

• donald t. kan
civil engineer
rce 36676

• henry wong
civil engineer
rce 31008



• david j. starck
architect
c 22903

• allan v. stevenson
civil engineer
rce 61758

April 12, 2018

Ms. Yvonne Perez
Assistant Superintendent
Business Services
Sylvan Union School District
605 Sylvan Avenue
Modesto, CA 95350

**RE: Window Replacement
Sylvan Elementary School**

Dear Ms. Perez,

Thank you for the opportunity to provide you with this proposal for architectural consulting services to assist the District with replacing the windows at Sylvan Elementary School.

Our services for this project shall include the following:

1. Adjust the drawings & details to represent the "window only" scope of work.
2. Resubmit the drawings to DSA for review.
3. Address DSA plan check comments and secure DSA approval.
4. Assist the District with Bidding & Construction Administration.
5. Process the final close out documents
6. **Exclusions from this proposal are;** Electrical and mechanical construction drawings. All fees shall be paid/reimbursed by the owner. Printing and shipping shall be considered a reimbursable expense.

Our fee for this work shall be a "time & material not to exceed fee" of \$23,800.

If you have any questions regarding this proposal or any of the services listed above, please feel free to contact me at your convenience.

Sincerely,

David J. Starck
Vice President

Authorization to Proceed:

Signature

Date

SKW & Associates

2237 Scenic Drive
Modesto, California 95355
Phone: (209) 523.8323 Fax: (209) 529.7804

Architects Engineers Land Surveyors

FEE SCHEDULE FOR PROFESSIONAL SERVICES

EFFECTIVE: JANUARY 1, 2018

The following fees are presently in effect for professional services available from our firm.

LAND SURVEYING SERVICES:

Two-Man Survey Crew	\$185.00 Per Hour
Surveyor	135.00 Per Hour
Party Chief	90.00 Per Hour

PROFESSIONAL SERVICES:

Principal Architect	\$170.00 Per Hour
Principal Engineer	170.00 Per Hour
Associate Architect	115.00 Per Hour
Associate Engineer	115.00 Per Hour
Project Manager	95.00 Per Hour
Drafting	85.00 Per Hour
Clerical	65.00 Per Hour

REIMBURSABLE EXPENSES:

Printing & Shipping: Cost + 15%

Auto Mileage: \$ 0.55/mile