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**COALINGA-HURON UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES**

REGULAR MEETING

6:30 P.M.

JANUARY 16, 2018

Administration Present: Mrs. Lori Villanueva, Interim- Superintendent; Scott Yeager, Director of Human Resources; Sophie Phin-Rizo, Interim-Director of Curriculum and Accountability; Andrew Marinello, Principal – Alt. Ed.; Chad Wagner, Dir. Of Technology.

Others Present: Tom Wells, C.H.U.T.A., President; Mr. Israel Morales, CSEA

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Albrecht called the meeting to order at 6:30 P.M.

Roll Call: Roll Call was taken as follows: Board Members Present: President Albrecht, Trustee Chavez, Trustee Campbell, Trustee Culbertson; Absent: Trustee Zavala

Pledge of Allegiance: President Albrecht led the Pledge of Allegiance.

Approval of Agenda: The agenda was approved on a motion by Trustee Campbell, seconded by Trustee Chavez, and carried with the following roll call vote: AYES: Albrecht, Chavez, Culbertson, Campbell; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

II. CALENDAR OF UPCOMING EVENTS – Special Board Meeting, January 30, 2018, at 6:00 p.m. Coalinga Board Chambers. Regular Board Meeting, February 13, 2018, at 6:30 p.m. Coalinga Board Chambers.

III. COMMUNICATIONS FROM ORGANIZATIONS/SITES/DISTRICT OFFICE/STUDENT/ STAFF/COMMUNITY RECOGNITIONS OR PRESENTATIONS

- a. Huron Elementary School Report: Ramon Marquez and Samantha Vega reported that soccer season had just ended with the boy's team taking second place at the last tournament, basketball season is beginning, SOAR activities are coming soon, and they are taking their English Language Arts Benchmarks tests this week.
- b. Huron Middle School Report: Isai Pacheco reported they had a large number of parents attend the Student LED conference in November; in December, all students took the ELA and Math Benchmark tests; they celebrated their athletes in volleyball, soccer, basketball and cross country; ASB has started soccer intramural games during lunch; the top SMART teams will be competing against CMS; Kindness Week starts January 22nd; 8th grade students are scheduled to go to CHS to meet with CHS counselors; and every last Wednesday of the month has been designated as College Spirit Day.
- c. 2016-17 Annual Report from California Risk Management Authority. This was cancelled and will be rescheduled at a future meeting.

IV. PUBLIC COMMENT – None

V. CONSENT CALENDAR ITEMS

- a. Certificated Personnel List
- b. Classified Personnel List - pulled
- c. Warrant Ratifications – Purchase Orders 10/19/2017 to 11/07/2017 - \$564,450.61, Accounts Payable Report 10/19/2017 through 11/08/2017 - \$1,286,096.89, and October 2017 Payroll Report - \$3,746,064.82
- d. Minutes – October 24, 2017
- e. Approval to Declare Items for Surplus at CHS
- f. Approval to Declare Items for Surplus at Bishop

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Scott Yeager asked to pull Item B – Classified Personnel List.

The Consent Calendar was approved on a motion by Trustee Chavez, seconded by Trustee Campbell and carried with the following roll call vote: AYES: Albrecht, Campbell, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

Mr. Yeager asked that the assistant superintendent of business services be removed from the Classified Personnel List. He stated that a contract for this position would be considered later in the meeting.

The revised Classified Personnel List was approved on a motion by Trustee Culbertson, seconded by Trustee Chavez and carried with the following vote: AYES: Culbertson , Chavez, Campbell, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

VI. SUPERINTENDENT'S OFFICE – Mrs. Lori Villanueva, Interim Superintendent

- a. Mrs. Villanueva introduced Shirley Marsh who retired at the end of last year. She presented her with an engraved clock in appreciation for her years of service to the district. Mrs. Villanueva also presented Ms. Marsh with a plaque from Fresno County Office of Education for her nomination as Administrator of the Year for 2016-17.
- b. Judy Burson was also presented with a plaque from Fresno County Office of Education for her nomination as Employee of the Year for 2016-17.
- c. Mrs. Villanueva announced that an Employee Appreciation Program was being developed by the Cabinet members. At the first Board meeting of each month, two deserving employees will be recognized by the Board for their service.
- d. President Albrecht announced the donation of \$1,000 from Ed and Sheilah Kreyenhagen in memory of Robert Vert. They requested that the memorial be used to benefit the Coalinga High School Drama Department. The donation was accepted on a motion by Trustee Campbell, seconded by Trustee Chavez and carried with the following vote: AYES: Campbell , Chavez, Culbertson, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

VII. INSTRUCTIONAL SERVICES

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Sophie Phin-Riz, Interim director of curriculum and Accountability, announced that the Huron Elementary 3rd grade class is completing their SEAL section on Native Americans. There will be a ceremony on January 18th with a performance by Native American dancers. She invited the Board members to attend.

- a. Approval of SSICA Agreement was approved on a motion by Trustee Campbell, seconded by Trustee Culbertson and carried with the following vote: AYES: (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- b. Approval of Contract with Hobsons for a Naviance Program at Coalinga High School was approved on a motion by Trustee Campbell, seconded by Trustee Chavez and carried with the following vote: AYES: (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- c. Approval of Overnight Field Trip – CHS Drama Class to Disneyland was approved on a motion by Trustee Chavez, seconded by Trustee Campbell and carried with the following vote: AYES: (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- d. Ratification of Agreement with Key Writing Concepts was approved on a motion by Trustee Chavez, seconded by Trustee Campbell and carried with the following vote: AYES: (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- e. Approval of Agreement with Sherman Garnett & Associates was approved on a motion by Trustee Chavez, seconded by Trustee Culbertson and carried with the following vote: AYES: (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- f. Approval of School Safety Plans was approved on a motion by Trustee Chavez, seconded by Trustee Culbertson and carried with the following vote: AYES: (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

VIII. BUSINESS SERVICES

- a. Approval of 2017-18 First Interim Budget Report. Luci Rogers, Assistant Superintendent of Business Services, presented a PowerPoint slide show outlining the First Interim Budget Report. She explained

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that the District is required to submit two update reports annually. A Third Interim report is required for those districts that have a qualified or negative certification at Second Interim. The First Interim report is for the period ending October 31, 2017. The Second Interim report is due by March 17, 2018. The Qualified First Interim Budget Report was approved on a motion by Trustee Chavez, seconded by Trustee Campbell and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

- b. Approval of MOU for Gateway Data Collector with the City of Huron was approved on a motion by Trustee Chavez, seconded by Trustee Campbell and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- c. Approval of a Three-year Contract for District Asbestos Surveillance Every 6 Months, Yearly Employee Training on Asbestos Awareness and Unlimited Phone Consultations was approved on a motion by Trustee Chavez, seconded by Trustee Culbertson and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- d. Approval of Resolution No. 13/17-18 Approval of Official and Alternate Representative to CRMA II was approved on a motion by Trustee Culbertson, seconded by Trustee Chavez and carried with the following roll call vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- e. Approval of Resolution 12/17-18 Official and Alternate Representative to CRMA I was approved on a motion by Trustee Campbell, seconded by Trustee Chavez and carried with the following roll call vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala.
- f. Public Hearing for Approval of Level II Developer Fee Implementation – President Albrecht announced that the District is required to annually update the Level II Developer Fee Study. President Albrecht opened the Public Hearing at 7:37 p.m.. There being no comments, the Public Hearing was closed at 7:38 p.m.
- g. Approval of Resolution 11/17-18 Level II Developer Fee Implementation was approved on a motion by Trustee Campbell, seconded by Trustee Chavez and carried with the following roll call vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala.
- h. Approval of Associated Student Body Quarterly Reports was approved on a motion by Trustee Culbertson, seconded by Trustee Chavez and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- i. Approval of Outside Donations – Edison International for CHS girls basketball in the amount of \$1,000 was approved on a motion by Trustee Campbell, seconded by Trustee Chavez and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- j. Approval of Outside Donations for sporting equipment from the Coalinga State Hospital was approved on a motion by Trustee Campbell, seconded by Trustee Chavez and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- k. Approval of F.C.O.E Mailing Permit listing Luci Rogers as the district's business office contact was approved on a motion by Trustee Campbell, seconded by Trustee Chavez and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- l. Approval of FCOE Authorized Signature Permit was approved on a motion by Trustee Culbertson, seconded by Trustee Chavez and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala
- m. Approval of Union Bank and West America Bank Signature Cards was approved on a motion by Trustee Culbertson, seconded by Trustee Chavez and carried with the following vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

IX. HUMAN RESOURCES

- a. Approval of Provisional Internship Permit – Special Education for Irene Ramirez was pulled by Scott Yeager, Director of Human Resources.
- b. Ratification of Employment Agreement for Assistant Superintendent of Business Services for Luci Rogers was approved on a motion by Trustee Chavez, seconded by Trustee Culbertson and carried with the following roll call vote: AYES: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTIONS: None; ABSENT: Zavala

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X. ADDITIONAL REPORTS FROM THE SUPERINTENDENT/CORRESPONDENCE

President Albrecht stated that during Closed Session at the last meeting it was agreed to not search for a new superintendent and to continue working with Mrs. Villanueva.

XI. BOARD REPORTS: Trustee Culbertson stated that the Library District recently did a comparison report of utility costs between the cities of Coalinga and Huron. She requested that the school complete a similar report and send it to the Board Members. Trustee Culbertson also apologized for comments made at the last Board Meeting and wanted to congratulate Mr. Albrecht for being elected as Board President.

Trustee Chavez stated that comments were made at the last meeting regarding the election of the Board President. He stated that there were times in the past when Board Members have disagreed on issues and suddenly there was a threat of a recall. He stated that comments were beginning to get out of hand, but that he does not believe that anyone did anything wrong.

XII. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – Mary Jones addressed the Board and wanted to commend the panel that was used during the hiring process of the new Assistant Superintendent of Business Services.

Trustee Culbertson requested that the Board meeting scheduled for April 24th be changed to April 17th. Members agreed to check their schedules and let Mrs. Villanueva know so that it can be placed on the next Board agenda.

XIII. ADJOURN TO CLOSED SESSION at 7:50 P.M.

- a. Consideration of Student Discipline – Potential Cases: 8
- b. Public Employee Discipline/Dismissal/Release/Resignation/Complaint (Pursuant to Government Code § 54957)
- c. Conference with Labor Negotiators Pursuant to Government Code 54957.6

XIV. RECONVENE TO REGULAR SESSION at 8:30 P.M.

- a. Consideration of Student Discipline:
 - 1. Expulsion Case 171801 as stipulated was approved on a motion by Trustee Campbell, seconded by Trustee Culbertson and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala
 - 2. Expulsion Case 171802 as stipulated was approved on a motion by Trustee Culbertson, seconded by Trustee Chavez and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala
 - 3. Expulsion Case 171803 as stipulated was approved on a motion by Trustee Campbell, seconded by Trustee Culbertson and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala
 - 4. Expulsion Case 171804 as stipulated was approved on a motion by Trustee Campbell, seconded by Trustee Culbertson and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala
 - 5. Expulsion Case 171805 as stipulated was approved on a motion by Trustee Culbertson, seconded by Trustee Campbell and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala
 - 6. Expulsion Case 171806 as stipulated was approved on a motion by Trustee Culbertson, seconded by Trustee Campbell and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala
 - 7. Expulsion Case 171807 as stipulated was approved on a motion by Trustee Culbertson, seconded by Trustee Campbell and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala
 - 8. Expulsion Case 171808 as stipulated was approved on a motion by Trustee Culbertson, seconded by Trustee Campbell and carried with the following roll call vote: Ayes (4) Campbell, Chavez, Culbertson, Albrecht; NOES: None; ABSTENTION: None; ABSENT: Zavala

- XV. **ADJOURNMENT** There being no further business before the Board of Trustees, adjournment of the meeting at 9:00 P.M. was approved on a motion by Trustee Campbell, seconded by Trustee Chavez, and carried with the following vote: Ayes: (4) Campbell, Albrecht, Chavez, Culbertson; NOES: None; ABSTENTION: None; ABSENT: Zavala

Clerk of the Board or Designee

All video, audio tapes and DVD's of the Coalinga-Huron Unified School District Board of Trustee meetings will be maintained at the district office for a period of six months.