

**TO:** Donald Evans, Ed.D., Superintendent  
**FROM:** Evelyn Tamondong-Bradley, Assistant Superintendent, Human Resources  
**DATE:** May 30, 2018  
**SUBJECT:** APPROVAL OF HUMAN RESOURCES REPORT FOR CLASSIFIED EMPLOYEES  
The following is submitted for approval.

**CLASSIFIED EMPLOYEES**

Name	Classification (Limited Term, Provisional, Temporary, Probationary, or Permanent)	Position	FTE	Location	Date (From)	Date (To)
<b><u>SEPARATION</u></b>						
Bagley, Maria	Permanent	Budget Analyst, II Confid.	1.00	Accounting	05/31/18	
Bailey, Lynette	Permanent	Custodian I	1.00	Rosa Parks	05/03/18	
Doo, Shelly	Permanent	Instructional Assistant II, Special Ed.	0.80	Berkeley High School	08/27/18	
McClure, Ellen	Permanent	Instructional Specialist - Garden	0.60	Longfellow	08/27/18	
Rohlfing, Lorna	Permanent	Instructional Assistant II, Special Ed.	0.80	Willard	07/09/18	
Travis, Dennis	Permanent	School Safety Officer	1.00	Berkeley High School	05/23/18	
<b><u>LEAVES</u></b>						
Duncan, George	Permanent	Maintenance Technician	1.00	Maintenance	05/07/18	06/24/18
Jamison, Robert	Permanent	Custodian II	1.00	BTA	05/01/18	06/26/18
Loggins, Ameera	Permanent	Instructional Technician, Before & After School	0.50	Thousand Oaks	05/17/18	06/15/18
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Michels, Jennifer	Permanent	Instructional Assistant II, Special Ed.	0.80	Cragmont	05/17/18	06/15/18
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Niehus, Carol	Permanent	School Administrative Assistant II	1.00	Johns Muir	04/17/18	06/25/18
Robinson, Glenn	Permanent	Custodian I	1.00	King CDC	06/01/18	06/30/18
Thomas, Pamela	Permanent	Grounds Gardener	1.00	Maintenance	05/14/18	06/06/18
Williams, Courtney	Permanent	Instructional Technician, Before & After School	0.60	Malcolm X	05/03/18	06/05/18
<b><u>NEW HIRES OR RE-HIRES</u></b>						
Robles, Fernando	Probationary	Manager, General Services	1.00	Berkeley High	05/11/18	**
<b><u>NEW ASSIGNMENT</u></b>						
Andyhun, Connie	Permanent	Instructional Technician - Cooking	From: 0.43 To: 0.20	Longfellow	08/27/18	
Doo, Shelly	Permanent	Instructional Assistant II, Special Ed.	0.80	King Middle	08/28/18	
McClure, Ellen	Permanent	Instructional Specialist - Garden	From: 0.13 To: 0.60	Willard	08/26/17	
Tsang, Matthew	Permanent	Instructional Specialist - Garden	From: 0.73 To: 0.63	Willard	08/27/18	

**LIMITED TERM/PROVISIONAL**

Jones-Tolfree, Ronda	Limited Term - E	School Administrative	1.00	John Muir	05/07/18	06/22/18
Toofan, Foroozan	Provisional	Purchasing Supervisor	1.00	Purchasing	05/16/18	05/22/18

E = Extra Support

V = Vacancy

\*Upon completion of six work months

\*\* Upon completion of twelve work months