

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
May 1, 2018**

# MINUTES

***Members Present:*** Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.  
Messrs. David Collins and George Rawe.

***Members Absent:*** None

***District Administration Present:*** Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff, Sharon Roddick, John Patten, Marti Reed, Laura Granger, and Dawn Mori.

***Audience Present:*** Michael Stagnaro, Kala Buck, Chuck Holton, Donna Tigrett, Carrie Albert, Amber Wethern, Michelle Bairos, Gary Miller, Nancee Davis, Rebecca Harms, Scott Ferreira, Laurie Hulin, Nikki Codromac, Kathy Friedmann, Joanna O'Brien, Alisa Eldridge, Angela Quinteros, Audry Garza, Brenda Flores, Michelle Calton, and about fifty other people.

***Call to Order:*** The meeting was called to order at 6:05 p.m.

***Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:

- a. **EXPULSION HEARING IN THE MATTER OF  
STUDENT: 2017/2018 – AH# 16**
- b. **CONFERENCE WITH LEGAL COUNSEL –  
POTENTIAL LITIGATION  
Number of Cases: One (1)**
- c. **CONFERENCE WITH LEGAL COUNSEL – EXISTING  
LITIGATION  
Number of Cases: One (1)  
Case Name: Tillman**
- d. **CONFERENCE WITH LABOR NEGOTIATOR  
Title: Employee Organizations: All Groups (Sylvan  
Educators Association, California School Employees  
Association, Chapter 73, and Unrepresented**
- e. **PUBLIC EMPLOYEE EVALUTION  
Title: Superintendent's Evaluation**

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***Reconvene to  
Open Session:***

The meeting reconvened to Open Session at 7:08 p.m.

***Board President  
Announcement:***

Mrs. Lindsey advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. She also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

***Report Out of  
Closed Session:***

Mrs. Lindsey reported that direction was given to staff regarding all matters.

***Adoption of  
Agenda:***

The motion was made by Mr. Collins, seconded by Mr. Rawe, adopting the Agenda.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Pledge of  
Allegiance:***

Mrs. Lindsey welcomed everyone to the meeting. The Savage Orchestra, led by Chuck Holton, played the U.S. National Anthem. Mr. Michael Stagnaro, principal at Savage Middle School introduced Taylor Hemiller, an 8<sup>th</sup> grader, who has been selected to lead the Pledge of Allegiance.

Taylor led the audience in the Pledge of Allegiance.

Mr. Stagnaro, shared that Taylor was selected to be recognized tonight because she is an wonderful students who embraces the Savage culture and is well respected by staff and her peers. Taylor has been highly involved in leadership for the past two years. She served as Vice President and is the President this school year. She enjoys her leadership class because it gives her the opportunity to see the work involved behind the scenes. Taylor encourages all incoming sixth graders to be themselves and not change for anyone. Mr. Stagnaro thanked all the Savage parents for coming to the board meeting.

Mrs. Lindsey presented Taylor with a certificate for her accomplishment.

***Recognition***

The school selected to be recognized at tonight's Board Meeting was

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**Presentation:** Savage Middle School. Mr. Stagnaro shared lots about the wonderful culture building at Savage Middle School. He also shared that students and staff have been working together to positively impact those in the community. Savage has provided a canned food drive, comfort kits, and a winter coat drive that has helped over 1,000 children in our community. Mr. Stagnaro shared that peer helpers have assisted in autism classrooms on campus, teachers at Freedom Elementary, and the development of the web program on campus. Savage recently hosted the 2<sup>nd</sup> annual moderate/severe track meet. On May 9<sup>th</sup>, Savage Middle School will be having their 1<sup>st</sup> Unified Bowling Invitational. Mr. Stagnaro thanked the staff, students, district office administration, and the Board of Trustees for their continued support of their school community.

**Presentation:**  
**Perfect Attendance**  
**Awards:**

### **Presentation: Perfect Attendance Awards:**

Mrs. Hendricks shared that we have two students this year that have perfect attendance from Kindergarten to 8<sup>th</sup> grade: Jaxsyn Bundy and Ianna Madden. Jaxsyn and Ianna both attend Somerset Middle School. Mrs. Hendricks congratulated them and their parents for an outstanding accomplishment. Mrs. Hendricks and Mrs. Lindsey presented Jaxsyn and Ianna with their certificates.

**Student Discipline**  
**Action Items:**

### **STUDENT DISCIPLINE ACTION ITEMS**

- a. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the recommendations as amended of the Administrative Hearing Panel in the matter of Student 2017/2018 – AH # 16.

**AYES:**, Harvey, Lindsey, Miyakawa

**NOES:** Collins, Rawe

**ABSENT:** None

**ABSTENTIONS:** None

**Communications:** **COMMUNICATIONS**

**Written**  
**Communication:**

- a. Mrs. Hendricks shared the following information with the Board:
  - Stanislaus County Office of Education Letter: Second Interim Report for 2017-2018 fiscal year.

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### COMMUNICATIONS Continued

- California Department of General Services, Office of Public School Construction notifying the district that the Sherwood Elementary School Facility Program Fund Release is being processed in the amount of \$2,687,814.

***Public Hearing:***      **b.      PUBLIC HEARING: Sylvan Union School District Initial (“Sunshine”) Proposal to Sylvan Educators Association (SEA)**

The hearing was opened by the Board President, Mrs. Cynthia Lindsey at 7:24 PM.

No public comment was made.

The hearing was closed at 7:24 PM.

**c.      PUBLIC HEARING: Increase level One Developer Fees**

The hearing was opened by the Board President, Mrs. Cynthia Lindsey at 7:25 PM.

No public comment was made.

The hearing was closed at 7:25 PM.

**d.      PUBLIC HEARING: Sylvan Union School District Initial (“Sunshine”) Proposal to California School Employees Association/Chapter #73 (CSEA)**

The hearing was opened by the Board President, Mrs. Cynthia Lindsey at 7:26 PM.

No public comment was made.

The hearing was closed at 7:26 PM.

***Public  
Participation***

**e.      None**

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### INFORMATION AND DISCUSSION

#### *Supt's Update:*

#### **a. Superintendent's Update – State of the District:**

Mrs. Hendricks presented the annual State of the District update. Mrs. Hendricks shared that Sylvan Union School District currently has more than 8,100 Transitional Kindergarten through 8<sup>th</sup> grade students. Our district currently has ten elementary schools and three middle schools. We are the 3<sup>rd</sup> largest school district in Stanislaus County. The district employs over 900 full-time and part-time employees. Implemented district wide Standard Safety Protocol, strengthened partnerships with first responders, decreased suspension and expulsion rates, provided training to implement district wide Response to Intervention (RTI), increased classroom visits by district and site administration, and deepened the "Collaborative Culture" a few of our accomplishments for the 2017-18 school year. We continue to focus on safety, professional learning communities, response to intervention, classroom walk-throughs, and deepen our commitment to our district and vision goals. Mrs. Hendricks also reviewed the districts current strengths and area of need. Moving forward, we will be focusing on the 2020 3 Year Plan to increasing literacy by focusing on all third grader students reading at grade level by May 2020.

#### *Presentation: Perfect Attendance Awards:*

#### **b. Presentation: Perfect Attendance Awards:**

Presentation was done after the Savage Middle School Recognition Presentation.

#### *District Website Conversion:*

#### **c. District Website Conversion:**

Mr. Patten shared that the district website will be updates within the next two months. Mr. Patten anticipates the new website to be updated by the end of June. The new site should be mobile device friendly and ADA compliant.

#### *Technology Plan 2018-2021 Update:*

#### **d. Technology Plan 2018-2021 Update:**

Mr. Patten shared the draft 2018-2021 Technology Plan. The plan was created to provide a comprehensive description of all aspects of technology within the district. The plan focuses on the Four C's: Creativity, Communication, Collaboration, and Critical Thinking.

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### INFORMATION AND DISCUSSION Continued

The draft Technology Plan we be brought back for approval the May 22, 2018, Regular Board Meeting.

#### *California Broker Compensation Disclosure Reporting:*

#### **e. California Broker Compensation Disclosure Reporting:**

Mrs. Perez provided the Board of Trustees with the annual California Broker Compensation report for informational services.

Mrs. Perez asked the Board if they had any questions. No questions were asked at this time.

#### *Facilities and Safety Update: Board Questions:*

#### **f. Facilities and Safety Update: Board Questions:**

Mrs. Hendricks shared that the district held another Incident Command Committee meeting last week and shared the feedback from first responders and the parent focus group. All parties discussed decreasing entry and exit points at school sites and minimizing the amount of unlocked door entrances to the school offices. Parent focus group members shared their concerns with having more than one entry point per campus. The Incident Command Committee will continue to work closely with site staff and first responders as we address safety across the district. Communication will be shared with parents before the 2018-19 school year.

#### *Action Items:*

#### **ACTION ITEMS**

#### *Approval of SUSD and Sylvan Educators Association (SEA) Initial (“Sunshine”) Proposals:*

- a.** The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the Sylvan Educators Association (SEA) initial Proposal for the Successor Agreement and the initial (“Sunshine”) Proposal to SEA to begin negotiations for 2018-19.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### *Approval of SUSD Initial*

- b.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the SUSD initial (“Sunshine”) Proposal

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### ACTION ITEMS Continued

*(“Sunshine”)  
Proposal to  
California School  
Employees  
Association,  
Sylvan Chapter  
#73 (CSEA):*

to California School Employees Association, Sylvan Chapter #73 to begin negotiations for 2018-19.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approve Amended  
Salary Schedule  
for SEA  
Psychologists:*

- c. The motion was made by Ms. Harvey, seconded by Mr. Collins, approving the amended Psychologist Salary Schedule which will enable the District to hire intern level Psychologists when needed.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approval of the  
MOU with Sylvan  
Educators  
Association (SEA)  
for Collaboration  
Time for 2018-  
2019:*

- d. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the Memorandum of Understanding with Sylvan Educators Association (SEA) to continue the structure of collaboration time for the 2018-19 school year.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approval of the  
2016-17 Annual  
Performance  
Audit and  
Financial Report  
Citizens’ Bond  
Oversight  
Committee:*

- e. The motion was made by Ms. Harvey, seconded by Mr. Collins, approving the 2016-17 Annual Performance Audit and Financial Report Citizens’ Bond Oversight Committee.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approval of the  
Declaration of  
Need for Fully*

- f. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Declaration of Need for Fully Qualified Educators for the 2018-19 school year.

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### ACTION ITEMS Continued

***Qualified  
Educators:***

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

***Approve Audit  
Services for 2017-  
18 Fiscal Year:***

- g.** The motion was made by Mr. Rawe, seconded by Ms. Harvey, approving annual audits to be performed by Christy White Associates for the 2017-18, 2018-19, and 2019-20 fiscal years.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

***Approve  
Resolution  
2017/2018 - #26:  
Increasing School  
Facilities (Level  
One Developer)  
Fees:***

- h.** The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the adoption of Resolution 2017/2018 - #26: Increasing School Facilities (Level One Developer) Fees.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

***Approve  
California School  
Boards  
Association  
(CSBA) Manual  
Maintenance  
Service  
Agreement:***

- i.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving California School Boards Association (CSBA) Manual Maintenance Service Agreement for policy management on GAMUT online.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

***Approve Agenda  
Online Premium  
Agreement:***

- j.** The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the Agenda Online Premium Service Agreement for the two year period commencing July 1, 2018 through June, 30, 2020.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None

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### ACTION ITEMS Continued

**ABSENT:** None

**ABSTENTIONS:** None

#### *Expenditure of Construction Funds:*

- k.** The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Child Care Project and the Orchard HVAC Project.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### *Consent Agenda:*

**CONSENT AGENDA:** The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the Consent Agenda.

- a.** The Minutes from the April 10, 2018, Special Board Meeting and the April 17, 2018, Regular Board Meeting;
- b.** The Ratification of the following Personnel Actions:

The employment of:

#### **Certificated:**

Certificated hired = 3

Certificated change in assignment = 1

Certificated unpaid leave of absence = 1

#### **Classified:**

Classified resignation = 1

- c.** The ratification of checks as listed;
- d.** Ratification of Stanislaus Partners in Education membership renewal;
- e.** The approval of the listed donations:
- The donation of \$1,504.47 from Crossroads PTA to Crossroads Elementary School to purchase PE equipment for 2nd grade classrooms.

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### CONSENT AGENDA Continued

- The donation of \$10.00 from Your Cause Corporate Employee Giving Programs to Freedom Elementary School for the purchase of student supplies and recognition.
- The donation of \$497.82 from Sanders PTA to Mary Ann Sanders Elementary for the purchase of art supplies for students.
- The donation of \$117.00 from Lemiz and Michael Berry to Somerset Middle School for Outdoor Ed student scholarship.
- The donation of \$117.00 from Traci Jones to Somerset Middle School for Outdoor Ed student scholarship.
- The donation of \$625.00 from Marion and John Unis to Ustach Middle School for the purchase of student supplies and recognition.

TOTAL VALUE: \$2,871.29

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

### *Superintendent's Report:*

**SUPERINTENDENT'S REPORT:** Mrs. Hendricks shared the following information with the Board of Trustees:

- Thanked Mrs. Roddick, Mrs. Peterson, and their team for the wonderful Retirement Celebration for the 2017-2018 retirees.
- The 8<sup>th</sup> Grade Promotions will be held on Friday, May 25 at the following times and locations:
  - Ustach: 6:00 PM at Johansen High School
  - Savage: 6:30 PM at Savage Middle School
  - Somerset: 6:30 PM at Somerset Middle School
- The 2<sup>nd</sup> Annual Standiford Elementary Leadership Day will be this Friday, May 4<sup>th</sup>. Check-in begins at 8:30 AM and the program will begin at 9AM.

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### SUPERINTENDENT'S REPORT Continued

- The first Elementary Moderate/Sever Track Meet will also take place on Friday, May 4<sup>th</sup> at Somerset Middle School from 9:00 AM-12:00 PM for Orchard, Sherwood, and Standiford students.
- Upcoming Agenda items for the next Regular Board Meeting:
  - Budget Update
  - Approval of the 2018-2021 Technology Plan

### *Board Reports:*

### BOARD REPORTS

**Ms. Harvey** thanked Savage Middle School for their amazing Orchestra performance. She also thanked all teachers and everyone that works with students.

**Mrs. Miyakawa** gave a shout out to our Special Ed staff. She thanked Mitch Wood for all his years of service and wished him well on his retirement. She shared that she attended the fantastic track meet at Savage Middle School last week. She really enjoyed seeing web leaders in action by helping and cheering on other students. Mrs. Miyakawa appreciated the Monster Truck Rally piece in the Friday Update and thanked Bruce Davey. Last year Mrs. Miyakawa was able to shadow a Special Ed classified employee at Sherwood Elementary and is looking forward to job shadowing again this year. She really appreciates our teachers and staff members that work with our students to make every school day enjoyable.

**Mr. Rawe** nothing to report at this time.

**Mr. Collins** concurred with Mrs. Hendricks about the fantastic retirement celebration. It was nice to celebrate the experience and wonderful memories of all. He shared how great it was to see all the smiles on the retiree's faces and their friends and family that came to celebrate them. He also thanked Mr. Stagnaro and the students for their orchestra performance.

**Mrs. Lindsey** shared she attended the annual Teacher of the Year Luncheon honoring Woodrow teacher Katie Long. Mrs. Lindsey stated that Mrs. Long didn't move forward as a finalist to the state level, but she is still number one in our district. She really enjoyed

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### BOARD REPORTS Continued

the presentations and being able to see the enthusiasm of the teachers in the room. It was a touching celebration and she enjoyed being a part of it.

Mrs. Lindsey thanked everyone for attending the meeting. Mr. Collins shared that the Board will return to closed session after the meeting.

#### *Future Agenda Items:*

#### **FUTURE AGENDA ITEMS:**

- Special Board Meeting: May 8, 2018 at 4:15 P.M.
- Next Regular Board Meeting: May 22, 2018 at 7:00 P.M.
- Spring Board Retreat: May 29, 2018 at TBD.

#### *Adjournment:*

Open Session of the meeting was adjourned by Board President Mrs. Lindsey at 8:42 p.m.

**\*\*Mr. Rawe left the meeting at 8:42 p.m.**

#### *Adjourn to Closed Session:*

The meeting adjourned to Closed Session for the following:

- a. PUBLIC EMPLOYEE EVALUATION**  
**Title: Superintendent's Evaluation**

#### *Final Adjournment:*

The meeting was adjourned by Board President Mrs. Lindsey at 9:16 p.m.

### WITNESS:

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Mr. Collins, Vice President of the Board

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Date