I.1. Recognition of Retiring Board of Education Member, Malcolm Sharp

Minutes:

The following individuals addressed the Board: Olina Wilbroe (Redondo Beach), Pat Wilson (Rolling Hills), Christine Byrne (Rancho Palos Verdes), Brent Kuykendall (Torrance), Larry Vanden Bos (Rolling Hills Estates), Andrea Sala (Rolling Hills Estates), Debby Stegura (Rolling Hills Estates), Jennifer King (Palos Verdes Estates), Roma Mistry (Rancho Palos Verdes) and Jody Pastell (Rolling Hills Estates).

On behalf of the Board of Education and staff, President Collatos recognized and thanked Malcolm Sharp for his outstanding contributions as a Member of the Palos Verdes Peninsula Unified School District Board of Education from 2005 through 2018.

President Collatos recessed the meeting at 7:50 p.m. for a reception in honor of Mr. Sharp.

President Collatos reconvened the meeting at 8:10 p.m.

J. Report of Student Board Members

Minutes:

Departure of Student Board Members, Ashley Knebel and Maria Fernanda Aguilar Valladares, at 8:15 p.m.

K. Special Reports

K.1. Presentation on the Fine Arts Program at Lunada Bay Elementary School

Minutes:

Julie Tarango, Principal of Lunada Bay Elementary School, reported on the Lunada Bay Fine Arts Program and highlighted the impact that the program has had on Lunada Bay staff and students. Zara Ananth, Tille Cater, Madeline Chang, Sophie Duarte, Rylie Llamido, Patrick Lowenstein, Michelle Nikmehr, Micah Presser, Addison Schnell, Antonio Robles and Crystal Yang (Lunada Bay Elementary School students) were present and assisted with the presentation.

L. Consent Calendar

L.1. Human Resources

L.1.a. Personnel Assignment Orders and Other Personnel Action

Motion Passed: That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Educational Services consultants, Elementary Enrichment consultants, Miraleste Intermediate consultant, Palos Verdes Peninsula High consultants, and Student Services consultant, as presented.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2. Educational Services

L.2.a. Agreement for 2017-18 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

Motion Passed: That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2017-18 school year because the student's special education needs cannot be met within the District.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2.b. Approval of Revised High School Course Description: Literary Publications 1-4

Motion Passed: That the Board approve the revised high school course description, Literary Publications 1-4, as presented.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2.c. Approval of New High School Course Descriptions: Korean 4 and Korean 4 Honors

Motion Passed: That the Board approve the new high school course descriptions, Korean 4 and Korean 4 Honors, as presented.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2.d. Authorization for Overnight Field Trips - PVPHS Speech and Debate Team - (1) Berkeley Invitational Tournament - Berkeley, California (February 16-18, 2018) and (2) California State Tournament - Tracy, California (April 20-22, 2018)

Motion Passed: That the Board approve the proposed overnight field trips involving the PVPHS Speech and Debate Team to participate in the (1) Berkeley Invitational Tournament at the University of California/Berkeley, in Berkeley, California, February 16-18, 2018; and (2) California State Tournament at Tracy High School in Tracy, California, April 20-22, 2018.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2.e. Authorization for Overnight/Out-Of-State Field Trip - PVPHS - Instrumental Music Classes - New Orleans, Louisiana - April 3-7, 2018

Motion Passed: That the Board approve the proposed overnight/out-of-state field trip to New Orleans, Louisiana, from April 3-7, 2018, involving students from Instrumental Music Classes at Palos Verdes Peninsula High School.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2.f. Authorization for Overnight Field Trip - PVHS - The Point Journalism Students - Spring National High School Journalism Convention - Journalism Education Association/National Scholastic Press Association (JEA/NSPA) - San Francisco, California - April 12-14, 2018

Motion Passed: That the Board approve the proposed overnight field trip to the Spring National High School Journalism Convention in San Francisco, California, hosted by Journalism Education Association/National Scholastic Press Association (JEA/NSPA), from April 12-14, 2018, involving students in the PVHS journalism program, The Point.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2.g. Authorization of Out-of-State Conference Attendance - PVHS - School Visit - Wilson High School - Portland, Oregon - January 21-23, 2018

Motion Passed: That the Board approve the proposed out-of-state conference attendance for Dr. Charles Park, Ms. Tamara Sheridan, and Ms. Jill Moeller to travel to Wilson High School, in Portland, Oregon, January 21-23, 2018, to observe the The Mindful Studies Program.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.2.h. Authorization for Out-Of-State Conference Attendance - PVPHS - College Board Western Regional Forum - Las Vegas, Nevada - January 31-February 2, 2018

Motion Passed: That the Board approve the proposed out-of-state conference attendance for Julie Arico, PVPHS College Career Center Specialist, and Nancy Shafer, PVPHS Scholarships and Financial Aid Coordinator, to attend the College Board Western Regional Forum in Las Vegas, Nevada, from January 31-February 2, 2018.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.3. Business Services

L.3.a. Approval of SOS Entertainment Contract for the Palos Verdes Peninsula High School Winter Formal

Motion Passed: That the Board approve the SOS Entertainment Contract for Palos Verdes Peninsula High School to hold its Winter Formal at Madame Tussaud's Hollywood Museum.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.3.b. Authorization to Approve the Agreement with PQBids

Motion Passed: That District staff is authorized to enter into the Agreement with PQBids for 15 months.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.3.c. Amendment No. 11 to Master Agreement for Facilities, Supplies and Services for Special Education Programs - July 1, 2006 to June 30, 2018

Motion Passed: That the Board approve Amendment No. 11 (July 1, 2006 to June 30, 2018) to the Los Angeles County Office of Education Master Agreement for Facilities, Supplies and Services for Special Education Programs.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.3.d. Consulting and Advocacy Agreement with Capitol Advisors Group, LLC

Motion Passed: That the Board approve the Consulting and Advocacy Agreement with Capitol Advisors Group, LLC, to provide services for the period of February 1, 2018 through the completion of services, for a contract amount not to exceed \$5,000 plus travel expenses.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.3.e. Authorization to Approve the Fundr Services Agreement with Qmania, Inc.

Motion Passed: That District staff is authorized to enter into the Fundr Services Agreement with Qmania, Inc. for a maximum of 60 months.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.3.f. Approval of the Agreement to Retain Mutual of Omaha Insurance Company to Provide Voluntary Life Insurance Coverage for District Employees

Motion Passed: That the Board direct staff to enter into an agreement with Mutual of Omaha Insurance Company to provide voluntary life insurance coverage for District employees.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.3.g. Purchase Order Report

Motion Passed: That Purchase Order numbers 105100 through 105299 issued from the General Fund; Adult Education; Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA) and Sunrise, PV Kids' Corner; Print Shop and Special Reserve for Capital Outlay in the total amount of \$485,544.41 be approved and/or ratified.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.4. Fiscal Services

L.4.a. Acceptance of Gifts

Motion Passed: That the gifts of materials, supplies and \$67,055.73 in cash received November 22, 2017 through December 14, 2017, be accepted, as presented.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.4.b. Warrant Report December 2017

Motion Passed: That the Board approve the warrants issued from the various funds in the amount of \$9,662,046.38, as presented.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

L.5. Administration

L.5.a. Revisions to the PVPUSD Board Policies and Administrative Regulations Manual - Presented for a Second Reading/Approval

Motion Passed: That the Board approve the proposed revisions of Board Policies, Administrative Regulations and Exhibits, as presented:

BP 0000, Vision
AR/E 0000, Vision DELETE
BP 0100, Philosophy
BP/AR 1340, Access to District Records
BP 2121, Superintendent's Contract
BP 2140, Evaluation of the Superintendent
AR 3580, District Records
BB 9012, Board Member Electronic Communications
BB 9100, Organization
BB 9121, President
BB 9220, Governing Board Elections
BB 9222, Resignation
BB 9230, Orientation
BB 9321, Closed Session Purposes and Agendas
BB 9323, Meeting Conduct
E 9323.2, Actions by the Board
BB 9400, Board Self-Evaluation

Passed with a motion by Ms. Suzanne Seymour and a second by Ms. Barbara Lucky.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

M. Report of Superintendent

M.1. Update on Governor's Proposed Budget for 2018-19

Minutes:

Keith Butler (Associate Superintendent, Business Services) reported on the Governor's Proposed Budget for 2018-19.

M.2. Recap of Community Survey Results and Report on Facilities Master Plan Progress

Minutes:

Dr. Austin reported that the results of the community survey are posted on the District website and the results indicate strong voter support for facility upgrades related to health, safety, instructional technology to support STEM Programs and modernization efforts. In addition, the Facilities Master Plan is being revised to include projects that total \$200 million and that are aligned with community support. The revised plan will be available for review in approximately 60 days.

N. Report of Southern California Regional Occupational Center Representative

O. Report of PVPUSD Technology Advisory Committee Representatives

P. Report of the PVPUSD Curriculum Advisory Committee Meeting

Q. Public Communications

Q.1. Public Comment on Non-Agenda Items

Minutes: None

R. Budget

R.1. Approval of Resolution No. 21 - 2017/18, Resolution Calling for Full and Fair Funding of California's Public Schools

Motion Passed: That the Board of Education adopt Resolution No. 21 - 2017/18, Resolution Calling for Full and Fair Funding of California's Public Schools, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Ms. Barbara Lucky.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

R.2. 2017-18 Budget Revision (Gifts) - Unrestricted General Fund 01.1 (BA014)

Motion Passed: That the Board approve Budget Summary BA014, and related cash transfers, for the Unrestricted General Fund 01.1 by increasing budgeted revenues and expenses by \$578,119, with no change to the ending fund balance.

Passed with a motion by Ms. Linda Reid and a second by Ms. Suzanne Seymour.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

R.3. Budget Advisory Committee

Minutes:

The following individual addressed the Board; Selina Lai (Rancho Palos Verdes).

The Board reviewed parameters for the proposed committee, including general goals, selection of members, frequency of meetings, and method of reporting to the Board of Education and provided input to staff.

S. Discussion/Action

S.1. Approval of K-12 School Accountability Report Card (SARC) - 2017-18

Motion Passed: That the Board approve the 2016-17 School Accountability Report Card (SARC) for each K-12 school, published in the 2017-18 school year, as presented.

Passed with a motion by Mr. Malcolm Sharp and a second by Ms. Linda Reid.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

S.2. Approval of K-12 Single Plans for Student Achievement – 2017/18

Motion Passed: That the Board approve the K-12 Single Plans for Student Achievement for the 2017-18 school year, as presented.

Passed with a motion by Ms. Linda Reid and a second by Ms. Suzanne Seymour.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

T. Facilities

T.1. Extension of Memorandum of Understanding between Palos Verdes Peninsula Unified School District and the City of Rolling Hills Estates for Use of Pool Facilities Palos Verdes Peninsula High School

Motion Passed: That the Board approve the Extension to the Memorandum of Understanding between the District and the City of Rolling Hills Estates for the use of pool facilities at Palos Verdes Peninsula High School.

Passed with a motion by Ms. Linda Reid and a second by Ms. Suzanne Seymour.

Yes Dr. Anthony Collatos
Yes Ms. Barbara Lucky
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour
Yes Mr. Malcolm Sharp

U. Information

U.1. Williams Uniform Complaint Quarterly Report

Minutes:
Presented as an information item.

U.2. Sale and/or Disposal of Surplus Property

Minutes:
Presented as an information item.

V. Reports of Board Members

W. Adjournment

Minutes:

President Collatos announced that the Board would recess to Closed Session at 9:25 p.m. to discuss the following items:

B.1. Conference with Labor Negotiator

B.2. Public Employee Performance Evaluation

B.3. Public Employee Discipline/Dismissal/Release

B.4. Conference with Legal Counsel - Existing Litigation

There being no further business to come before the Board, the meeting was adjourned at 10:45 p.m.

Donald B. Austin, Ed.D.
Superintendent of Schools and
Secretary of the Board of Education