

DISPOSAL OR TRANSFER OF EQUIPMENT

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to M & O.

Decal #	Description	Serial #	Condition	Approx. Value
Erased	MacBook Pro	W810905KATM	DAMAGED	0
Erased	"	W8110077ATM	DAMAGED	0
8022	"	W8109074ATM	DAMAGED	0
Erased	"	W81090XJATM	DAMAGED	0
Erased	"	W810902LATM	DAMAGED	0
Erased	"	W81090BBATM	DAMAGED	0
Erased	"	W81090ZKATM	DAMAGED	0
Erased	"	W8109134ATM	DAMAGED	0
Erased	"	W810900RATM	DAMAGED	0
Erased	"	W810907DATM	DAMAGED	0
Erased	"	W810909GATM	DAMAGED	0
Erased	"	W81090USATM	DAMAGED	0
Erased	"	W8043A9SATM	DAMAGED	0
8787	"	C172501DTM3	DAMAGED	0
Erased	"	W81090086ATM	DAMAGED	0
Erased	"	W810903PATM	DAMAGED	0

Technology
School / Department / Program

C. Healy 4/9/18
Signature of Fiscal Services Administrator Date

[Signature] 4.9.2018
Signature of Principal / Manager Date

Date approved by the Board of Trustees

Inventory records updated _____

For Maintenance & Operations Use Only

- Disposal
- Transferred to _____
(School/Department)
- Storage
- Other _____

