

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

February 27, 2018

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by Governing Board President Kaitzer Puglia on February 27, 2018, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Kaitzer Puglia, Brent Kuszyk, Joe Radabaugh, Ellen Multari, and Dan Jeffries.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members, Superintendent Wendy Sinnette and Assistant Superintendent Anais Wenn. Closed Session adjourned at 7:00 p.m.

**MEMBERS PRESENT:** Mrs. Kaitzer Puglia, President  
Mr. Brent Kuszyk, Vice President  
Mr. Joe Radabaugh, Clerk  
Mrs. Ellen Multari, Member  
Mr. Dan Jeffries, Member

**OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS**

None.

**REPORT OUT OF CLOSED SESSION**

Ms. Puglia stated there is nothing to report out of Closed Session

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were five Governing Board Members, Ms. Sinnette, Mrs. Wenn, and Executive Assistant to the Superintendent Kim Bergner. There were approximately 140 people in the audience. Ms. Puglia lead the Pledge of Allegiance to the Flag.

**REPORTS**

**1. Superintendent's Report**

Ms. Sinnette's report focused on the importance of student and staff safety. She stated that while the agenda item on safety was originally in response to the tragedy in Parkland, Florida, the focus has turned inward in response to the drug related incidents at the high school. Ms. Sinnette expressed the importance of a home to school partnership. She reported that the district's discipline policies and procedures are regularly updated and are enforced daily. She communicated that as a district, we remain confident that addressing the concerns via an open and collaborative exchange with the community will lead us in a direction to better address students' and parents' needs and concerns.

**2. President's Report**

Ms. Puglia highlighted the Governing Board discussion on safety and security that took place during the review of the School Site Safety Plans at the Governing Board meeting on February 13, 2018. The discussion included looking deeper into procedures and facility needs that will

amplify the safety of the district's students and staff while on campus. The day following that discussion the horrific shooting in Parkland, Florida occurred. The following week the high school experienced the arrest of 2 students for various levels of involvement with illegal substances. Ms. Puglia reported that due to these events, an agenda item on safety and security is on the agenda. She stated that it is important that the Governing Board address safety and security from a multi-pronged approach, and look at physical security; mental health; bullying; substance abuse, traffic and off campus lunches. She expressed the importance of working together to support each other for the benefit of district students.

### **3. Student Representative**

Averi Suk reported on recent and upcoming events.

## **REVIEW OF AGENDA**

It was requested that 10g be moved to 10f.

## **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDIZED ITEMS**

The following audience members addressed the Board:

None.

## **PROPOSED ACTION ITEMS**

### **1. First Reading**

- a. **Discussion Item on Safety, Security and Student Health and Well-Being, R98-17-18.** Ms. Sinnette reported that the district and school sites have policies and practices designed to ensure student safety. Emergency drills, including lockdowns, are routinely practiced. Established and communicative relationships with local law enforcement are in place. Emergency response information is posted throughout the school sites. Safety plans are reviewed and updated regularly. However, there is concern that these extensive efforts which for so long have been comprehensive responses are no longer enough. Ms. Sinnette asked the Governing Board for direction on topics related to facilities, the implementation of an anonymous TIP line, active shooter training, the proposed student walk out on March 14th, a closed campus at the high school and the implementation of a Safety & Security Taskforce. Ms. Sinnette stated that parents and community members have been invited to attend the meeting to provide input on how to move forward. Ms. Puglia began the discussion regarding active shooter training. Ms. Multari reported on the safety and security discussion that took place at Joint Use regarding a citywide active shooter training. Ms. Multari suggested that professionals be included on the Safety & Security Task Force and that the task force look at issues such as physical safety on campus, mental health, drug and substance abuse, off campus permits, and traffic. Mr. Radabaugh suggested engaging in a Safety Audit and bringing the completed audit to the community for prioritization.

The following members of the audience addressed the Governing Board:

Chris Hays, LCUSD parent, regarding April 20<sup>th</sup> walkout for gun reform;  
 Pia Luque, LCUSD parent, regarding the student walk out;  
 Dr. Halerandy, LCUSD parent, regarding drugs on campus;  
 Arthur Aslanian, LCUSD parent, concerns regarding an active shooter.

Ms. Sinnette and LCHS Principal Ian McFeat commented regarding incidents involving drug use on campus and the active shooter training that has taken place at LCHS. Ms. Sinnette stated that the district takes a Developmental Assets approach with its students and stressed the importance of a home-to-school connection. She

reported that drug detection canines have been on campus. She informed the community of the Community Prevention Council Parent pledge that is available. The importance of 7-12 active shooter training with students was discussed.

Soraya Dancsecs, LCUSD Parent, requested support for the national student walk out.

Mr. Radabaugh suggested providing emotional support sessions on campus for students. It was suggested that more sessions be scheduled to bring our counselors to the students. Ms. Sinnette stated that peer counseling may be brought back to the high school campus next school year. It was suggested that an open support group be provided for students during lunch to bring a sense of security back to the students.

Ms. Sinnette announced that she will work with the high school administrators to set up a TIP line within the next 48 hours.

The following members of the audience addressed the Governing Board:

Patricia Corrales, LCUSD parent, discussed her concerns with campus security;  
 Roxanne Conjion, LCUSD parent, security on LCHS campus;  
 Deborah Parker, LCUSD parent regarding discipline consistency;  
 Hope Masters, LCUSD parent regarding security and drugs on campus  
 Mary Blencowe, LCUSD parent, regarding drugs on campus and campus security;  
 Anna Hasbun, LCUSD parent, regarding providing the skills for our students to reduce at-risk behavior;  
 Casey Anderson, LCUSD parent, regarding improved communication to parents;  
 Deputy Matejka discussed the district's current threat assessment, stating that there are no credible threats to the LCHS campus at this time;  
 Octavia Thuss, LCUSD parent, regarding threat assessment, she suggested "see something – say something";  
 Lydia Marquez, LCUSD parent, regarding communication to parents;  
 Emily Bliss, LCUSD parent, regarding a TIP-line;  
 Jeff Beaters, LCUSD parent, regarding music playing on campus and campus safety measures;  
 Sarah Homiss, LCUSD parent, regarding expulsion/suspension protocols;  
 Adin Ryssdal, LCHS student, regarding music played on campus, vaping and drugs on campus, effectiveness of drug dogs, and the benefits of Challenge Success;  
 Hope Masters, LCUSD parent, regarding students vaping in class;  
 Frances Delgatty, LCUSD parent, regarding supporting the student's needs;  
 Jack McKenzie, LCUSD parent, regarding recommunicating with students and parents what student services are available; and  
 Deborah Bell, LCUSD parent, regarding the vulnerability of students in the event of active shooter.

The Governing Board provided direction regarding increased communication to parents and students. It was suggested that the district provide students the opportunity to discuss the recent events at the high school. It was suggested that an assembly for students to discuss current events take place and that the TIP-line be rolled out as soon as possible. It was requested that Ms. Sinnette work towards creating a Safety and Security Task Force.

- b. **Potential New Course at LCHS for 2018-2019 School Year: Project Lead the Way 3, R96-17-18.** This is a First Read item. Mrs. Wenn reported on Integrated Computer Manufacturing - Project Lead the Way 3. Mr. Cartnal provided a course overview. This course was created as part of a Career Technical Education Engineering and Design Pathway. Two Project Lead the Way courses have been offered over the past two years and this course will become the capstone course of this pathway. Although, this is the third course in the pathway, there are no pre-requisites for this course. This item will come back for approval at the next regularly scheduled Governing Board meeting on March 20, 2018.
- c. **Potential New Course at LCHS for 2018-2019 School Year: Advanced Placement Physics 1 P, R98-17-18.** This is a First Read. Ms. Wenn reported that the proposed Advanced Placement Physics 1: Algebra-Based course will replace Honors Physics 1 P being offered to juniors and seniors in previous years. Mr. Cartnal provided a course overview. He clarified the pathway for Advanced Placement Physics 1 P. This item will come back for approval at the next regularly scheduled Governing Board meeting on March 20, 2018.
- d. **Potential New Course at LCHS for 2018-2019: LCTV3, R97-17-18.** This is a First Read. Ms. Wenn reported on LCTV 3 – Pro, Advanced Video Production. This is the capstone course in a three-course sequence designed to provide experienced students opportunities for continued training and skills in video production and design. Mr. Cartnal was present to answer any questions about the course. Although this course is not in high demand, the district would like to provide this for interested students. 16 students will need to register for the course to offer it in 2018-2019. This item will come back for approval at the next regularly scheduled Governing Board meeting on March 20, 2018.
- e. **Presentation on LCHS Discipline Practices, R95-17-18.** Ms. Wenn reported that many changes were made to the discipline guidelines at the high school last year. Ms. Wenn reported that due to those changes, discipline policies and procedures have been very consistent this year. Ms. Wenn stated that there is a misconception that the district is no longer suspending students due to reporting requirements. She clarified that each discipline incident is taken very seriously and when it is appropriate suspension is implemented. Ms. Wenn introduced LCHS Assistant Principal in charge of discipline Kip Glazer. Dr. Glazer was present to inform the Governing Board on the current status of the high school's discipline practices. She discussed underlying principles; discipline practices; suspension data and the intervention pilot. The underlying principles are: consistency of practices, transparency and restorative justice. She reported on the discipline practices clarifying the first offense: second offence and third offense. Dr. Glazer reported on the 2017-2018 suspensions stating that to-date there have been 6 in school suspensions and 23 out of school suspensions. She compared last year's data with this year's data which shows an increase in out-of-school suspensions and a decrease in in-school suspensions. She provided information on the tiered intervention model using the Student Study Team. Every suspension is follow-up with a meeting with the parent, student and high school administrator. Dr. Glazer reported on the implementation of consequences and follow-up on suspensions. She presented the pathways of intervention. There was public comment regarding vaping and the lack of discipline and student accountability on the high school campus. The Governing Board thanked Ms. Glazer for her presentation.
- f. **Resolution 10-17-18 Entering Election Results into the Minutes and Certifying to the Board of Supervisors of Los Angeles County all Proceedings in the November 7, 2017 General Obligation Bond Election.** Ms. Sinnette reported that on November 7, 2017 the district held an election for the purpose of voting on Measure LCF for the issuance of bonds to the District in the amount of \$149,000,000. Measure LCF

received voter approval. The Governing Board has received from the County's Registrar of Voters/County Clerk-Recorder the Canvass Certificate and Official Statement of Results of the Bond Election. The Canvass Certificate indicates that more than fifty-five percent of the votes cast on Measure LCF were in favor of issuing the bonds. The adoption of Resolution 10-17-18 will enter election results into the minutes and certify to the Board of Supervisors of the Los Angeles County all proceedings in the November 7, 2017 General Obligation Bond Election. This item will come back for approval at the next regularly scheduled Governing Board meeting on March 20, 2018.

- g. **Resolution 9-17-18 Establishing an Independent Citizen's Bond Oversight Committee and Approving Bylaws for Such Committee.** This is a First Read item. Ms. Sinnette reported that on November 7, 2017 Measure LCF, a General Obligation Bond measure, was voted on and approved by the community. Based on the measure language it is required that the district establish an independent Citizen's Bond Oversight Committee (COC) and approve bylaws for such committee. The resolution to establish the COC along with its bylaws and the application for membership to the committee are being presented for review. This item will come back for approval at the next regularly scheduled Governing Board meeting on March 20, 2018.

## 2. **Second Reading**

- a. **Board Policy Updates Relating to District Records and Technology, R86-17-18.** It was moved and seconded (Multari/Jeffries) to adopt the Governing Board Policy revisions on BP 1340 Public Access to District Records and BP 6163.4 student Technology Use. Ms. Sinnette reported that Ms. Lewsadder has incorporated the revisions as requested by the Governing Board at the February meeting and requested that the Governing Board adopt the board policies as presented. The motion to adopt the Governing Board Policy revisions was adopted unanimously.

## 3. **Consent Agenda**

It was moved and seconded (Jeffries/Multari) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P17-17-18.** The Governing Board approved the Personnel Report as follows: *Certificated*: Resignation: Sarah Robertson. *Classified*: New Hire: Bailey Eskew. Modification: Erin Rodick. Resignation: Bailey Eskew.
- b. **Extra Duty Report, P18-17-18.** The Governing Board approved the Extra Duty Report as presented.
- c. **Internship Credential Program Agreement – National University, R102-17-18.** The Governing Board approved entering into an Internship Credit Program Agreement with National University.
- d. **Spec Acts: LCHS CIF SS Boys Masters Wrestling, R100-17-18.** The Governing Board ratified the LCHS Spec Acts request to attend CIF SS Boys Masters Wrestling in Temecula, California February 22-24, 2018.
- e. **Purchase Order List 11-17-18.** The Governing Board approved Purchase Order List 11-17-18.

## **COMMUNICATIONS**

Mr. Jeffries provided a Joint Use Committee update.

Mr. Radabaugh reported on the LCHS Music Parents auction dinner.

Mr. Kuszyk reported on the recent LCHS Alumni meeting.

Ms. Puglia stated that she is looking forward to the LCFEF Gala.

Ms. Sinnette requested a Special Closed Session Governing Board meeting. The meeting was calendared for Monday, March 12<sup>th</sup> 7-9 pm.

It was moved and seconded (Multari/Kuszyk) to extend the meeting to 11:15 p.m. The motion to extend the meeting to 11:15 p.m. was adopted unanimously.

### **CLOSED SESSION**

The Governing Board returned to Closed Session at 10:45 p.m. It was moved and seconded (Multari/Jeffries) to extend the meeting to 11:45 p.m. The motion to extend the meeting to 11:45 p.m. was adopted unanimously.

### **REPORT OUT OF CLOSED SESSION**

Ms. Puglia stated there is nothing to report out of Closed Session.

### **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 11:45 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, March 20, 2018 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

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Wendy K. Sinnette, Superintendent  
Secretary to the Governing Board

### **MINUTES APPROVED**

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Joe Radabaugh, Clerk

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Date