

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND
DAY TRIPS OVER 150 MILES ONE WAY

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: PRHS - Baseball Student Grade(s) attending: 09-12
 Destination: CIF Post-season 5/15, 5/16, 5/17, 5/18, 5/22, 5/25, 5/29 - 150 miles
 Dates/Times:
 Leave Day: Tuesday Date: TBA Time: 8:00 AM Return: Saturday Date: TBA Time: 11:00 PM
 School Day: Yes
 Purpose of trip: CIF Post-sesaon competition
 Brief Itinerary: Leave PRHS @ 8:00 a.m, stop for lunch, drive to site, play competition, depart for PRHS once competition is complete
 Name of Requestor(s)/Teacher(s): Derek Stroud Date: March 9, 2018

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips) **Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).**
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7
 Number of female students attending: _____ Number of male students attending: 18
 Number of female chaperones attending: _____ Number of male chaperones attending: 3

Type of transportation: District Van If other explain: _____
 **if private auto, proof of insurance must be filed with District Business Office
 A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
 Total Cost of Trip\$ 750.00
 Funding source: Transportation - Bearcat Athletic Boosters, Food - ASB Baseball

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office. Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- Fingerprint clearances for chaperones confirmed
- Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Rich Clafe
 Director (Print name)
Jim Ganiola
 Chief Officer (Print name)

Rich Clafe
 Signature
[Signature]
 Signature

3-12-18
 Date
3/12/18
 Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: APPROVED DENIED

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND
DAY TRIPS OVER 150 MILES ONE WAY

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: PRHS - Softball Student Grade(s) attending: 09-12

Destination: CIF Post-season 5/15, 5/17, 5/22, 5/24, 5/29 - 150 miles

Dates/Times:
 Leave Day: Tuesday Date: TBA Time: 8:00 AM Return: Saturday Date: TBA Time: 11:00 PM

School Day: Yes

Purpose of trip: CIF Post-season competition

Brief Itinerary: Leave PRHS @ 8:00 a.m, stop for lunch, drive to site, play competition, depart for PRHS once competition is complete

Name of Requestor(s)/Teacher(s): Billy Tidwell Date: March 9, 2018

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips) Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
 Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: 14 Number of male students attending: _____

Number of female chaperones attending: 2 Number of male chaperones attending: 2

Type of transportation: District Van If other explain: _____
 **if private auto, proof of insurance must be filed with District Business Office
 A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

Total Cost of Trip\$ 750.00

Funding source: Transportation - Bearcat Athletic Boosters, Food - ASB Softball

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office. Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- Fingerprint clearances for chaperones confirmed
- Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Rich Clefe Director (Print name) Rich Clefe Signature 3-12-18 Date

Jim Gandra Chief Officer (Print name) _____ Signature 3/12/18 Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: APPROVED DENIED

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND
DAY TRIPS OVER 150 MILES ONE WAY

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: PRHS - Boys Volleyball Student Grade(s) attending: 10-12

Destination: CIF Post-season 5/5, 5/8, 5/10, 5/12, 5/16 - 150 miles

Dates/Times:
 Leave Day: Tuesday Date: TBA Time: 12:00 P.M. Return: Saturday Date: TBA Time: 11:00 P.M.

School Day: Yes

Purpose of trip: CIF Post-sesaon competition

Brief Itinerary: Leave PRHS @ 12:00 p.m, stop for lunch, drive to site, play competition, depart for PRHS once competition is complete

Name of Requestor(s)/Teacher(s): Andrew Nenow Date: March 9, 2018

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips)
Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: _____ Number of male students attending: 11
Number of female chaperones attending: _____ Number of male chaperones attending: 2

Type of transportation: District Van If other explain: _____
**if private auto, proof of insurance must be filed with District Business Office
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
Total Cost of Trip\$ 750.00
Funding source: Transportation - Bearcat Athletic Boosters, Food - ASB Volleyball

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office.
Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- Fingerprint clearances for chaperones confirmed
- Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Rich Clepe Director (Print name) Rich Clepe Signature 3-12-18 Date

Jim Garola Chief Officer (Print name) [Signature] Signature 3/12/18 Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: APPROVED DENIED

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND
DAY TRIPS OVER 150 MILES ONE WAY

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: PRHS - Swim & Dive Student Grade(s) attending: 09-12
 Destination: CIF Post-season 5/7, 5/8, 5/9, 5/10, 5/11, 5/12 5/18, 5/19 - overnight & 150 miles
 Dates/Times:
 Leave Day: Monday Date: TBA Time: 10:00 AM Return: Saturday Date: TBA Time: 11:00 P.M.
 School Day: Yes
 Purpose of trip: CIF Post-sesaon competition

Brief Itinerary: Leave PRHS @ 10:00 a.m, stop for lunch, arrive at hotel, lights out at 10:00 p.m.
Wake up, have breakfast, participate in competition, depart for PRHS once competition is complete

Name of Requestor(s)/Teacher(s): Michael Sauret & Donna McRoy Date: March 9, 2018

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips)
Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: 20 Number of male students attending: 17
Number of female chaperones attending: 1 Number of male chaperones attending: 2

Type of transportation: District Van If other explain: _____
***if private auto, proof of insurance must be filed with District Business Office*
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
 Total Cost of Trip\$ 2,000.00
 Funding source: Transportation - Bearcat Athletic Boosters, Hotel & Food - ASB Swim & Dive

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office.
 Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- Fingerprint clearances for chaperones confirmed
- Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Rich Clafe Director (Print name) [Signature] Signature 3-12-18 Date
Jen Gamola Chief Officer (Print name) [Signature] Signature 3/12/18 Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: APPROVED DENIED

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND
DAY TRIPS OVER 150 MILES ONE WAY

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: PRHS - Track & Field Student Grade(s) attending: 10-12
 Destination: CIF Post-season 5/12, 5/19, 5/26, 6/1 & 6/2 - overnight & 150 miles
 Dates/Times:
 Leave Day: Friday Date: TBA Time: 4:00 P.M. Return: Saturday Date: TBA Time: 11:00 P.M.
 School Day: Yes
 Purpose of trip: CIF Post-sesaon competition

 Brief Itinerary: Leave PRHS @ 4:00 p.m, Arrive at hotel, check-in, Have dinner, Lights out at hotel @ 10:00 p.m.
Saturday morning wake up, have breakfast, drive to site, compete, depart for PRHS once athletic competition is complete.

 Name of Requestor(s)/Teacher(s): Anthony Overton Date: March 9, 2018

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips) **Chaperones must be age 21 or older** (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7
 Number of female students attending: 5 Number of male students attending: 7
 Number of female chaperones attending: 2 Number of male chaperones attending: 3

Type of transportation: District Van If other explain: _____
 **if private auto, proof of insurance must be filed with District Business Office
 A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
 Total Cost of Trip\$ 1,000.00
 Funding source: Transportation - Bearcat Athletic Boosters. Hotel & Food - ASB Track & Field

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office. Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- Fingerprint clearances for chaperones confirmed
- Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Rick Clofr Director (Print name) R. Clofr Signature 3-12-18 Date
[Signature] Chief Officer (Print name) Jen Gamora Signature 3/12/18 Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: APPROVED DENIED

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
 REQUEST FOR OVERNIGHT FIELD TRIP AND
 DAY TRIPS OVER 150 MILES ONE WAY

ORIGINAL

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: PRHS - men's tennis Student Grade(s) attending: 9-12
 Destination: CIF Playoffs - 05/08, 05/09, 05/10, 05/14, 05/16, 05/18
 Dates/Times:
 Leave Day: Tuesday Date: TBD Time: 8:30 A.M. Return: SELECT Date: TBD Time: 10:00 P.M.
 School Day: Yes
 Purpose of trip: CIF Playoff Competition

 Brief Itinerary: Depart PRHS @ 8:30 a.m, stop for lunch, participate in CIF competition, stop for dinner, return back to PRHS

 Name of Requestor(s)/Teacher(s): Laura Clowes Date: April 17, 2018

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips) Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7
 Number of female students attending: _____ Number of male students attending: 12
 Number of female chaperones attending: 1 Number of male chaperones attending: 1

Type of transportation: District Van If other explain: _____
 **if private auto, proof of insurance must be filed with District Business Office
 A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
 Total Cost of Trip\$ 500.00
 Funding source: Transportation & Food- PRHS Athletic Boosters

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office. Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- Fingerprint clearances for chaperones confirmed
- Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Jen Gandola _____ 4/13/18
 Director (Print name) Signature Date
Jen Gandola _____ 4/13/18
 Chief Officer (Print name) Signature Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: APPROVED DENIED