

**MARTINEZ UNIFIED SCHOOL DISTRICT  
MINUTES  
OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION**

Martinez Unified School District – Board Room  
921 Susana Street  
Martinez, California 94553  
February 26, 2018

**Members Present:**

Bobbi Horack  
Deidre Siguenza  
Jonathan Wright  
John L. Fuller  
Kathi McLaughlin

**Student Representative:**

Juliet Stephenson (absent)

**Administrative Staff Present:**

CJ Cammack, Superintendent  
Helen Rossi, Assistant Superintendent  
Administrative Services  
Max Eissler, Chief Technology Officer  
Janelle Eyet, Director of Student Services

**Administrative Staff Absent:**

Audrey Lee, Director of Curriculum &  
Educational Technology

**CALL TO ORDER**

President Wright called the meeting to order at 4:30 p.m.

**PUBLIC COMMENTS – Prior to Closed Session**

Marilyn Brouette – MEA Vice President:

She commented on MEA's belief that their employees deserve support, that their contract should be followed, and that they should be treated fairly. MEA feels this may have not have been the case recently regarding some evaluations.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session for:

1. Pursuant to Education Code Section 48918(c)(K-12) – Consideration of Student Expulsions
2. Pursuant to Government Code Section 54957 – Public Employee Discipline/Dismissal/Release
3. Pursuant to Government Code 54957.6 - Conference with Labor Negotiators Superintendent CJ Cammack and Assistant Superintendent of Administrative Services Helen Rossi regarding MEA, CSEA, MASA, and Confidential/Supervisory Unit

4. Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation

## **RECONVENE FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION**

President Wright reconvened the meeting at 6:35 p.m.

## **REPORT OUT: CLOSED SESSION**

President Wright stated that regarding:

1. Pursuant to Education Code Section 48918(c)(K-12) – Consideration of Student Expulsion

On motion of Member Horack seconded by Member Fuller, the Board voted to reject a Stipulated Expulsion for Student No. 2017-18-6 (5 to 0 vote). Carried Unanimously.

No other reportable action was taken in Closed Session.

## **PLEDGE OF ALLEGIANCE**

Kathy Frazer led the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

There were no changes to the agenda.

## **APPROVAL OF MINUTES**

On motion of Member McLaughlin, seconded by Member Fuller, the Board approved the minutes from the Regular Meeting of February 12, 2018 (5-0 vote). Carried Unanimously.

Student Representative Vote: Absent

On motion of Member Fuller, seconded by Member McLaughlin, The Board approved the minutes from the Special Meeting of February 22, 2018 (3-0). The following vote was cast and motion carried:

Ayes:	Fuller, McLaughlin, Siguenza
Noes:	None
Abstain:	Horack, Wright
Absent:	None

Student Representative Vote: Absent

## **PRESENTATIONS**

1. MEF Recognition

Superintendent Cammack spoke about MEF's support of the community, local businesses, MUSD students, etc. He also shared some history about when they began and how their \$1.2M given out in grants since 1983 has been an

integral part of the success of our students and our schools; their hard work speaks for itself. He thanked MEF for all they do for students.

President Cheryl Vereschagin and a few MEF members were present at the meeting, and a picture was taken for the district website.

## 2. Teacher of the Year Recognition

Superintendent Cammack read a short caption about each nominee and invited those present to come up with their principal, receive a little gift, and take a picture:

Martinez Early Intervention Pre-School (MEIPP) – Mary Dominguez

Las Juntas – Shane Velez

Morello Park – Mary Anne LaPointe

John Swett – Michelle Watkins

Vicente/Briones – Amy Specter

Martinez Jr. High School: Amanda Moseley

Alhambra High School: Andrea Salas

Ms. Salas was chosen to represent MUSD as the county Teacher of the Year nominee.

President Wright congratulated all the nominees.

## COMMENTS FROM STUDENT REPRESENTATIVE

Helen Rossi updated the Board on activities taking place in the District in Juliet's absence.

## EMPLOYEE ORGANIZATION REPORTS

### MEA:

Marilyn Brouette – Vice President of MEA:

She acknowledged the passing (last week) of a former MUSD teacher and principal, Jane Huft.

### CSEA:

There were no comments from CSEA this evening.

## COMMENTS FROM PTA

There were no comments from PTA this evening

## STAFF REPORT

## PUBLIC COMMENTS

### Stephanie Schaeffer – Music Specialist – JME:

She read a letter to the Board (and her co-music specialists from the other sites continued it past her 3 minutes provided during Public Comments: Jessica Whitlatch/LJE, Mark Gouveia/MPE, John Buschiazso/JSE). Her letter outlined the reasons she would like the Board to reconsider her employment in MUSD and the possible transfer to John Swett Elementary if John Muir isn't a good fit for her.

## **CONSENT CALENDAR**

Assistant Superintendent Helen Rossi pointed out one minor change under Ratification of Contracts. A regulation number was changed on page two of the Sodexo Contract. Each board member was given a copy of the amended contract.

Superintendent Cammack acknowledged the resignation of Director of Curriculum & Educational Technology Audrey Lee and shared how she will be missed.

On motion of Member McLaughlin, seconded by Member Siguenza, the Board approved the following Consent Calendar as amended (5-0 vote). Carried Unanimously.

### **Retirement**

Wendy Price, Para Educator Health Attendant, Martinez Junior High, effective July 1, 2018

### **Resignation**

Audrey Lee, Director of Curriculum and Educational Technology, 1.0 FTE, District Office, effective March 8, 2018

Sara Churchill Olmos, Special Education Teacher, 1.0 FTE, John Muir Elementary, effective June 8, 2018

Amy Yunis, Teacher, 1.0 FTE, Alhambra High School, effective June 8, 2018

Julia Ford, Para Educator one on One, 3.5 hours per day, Morello Park Elementary, effective February 15, 2018

Gia Rubio, Para Educator C, 5.5 hours per day, Las Juntas Elementary, effective February 28, 2018

### **Request for a Leave of Absence**

Melissa Harris, Elementary Teacher, 1.0 FTE, requesting unpaid leave of absence, effective March 14, 2018 to March 29, 2018

### **Employment of Classified Personnel**

Stephen Allen, Noon Duty Supervisor, 2 hours per day, Martinez Junior High, effective February 12, 2018

Allison Sprague, Para Educator A, 3 hours per day, John Swett Elementary, effective February 12, 2018

### **Adjustment of Classified Personnel**

Patricia Russell-Hansen, Para Educator Health Attendant, 5.5 hours per day, Alhambra High School, adjusted to Para Educator One on One, 5.5 hours per day, Alhambra High School, effective February 9, 2018

### **Employment of Classified Substitute Personnel**

Shawna Smith, effective February 22, 2018

2. Winter Coaching Stipends
3. Extended (overnight) Field Trip
4. Ratification of Contracts
  - Jim Freethy Excavating, Inc.
  - Geo-Engineering Solutions, Inc.
  - Sodexo America, LLC
  - Pearson Education, Inc.
5. Warrant Registers

## ITEMS FOR BOARD CONSIDERATION OR ACTION

### 1. JME Subcommittee Update .

Helen Rossi introduced Marcus Hibser of HY Architects who reviewed the most recent changes to the JME project since the last subcommittee meeting. He reviewed:

- ✓ Master Facilities Plan scope and budget
- ✓ Process so far
- ✓ Who is on the committee
- ✓ Initial Committee Criteria
- ✓ Existing campus plan
- ✓ New Options #7 and #8 after committee input with estimated construction costs

After board discussion it was decided the project needs further discussion (utilizing the District's Master Facilities Plan) regarding the reevaluation of priorities based on available bond budget amounts. The newest options for JME are currently estimated over budget. President Wright also encouraged community input as the project moves forward.

Public Comments:

Heather Williams – teacher at JME:

She asked about doors on the back fire road. Mr. Hibser replied that this had not yet been determined; it will be discussed in the next level/design phase.

### 2. Parcel Tax Extension Discussion

Superintendent Cammack reminded the Board that Charles Heath presented information at the last board meeting regarding the possible parcel tax extension and the survey results. The Board was asked for their thoughts regarding the next steps.

The Board members all agreed:

- ✓ To move forward with the extension of the parcel tax – not as a continuous tax (per survey results)
- ✓ November would be the best election date (not enough time for the June election)

Some board members felt the \$75 would be appropriate per the survey but one member felt cautious about going out for more than the current \$50.

Superintendent Cammack will bring forth a timeline for the November election process and the Board can decide on the dollar amount when we craft the resolution.

President Wright also requested a quote for hiring someone to talk to the public about supporting the parcel tax and informing them about what the funds are used for before the November election.

Public Comments:

Marilyn Brouette – MEA vice president:

She read a quote about Boards supporting Visual and Performing Arts as a course of study when they are considering bond measures.

Member McLaughlin pointed out that this is regarding a parcel tax – not a bond; it's different when determining what will be paid from parcel tax dollars.

3. Tri-Party Agreement between Martinez Unified School District, the City of Martinez and Rising Sun Energy Center for the CYES

Superintendent Cammack explained Rising Sun is a Bay Area nonprofit workforce development organization which promotes local resource conservation via a young adult employment program called California Youth Energy Services (CYES). We had this agreement in 2014 as well with Rising Sun Energy Center. This updated agreement will return for action at the next meeting.

4. Review of Updated Noon Duty Job Description

Superintendent Cammack explained that through a negotiation process with CSEA, a new job description was crafted to respond to the change in law under Assembly Bill 670, which amends Education Code section 45103 to include part-time playground positions as part of the classified service, effective January 1, 2018. It will return for action at the next meeting.

5. The Martinez Unified School District Schools Annual Revisions and Review of their Safe School Plans

Superintendent Cammack explained that the review of the MUSD Safe School Plans is very timely in light of the recent event in Florida. They are reviewed each year and have already been approved by the schools' site councils. There is always room to improve and the District is lucky to have a great partnership with the Martinez Police Department. They hold active shooter drills on our campuses when schools aren't in session.

Principal of Alhambra High School Tom Doppe and Martinez Police Chief Manjit Sappal were present to talk about important factors in keeping students safe and the challenges we face given the outlay and entry points at various sites.

Open communication, building relationships, establishing protocols and drills were highlighted as key points to consider moving forward.

Public Comments:

Craig Lazzeretti – MUSD parent

He asked the Board to make safety a priority and work with other districts/legislators to find solutions to safety issues even though the NRA wants to continue their "business as usual" procedures.

Peggy Henderson – MUSD grandparent:

She also commented on keeping children safe and research ways to make them *feel* safe also. She also commented on providing services for students with mental health issues.

6. 2018 CSBA Delegate Assembly Election Information

Superintendent Cammack read the names of the 4 Delegate Assembly candidates and reminded the Board they can vote for no more than three.

On motion of Member McLaughlin, seconded by Member Wright, the Board agreed to vote for: Laura Canciamilla, Madeline Kronenberg and Raymond Valverde to represent Subregion 7A as presented (5-0 Vote). Carried Unanimously.

7. Public Hearing, Review of Developer Fee Justification Study (January 26, 2018) and Resolution No. 2018-23 Increasing School Facilities Fees as Authorized by Government Code Section 65995(b) (3)

Assistant Superintendent Helen Rossi explained that Jack Schreder and Associates prepared the Developer Fee Justification Study. The justification study, dated January 26, 2018, provides verification that the district's "Level

1" fees will remain at \$3.79 per square foot for residential construction, and raise from \$0.56 per square foot to \$0.61 for commercial/industrial construction.

President Wright recessed the meeting and opened the public hearing. Hearing no comments, he closed the hearing and reconvened the regular meeting of the Board. This will be brought back for action at the March 12, 2018 meeting.

8. First Reading of CSBA Updates: October, 2016, October 2017 and December 2017

Superintendent Cammack explained another group of CSBA policies was being brought forward for review. They will return for action at the March 12, 2018 meeting.

October 2016: BP and AR 6173, E 6173 (1 and 2)

October 2017: BP and AR 6020, BP and AR 6173.2

December 2017: AR 5148.2 (keep current policy), BP 6146.1

### **COMMENTS FROM THE SUPERINTENDENT, BOARD MEMBERS AND FUTURE AGENDA ITEMS**

Superintendent Cammack:

- Echoed Marilyn Brouette's comments earlier about the exceptional leadership of Jane Huft who passed away.
- Acknowledged that AHS's Mock Trial group took 2<sup>nd</sup> place in the county; he thanked the County for this great program.
- Our student representative Juliet and her AHS Cheer Squad came in 1st place in Nationals. He acknowledged their hard work.

Member McLaughlin asked that we adjourn the meeting in the memory of Jane Huft.

### **ADJOURNMENT**

President Wright adjourned the meeting at 8:56 p.m. in memory of Jane Huft. The next Regular Meeting of the Board of Education will be March 12, 2018.

Signed \_\_\_\_\_  
Clerk, Board of Education