



# **PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT**

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## **DISCIPLINE GUIDE GRADES K-12**

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# **INTRODUCTION**

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## **WHAT IS THE DISCIPLINE GUIDE**

Our obligation as a school district is to create and maintain safe schools with environments conducive to learning. The administration at each school site is committed to leading the staff in creating effective student/adult relationships. By setting clear expectations at each school, consistently and cohesively holding students accountable and teaching students desired behaviors, Paso Robles Joint Unified School District will effectively create and maintain a safe school environment. Consequences and support will be progressive and increase with each offense. Exceptions to this rule will be offenses that are in violation of education code and require immediate recommendation for expulsion.

The Discipline Guide is that: a guide. This sequential discipline guide is considered a guide and each administrator must use his/her judgment for each student, incident, and/or circumstance, for the current school year.

## **WHO USES THE DISCIPLINE GUIDE**

Administrators should collaborate with district and school level peers to determine the best intervention and consequence to actions committed by a student at their site.

WHEN WAS IT CREATED AND WHO CREATED IT

The Discipline Guide was written in the Winter of 2018 by Administrators and Teachers. Paso

Robles Joint Unified Committee members, who created, edited and revised the Student

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## RESPONSIBILITIES

### **School District Responsibilities**

A student shall not be disciplined, suspended, or recommended for expulsion unless the superintendent, or the principal of the school in which the student is enrolled, determines that the student has violated one or more parts of the California Education Code. (CA Education Code 48900)

A student may be disciplined, suspended or expelled for acts enumerated in the California Education Code that are related to school activity or school attendance occurring at any district school or within any other school district, including, but not limited to any of the following: while on school grounds; while going to or coming from school; during the lunch period whether on or off campus; while going to or coming from a school-sponsored activity. (CA Education Code 48900(s))

A superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion including, but not limited to, counseling and an anger management program for a student subject to discipline under this section. (CA Education Code 48900(v))

It is the intent of the legislature that alternatives to suspension or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities. (CA Education Code 48900(w))

Suspension shall be imposed only when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended for any reason enumerated in Section 48900 upon a first offense, if the

principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process. (CA Education Code 48900(.5))

### **Student Responsibilities**

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the schools. (CA Education Code 48908)

## **SECTION 1: DEFINITIONS AND CLARIFICATIONS**

### **E.C. 48900 (Discretionary)**

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

### **E.C. 48900(v)**

For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5

### **E.C. 48900(w)**

It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities. (Amend. Stats. 2012, Ch. 425)

### **E.C. 48900.5 – Suspension by Principal: First Offense**

48900.5. (a) Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons.

(b) Other means of correction include, but are not limited to, the following:

**SECTION 1: DEFINITIONS AND CLARIFICATIONS**

- (1) A conference between school personnel, the pupil's parent or guardian, and the pupil.
- (2) Referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling.
- (3) Study teams, guidance teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and his or her parents.
- (4) Referral for a comprehensive psychosocial or psycho-educational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)).
- (5) Enrollment in a program for teaching pro-social behavior or anger management.
- (6) Participation in a restorative justice program.
- (7) A positive behavior support approach with tiered interventions that occur during the school day on campus.
- (8) After-school programs that address specific behavioral issues or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups.
- (9) Any of the alternatives described in Section 48900.6.

**E.C. 48900.6 – Disciplinary Action; Community Service**

As part of or instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, the superintendent of schools, or the governing board may require a pupil to perform community service on school grounds or, with written permission of the parent or

## **SECTION 1: DEFINITIONS AND CLARIFICATIONS**

guardian of the pupil, off school grounds, during the pupil's non-school hours. For the purposes of this section, "community service" may include, but is not limited to, work performed in the community or on school grounds in the areas of outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs. This section does not apply if a pupil has been suspended, pending expulsion, pursuant to Section 48915. However, this section applies if the recommended expulsion is not implemented or is, itself, suspended by stipulation or other administrative action.

### **E.C. 48915 (c) – Mandatory**

The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds. See Section 3: Mandatory Ed Code Violations.

### **E.C. 48915 (d) – Placement following expulsion of mandatory**

The governing board of a school district shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:

- (1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.

(2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.

## **SECTION 1: DEFINITIONS AND CLARIFICATIONS**

(3) Is not housed at the school site attended by the pupil at the time of suspension.

### **E.C. 48915 (g) – “knife”**

As used in this section, "knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3 1/2 inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.

### **E.C. 48915 (h) – “explosive”**

As used in this section, the term "explosive" means “destructive device” as described in Section 921 of Title 18 of the United States Code.

## SECTION 1: DEFINITIONS AND CLARIFICATIONS

<b>ADMINISTRATOR RECOMMENDATION OF EXPULSION MATRIX</b>		
<p>This matrix is a tool to help administrators decide when expulsion of a student is deemed mandatory, expected, or at administrators discretion.            Source: <a href="http://www.cde.ca.gov/ls/ss/se/expulsionrecomm.asp">http://www.cde.ca.gov/ls/ss/se/expulsionrecomm.asp</a></p>		
<b>Must Recommend Expulsion (Mandatory)</b>	<b>Shall Recommend Expulsion Unless Particular Circumstances Render Inappropriate (Expulsion Expected)</b>	<b>May Recommend E May Recommend Expulsion (Discretionary)</b>
<p><b>Education Code (EC) 48915(c)</b></p> <p>Act <b>must</b> be committed at school or school activity.</p> <ol style="list-style-type: none"> <li>1. Firearm               <ol style="list-style-type: none"> <li>a) Possessing firearm when a district employee verified firearm possession and when student did not have prior written permission from a certificated employee which is concurred with by the principal or designee.</li> <li>b) Selling or otherwise furnishing a firearm.</li> </ol> </li> <li>2. Brandishing a knife at another person.</li> <li>3. Unlawfully selling a controlled substance listed in <i>Health and Safety Code</i> Section 11053 et. seq.</li> <li>4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of <i>EC</i> 48900 or committing sexual battery as defined in subdivision (n) of 48900.</li> <li>5. Possession of an explosive.</li> </ol> <p>Adapted from Paso Robles Joint Unified School District, Discipline Guidelines, January 2018</p>	<p><b>Act must be committed at school or school activity.</b></p> <p><i>EC</i> Section 48915 (a) states that an administrator shall recommend expulsion for the following violations [except for subsections (c) and (e)] unless the administrator finds that expulsion is inappropriate due to a particular circumstance.</p> <ol style="list-style-type: none"> <li>1. Causing serious physical injury to another person, except in self-defense. <i>EC</i> Section 48915 (a)(1).</li> <li>2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil. <i>EC</i> Section 48915 (a)(2).</li> <li>3. Possession and/or use of any substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the <i>Health and Safety Code</i>, except for the first offense for possession of not more than one avoirdupois ounce of marijuana other than concentrated cannabis.</li> <li>4. Robbery or extortion. <i>EC</i> Section 48915 (a)(4).</li> <li>5. Assault or battery, or threat of, on a school employee.</li> </ol> <p>The recommendation for expulsion shall be based on one or both of the following:</p> <ol style="list-style-type: none"> <li>1. Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.</li> </ol> <p>Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others [see Section 48915 (b)].</p>	<p><b>Acts committed at school or school activity or on the way to and from school or school activity.</b></p> <ol style="list-style-type: none"> <li>a. Inflicted physical injury†</li> <li>b. Possessed dangerous objects</li> <li>c. Possessed drugs or alcohol (policy determines which offense)</li> <li>d. Sold look alike substance representing drugs or alcohol</li> <li>e. Committed robbery/extortion</li> <li>f. Caused damage to property‡</li> <li>g. Committed theft</li> <li>h. Used tobacco (policy determines which offense)</li> <li>i. Committed obscenity/ profanity/ vulgarity</li> <li>j. Possessed or sold drug paraphernalia</li> <li>k. Disrupted or defied school staff</li> <li>l. Received stolen property</li> <li>m. Possessed imitation firearm</li> <li>n. Committed sexual harassment</li> <li>o. Harassed, threatened or intimidated a student witness</li> <li>p. Sold prescription drug Soma</li> <li>q. Committed hazing</li> <li>r. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.</li> </ol> <p>The recommendation for expulsion shall be based on one or both of the following:</p> <ol style="list-style-type: none"> <li>1. Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.</li> <li>2. Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others [see Section 48915 (b)].</li> </ol>

**SECTION 2: Discretionary Ed Code Violations  
DISCIPLINE GUIDE (K-12)**

ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(a)(1)</b>  <b>Cause physical injury</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May refer to site based group support</li> <li>• May suspend 1-5 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Must refer to site based group support</li> <li>• Loss of “good standing” privileges</li> <li>• Notify police and recommend citation</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• may request AERC discussion</li> <li>• May request Expulsion Hearing</li> <li>• Set up District Discipline Review for District Contracts, support</li> <li>• Notify police and recommend citation</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900(a)(2)</b>  <b>Willfully used force</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-5 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• May refer to site based group support</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Must refer to site based group support</li> <li>• Notify police and recommend citation</li> <li>• Loss of “good standing” privileges</li> <li>• May set up district discipline review</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an Expulsion Hearing</li> <li>• Notify police and recommend citation</li> <li>• Loss of “good standing” privileges</li> <li>• May request AERC discussion</li> <li>• Set up district discipline review</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<p><b>48900(b)</b>  <b>Weapon</b></p>	<ul style="list-style-type: none"> <li>• Confiscate object and give to police if notified</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• Notify police, if appropriate and recommend citation</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• May refer to site based group support</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul> <p><b>*If the student brandished (not threatened to) or possessed, sold or furnished a firearm (gun), please refer to EC 48915(c) (1) and EC 48915 (c)(2)</b></p>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Must refer to site based group support</li> <li>• Notify police and recommend citation</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul> <p><b>*If the student brandished (not threatened to) or possessed, sold or furnished a firearm (gun), please refer to EC 48915(c) (1) and EC 48915 (c)(2)</b></p>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an Expulsion Hearing</li> <li>• Notify police and recommend citation</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

**SECTION 2: Discretionary Ed Code Violations  
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<b>ED CODE</b>	<b>FIRST INTERVENTION, SUPPORT, CONSEQUENCE</b>	<b>SECOND INTERVENTION CONSEQUENCE</b>	<b>THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE</b>
<p><b>48900(c)</b></p> <p><b>Controlled substance, possessed used sold</b></p>	<ul style="list-style-type: none"> <li>• Must notify police and recommend citation</li> <li>• Confiscate object and offer to police</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must notify police and recommend citation</li> <li>• Confiscate object and offer to police</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul> <p><b>* Expulsion can be used in serious cases at the discretion of the site administration and intervention for current school year has taken place.</b></p>	<ul style="list-style-type: none"> <li>• Must notify police and recommend citation</li> <li>• Confiscate object and offer to police</li> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

**SECTION 2: Discretionary Ed Code Violations  
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<b>ED CODE</b>	<b>FIRST INTERVENTION, SUPPORT, CONSEQUENCE</b>	<b>SECOND INTERVENTION CONSEQUENCE</b>	<b>THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE</b>
<p><b>48900(d)</b></p> <p><b>Controlled substance, offered arranged or negotiated to sell</b></p>	<ul style="list-style-type: none"> <li>• Must notify police and recommend citation</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must notify police and recommend citation</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul> <p><b>* Expulsion can be used in serious cases at the discretion of the site administration and intervention for current school year has taken place.</b></p>	<ul style="list-style-type: none"> <li>• Must notify police and recommend citation</li> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(e)</b>  <b>Robbery extortion</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Notify police if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul> <p style="margin-top: 20px;"><b>*Petty theft is \$900 or less. All felonies, theft over \$900, property crimes, and crimes against persons should be reported to PRPD.</b></p>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Notify police and recommend citation</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Notify police and recommend citation</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(f)</b>  <b>Damage to property</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Notify police if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Notify police recommend citation and restitution of damages</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Notify police recommend citation and restitution of damages.</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900(g)</b>  <b>Steal property</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Notify police if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Notify police, recommend citation and restitution of property</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Notify police, recommend citation and restitution of property</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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<b>48900(h)</b> <b>Tobacco</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900(i)</b> <b>Obscenity</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Notify police if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(j)</b>  <b>Drug paraphernalia</b>	<ul style="list-style-type: none"> <li>• Confiscate object and give to police if notified</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscate object and give to police if notified</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900(k)</b>  <b>Disruptive</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-2 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(l)</b>  <b>Receive stolen property</b>	<ul style="list-style-type: none"> <li>• Require restitution or return of property</li> <li>• Notify police, if appropriate</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Require restitution or return of property</li> <li>• Notify police, if appropriate</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• Require restitution or return of property.</li> <li>• Notify police, if appropriate</li> <li>• Request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900(m)</b>  <b>Imitation firearm</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• Request an AERC or Expulsion Hearing</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(n)</b>  <b>Sexual assault/battery/gratification</b>	<b>See 48915(c)(4)</b> <ul style="list-style-type: none"> <li>• Notify police</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<b>See 48915(c)(4)</b> <ul style="list-style-type: none"> <li>• Notify police</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<b>See 48915(c)(4)</b> <ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• Request an AERC or Expulsion Hearing</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900(o)</b>  <b>Witness harassment</b>	<ul style="list-style-type: none"> <li>• Notify police, if appropriate</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Notify police, if appropriate</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• Request an AERC or Expulsion Hearing</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(p)</b>  <b>Soma Rx</b>	<ul style="list-style-type: none"> <li>• Notify police, if appropriate</li> <li>• Confiscate object and give to police if notified</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Reality Tour, Voluntary Drug Testing</li> </ul>	<ul style="list-style-type: none"> <li>• Notify police, if appropriate</li> <li>• Confiscate object and give to police if notified</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• Notify police, if appropriate</li> <li>• Confiscate object and give to police if notified</li> <li>• Request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900(q)</b>  <b>Hazing</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Police</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• Request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900(r)</b>  <b>Bullying</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Behavior Support Plan</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• Request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Site contract</li> <li>• Tier 2/3 support group</li> </ul>

- 48900(r) - Engaged in an act of bullying.** For purposes of this subdivision, the following terms have the following meanings:
1. **"Bullying"** means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
    - a. Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
    - b. Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
    - c. Causing a reasonable pupil to experience substantial interference with his or her academic performance.
    - d. Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.
  2. **(A) "Electronic act"** means the transmission, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
    - i. A message, text, sound, or image.
    - ii. A post on a social network Internet Web site including, but not limited to:
      - (I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).
      - (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed that the pupil was or is the pupil who was impersonated.
      - (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
    - b. Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
  3. **"Reasonable pupil"** means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

**For purposes of pupil suspension or recommendation for expulsion from a school, define “electronic act” as the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, as specified.**

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48900.3</b>  <b>Hate Violence</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Notify police if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Site/District Contract</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48900.4</b>  <b>Harassment intimidation</b>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Behavior Support Plan</li> </ul>	<ul style="list-style-type: none"> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Site Contract</li> </ul>

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DISCIPLINE GUIDE K-12**

<b>ED CODE</b>	<b>FIRST INTERVENTION, SUPPORT, CONSEQUENCE</b>	<b>SECOND INTERVENTION CONSEQUENCE</b>	<b>THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE</b>
<p><b>48900.7</b>  <b>Terroristic threat</b></p>	<ul style="list-style-type: none"> <li>• Notify Police</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 1-3 days</li> <li>• May use on campus suspension 1-2 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Notify Police</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• May request an AERC if intervention for current school year has taken place</li> <li>• May suspend 2-5 days</li> <li>• May use on campus suspension 2-3 days</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> <li>• Site Contract</li> </ul>	<ul style="list-style-type: none"> <li>• Notify Police</li> <li>• May suspend 3-5 days</li> <li>• May request an AERC or Expulsion Hearing</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

### SECTION 3: Mandatory Ed Code Violations DISCIPLINE GUIDE K-12

The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds.

ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48915(c)(1)</b>  <b>Firearm</b>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48915(c)(2)</b>  <b>Brandishing a knife</b>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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ED CODE	FIRST INTERVENTION, SUPPORT, CONSEQUENCE	SECOND INTERVENTION CONSEQUENCE	THIRD SUBSEQUENT INTERVENTION/ CONSEQUENCE
<b>48915(c)(3)</b>  <b>Selling a controlled substance</b>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>
<b>48915(c)(4)</b>  <b>Commit a sexual assault</b>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

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<b>48915(c)(5)</b>  <b>Explosive</b>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police, if appropriate</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>	<ul style="list-style-type: none"> <li>• Must suspend 5 days</li> <li>• Must refer to an expulsion</li> <li>• May refer to campus/community services</li> <li>• May refer to Interventionist</li> <li>• May hold a Student Study Team</li> <li>• May hold an informal/formal intervention conference</li> <li>• May refer student to counseling or health professional</li> <li>• Notify police</li> <li>• Loss of “good standing” privileges</li> <li>• Contact parent/guardian</li> </ul>

## Glossary of Terms

Term	Definition
Acronyms	BP = Paso Robles Joint Unified School District <b>B</b> oard <b>P</b> olicy B&P = <b>B</b> usiness & <b>P</b> rofessional Code EC = California <b>E</b> ducation <b>C</b> ode H&S = California <b>H</b> ealth & <b>S</b> afety Code PC = California <b>P</b> enal <b>C</b> ode
Assault	An unlawful attempt, coupled with present ability, to commit a violent injury on the person of another. (PC 240)
Battery	Any willful and unlawful use of force or violence upon the person of another. (PC 242)
Behavior Support Plan	A proactive action plan to address behavior(s) that are impeding learning of the student or others. This plan is typically created after the student has had repeated behavior issues in the classroom, and is an intermediary step before suspension.
Brandishing	To wave a deadly weapon menacingly (except in defense). (PC 417)
Bullying	Bullying is a form of abuse comprised of repeated acts over time that involve a real or perceived imbalance of power with the more powerful individual or group abusing those who are less powerful. The power imbalance may be social power and/or physical power. (EC 32261/48900)
Classroom Suspension	Any teacher may suspend a student for the class period of the incident and up to one more class period the following day for a violation of EC 48900i or 48900k. Teachers who class suspend students must notify parents within 24 hours and request a parent conference. A student may be class suspended once in a five-day period. (EC 48910)
Classroom Management System	Clearly defined system of rewards and/or rules and consequences within the classroom to provide a safe and structured learning environment.
Coercion	Forcing someone to do something; the use of force or threats to make someone do something against his or her will.
Committing an Obscene Act	Any act offensive to others.

Controlled Substance	Possession of marijuana, alcohol, narcotics, prescription drugs (H&S 11357 – Marijuana; B&P 25662 – Alcohol; H&S 11350 – Cocaine; H&S 11377 – Methamphetamines/Ecstasy Pills; under the influence of marijuana/alcohol – PC 647(f))
Criminal (Terroristic) Threat	Shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no actual intent of carrying it out. (PC 422/ED 48900.7(b))
Cyber Bullying	Involves the use of information and communication technologies to support deliberate, repeated and hostile behavior by an individual or group that is intended to harm others. (EC 32261/48900)
Dangerous Object	Any object that can be used to cause physical harm.
Detention	School staff may hold a student for up to one hour after the school day has ended without notifying the parent first, as a consequence for minor infractions during the school day.
Due Process	With regard to education, the principal or designee at the school site must respect all legal rights entitled to a student as established by the California Education Code.
Expulsion	As ordered by the Board of Education, expulsion is the removal of a student from all schools in the Paso Robles Joint Unified School District for violating the California Education Code. The expulsion is for a defined period of time not to exceed one calendar year. (EC 48900.2 – 48900.8)
Extortion	A criminal offense which occurs when a person unlawfully obtains money, property or services from a person(s), entity, or institution, through coercion; the actual obtainment of money or property is not required to commit the offense. Making a threat of violence which refers to a requirement of a payment of money or property to halt future violence is sufficient to commit the offense. (PC 518-527)
In-House Suspension	As an alternative to out-of-school suspension, administration may hold a student at school, detaining him or her from going to class, while providing homework, for up to a period of five days.
Intimidation	Intentional behavior “which would cause a person of ordinary sensibilities” fear of injury or harm; must be a credible threat. (PC 422)

Manifestation Determination	A process to determine if a student's behavior was or was not a manifestation of the student's disability (per an IEP), and/or a result of a failure to properly implement the student's prescribed IEP.
Mission Possible	An outside counseling group that is housed on campus multiple days per week and focuses on helping students through personal/emotional issues. Students may access this counselor upon a student request/staff referral.
Mutual Combat	Mutual participation in an incident involving physical violence, where there is not one main offender and no major injury. Where serious injury occurs, the incident may be reported as battery for all participants. Incident does not include verbal confrontations, tussles, or other minor confrontations (PC 415.5 – Fighting on school campus)
Paraphernalia	Lighters, wraps/wrapping paper, pipes, cutters, other tools related to the use of illicit drugs, marijuana and tobacco (H&S 11364/PC 308(b))
Progressive Discipline	A system of discipline where the penalties increase upon repeated occurrences.
Reasonable Suspicion	Reasonable suspicion is evaluated using the "reasonable person" standard, in which said person in the same circumstances could reasonably believe a person has been, is, or is about to be engaged in criminal activity; it must be based on "specific, clear and concise facts"; "taken together with rational inferences from those facts."
Retaliation	To hurt someone in return; to deliberately harm someone in response or revenge for harm he or she has already done.
Self-Defense	To establish the defense, the person must be free from fault or provocation, must have no means of escape or retreat, and there must be impending peril.
Serious Bodily Injury	A serious impairment of physical condition, including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; a serious disfigurement.
Sexual Battery/Sexual Assault	Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of sexual battery. (PC 243.4)

<p>Sexual Harassment (Grades 4-12)</p>	<p>Intimidation, bullying or coercion of a sexual nature, or the unwelcome or inappropriate promise of rewards in exchange for sexual favors. In some contexts or circumstances, sexual harassment may be illegal. It includes a range of behavior from seemingly mild transgressions and annoyances to actual sexual abuse or sexual assault. (BP 5145.7)</p>
<p>Strategies for Change</p>	<p>An outside counseling group that is housed on campus multiple days per week and focuses on individual and group counseling with students who are referred for incidents involving controlled substances, anger management or upon student request.</p>
<p>Suspension</p>	<p>The removal of a student from the classroom for disciplinary reasons for a defined period of time. A principal or designee may suspend a student for up to five days. A suspension may be extended under certain conditions. There are two kinds of suspensions: on-campus (in-house) suspension and home (out of school) suspension. Students placed on home suspension are not permitted on or near the school campus, nor are they allowed to participate in any school activities during the suspension period. (EC 48900)</p>
<p>Unauthorized Area</p>	<p>An area that the student has not been given permission to be in as well as an area lacking supervision.</p>
<p>Vulgarity</p>	<p>Abusive, offensive, lacking sensitivity; can be an action as well as verbal.</p>