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David W. Gordon  
Superintendent

May 11, 2018

Elk Grove Unified School District  
Superintendent's Office

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9684 Sutton Pointe Court  
Elk Grove, CA 95757

Christopher R. Hoffman, Superintendent  
Elk Grove Unified School District  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624

Re: Third Quarterly *Williams* Review Report  
Fiscal Year 2017-2018

Dear President Espinoza and Superintendent Hoffman:

As a result of the *Williams* Settlement, Education Code section 1240 requires that county offices of education visit schools in their county that ranked in deciles 1 to 3 on the 2012 Base Academic Performance Index (API) (*Williams* schools). Education Code section 1240(c)(2)(G) requires the county superintendent of schools to send quarterly reports regarding the results of school site visits and reviews conducted each quarter to the governing boards of the school districts with *Williams* schools. The results can then be made public at a regularly scheduled and noticed meeting of each district's governing board.

This letter serves as the 2017-2018 Third Quarterly Report for the Elk Grove Unified School District (District).

**Instructional Materials and Facilities**

During the third quarter of Fiscal Year (FY) 2017-2018, the Sacramento County Office of Education (SCOE) staff did not conduct any site reviews of instructional materials or facilities.

### **School Accountability Report Card**

The School Accountability Report Card (SARC) of each of the District's *Williams* schools was reviewed for accuracy as required by Education Code section 1240(c)(2)(I). The information contained in the schools' SARCs was clear, current, and accurate. In order to provide assistance in preparing your District's SARCs for next year, a chart (Exhibit A) is enclosed that provides detailed suggestions for further improving the District's SARCs.

### **Teacher Vacancies and Misassignments**

The decile 1 to 3 schools report from the Commission on Teacher Credentialing will not be available until the end of the fourth quarter of FY 2017-2018. As such, during the third quarter ending March 31, 2018, SCOE conducted no reviews of Teacher Vacancies and Misassignments.

### **Uniform Complaint Procedure**

Finally, according to the District's report to SCOE, there were no complaints filed in the District under the Uniform Complaint Procedure during the third quarter ending March 31, 2018.

We are looking forward to working with your District for the remainder of the year. If you have any questions regarding the above report, please contact Elizabeth Linton, Associate General Counsel at (916) 228-2755 or by email at [elinton@scoe.net](mailto:elinton@scoe.net).

Sincerely,



David W. Gordon  
Sacramento County Superintendent of Schools

DWG/EL/rb

Enclosure



**EXHIBIT A**  
**Sacramento County Superintendent of Schools**  
**WILLIAMS SETTLEMENT LEGISLATION**  
**THIRD QUARTERLY REPORT FOR ELK GROVE UNIFIED SCHOOL DISTRICT**  
**2017-2018 FISCAL YEAR**

**SCHOOL ACCOUNTABILITY REPORT CARD:**

School districts are required to publish and post on their website the annual School Accountability Report Card (SARC) by February 1 of each year. We reviewed the following schools' published SARCs to determine the accuracy of the information reported regarding the sufficiency of textbooks and instructional materials, and the safety, cleanliness, and adequacy of school facilities, including "good repair." In order to assist the District with future SARCs, we provide the following comments:

School	SARC Review Date	Instructional Materials	Facility Conditions
All Schools	March 2018	<ul style="list-style-type: none"> <li>The District SARCs did a good job covering the required elements in the instructional materials section.</li> </ul>	<ul style="list-style-type: none"> <li>The information concerning good repair was accurate and based upon the most current Facility Inspection Tool (FIT) reports. This year, staff should be commended for covering nearly all elements from the California Department of Education's SARC Data Element Definitions and Sources.</li> </ul>
Anna Kirchgater ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Charles Mack ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
David Reese ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Florin ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Herman Leimbach ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Isabelle Jackson ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
James Rutter MS	3/14/2018	<ul style="list-style-type: none"> <li>If Health classes are offered, the SARC should address whether there are sufficient textbooks and instructional materials.</li> </ul>	SEE ABOVE FOR ALL SCHOOLS
John Reith ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Las Flores HS	3/14/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Samuel Jackman MS	3/14/2018	<ul style="list-style-type: none"> <li>If Health classes are offered, the SARC should address whether there are sufficient textbooks and instructional materials.</li> </ul>	SEE ABOVE FOR ALL SCHOOLS
Samuel Kennedy ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Sierra Enterprise ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS
Union House ES	3/13/2018	SEE ABOVE FOR ALL SCHOOLS	SEE ABOVE FOR ALL SCHOOLS