



April 1, 2018

Mr. Jose-Noel Cadiz, Director
Facilities, Maintenance & Operations and Transportation
San Mateo – Foster City School District
1410 South Amphlett Blvd.
San Mateo, CA 94040

Re: Abbott Middle School Phase 1 Modernization
Sub: Proposal for Constructability Review Services

Dear Joel:

It was a pleasure meeting with you and Mark the other day about the CIP program at the San Mateo-Foster City School District, and the resource needs that the current economy poses for all of us.

Swinerton Management & Consulting (SMC) is pleased to submit to you our proposal to provide a constructability review of the Phase 1 Renovation of the Abbott Middle School. We have received a half size set of plans from CAW, and are in the process of reviewing this set.

Over the past several years, we have provided a full-range of program, project and construction management services to school and community college districts in the Bay Area. Representative assignments include:

- San Francisco Unified School District
- Cupertino Union School District
- Santa Clara Unified School District
- East Side Union High School District
- South San Francisco Unified School District
- San Mateo County Community College District
- Chabot-Las Positas Community College District

Our previous assignment for the San Mateo-Foster City School District was to provide staff augmentation for the completion of the LGI at Baywood Elementary School in San Mateo.

For the constructability review, am proposing that **Albert Wege** be assigned to your project as your Sr. Project Manager. Albert is an experienced project manager with over 25 years of experience. His recent assignments include managing modernization projects at Cupertino Union School District, and at East Side Union High School District. In addition, Albert worked on a previous modernization of Abbott is his prior life as an architect, and is familiar with the school.

Our schedule is to complete the constructability review prior to DSA backcheck so that CAW may be efficient in addressing any of the comments identified in our review.

In reviewing the set of plans that we have been provided, we are estimating between 60-80 hours to complete this review.

Our total, Not-to-exceed proposed fee for this review is \$13,680

Our hourly rates are as follows:

Sr. Project Manager	\$171
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Our rates include salary, all fringe benefits and taxes, laptop computer, basic software (MS Office), cell phone, mileage and home office overhead.

Thank you for the opportunity to submit our proposal and qualifications. I am confident that SMC will be able to support you and your Team on this project.

Very truly yours,



Jeffrey Gee, AIA
Vice President, General Manager
Swinerton Management & Consulting

Cc: A. Wege, SMC
M. Wagner, SMC