

Memorandum of Understanding

Sylvan Educators Association ("SEA")

And the

Sylvan Union School District ("District")

March 2, 2018

**HOURS OF EMPLOYMENT: TEAM COLLABORATION TIME**

The District and SEA both seek to support the team collaboration process and recognize that dedicated time supports this goal. There is a commitment of both parties to increase instructional benefit to students through effective collaboration of teacher teams.

**The following agreement will be in effect the 2018-19 school year, and may be extended only through mutual agreement of the Parties.**

1. Team collaboration time (Professional Learning Community process) will be dedicated as part of the work day, weekly, on Wednesdays, when school is in session.
2. Early dismissal of students on Wednesdays will enable teams to collaborate uninterrupted in order to address the 4 Essential Questions of the Professional Learning Community process. Student minutes affected by the early dismissal will not be redistributed unless state required minimums are not met.

For SEA

Date: 3/28/2018

For SUSD

Date: 3/23/2018

Michelle A.

Sharon Roddeck