



May 29, 2018

Joel Caldiz
Director of Facilities
San Mateo Foster City School District
1410 South Amphlett Boulevard
San Mateo, CA 94402

Subject: George Hall Elementary School Master Plan
Proposal for Architectural Services

Per your request, this is our proposal to prepare a Facilities Master Plan at George Hall Elementary School.

The purpose of the site specific master plan is to serve as the basis for future development at this campus. The master plan will take into account site constraints, physical conditions of existing facilities, programmatic needs, and work that had been completed under the previous Bond Program, as well Measure X Bond program. The District's long term needs for this campus include a new multi-use building, new shade structure, new classroom buildings and an identity for indicating the campus' main point of entry.

SCOPE OF WORK

The scope of this proposal includes the following:

- Review the site layout for the campus and recommend improvements in configuration to better serve current and future school needs.
- Provide options and recommend locations for new construction of a multi-use room, 6-8 classrooms and the main point of entry. Indicate new construction with block diagrams at a building level only, without individual rooms. Indicate building location, but not necessarily the exact outline or size. The recommendations will take into account the general size needed for such a facility and whether the building(s) will fit in the intended location.
- Meet with Campus representatives to identify needs at campus for these projects identified above.
- Prepare a statement of probable costs and work with the District to prioritize the scope of work at each site.
- Prepare background drawings for this site.
- Research District documents and drawings.
- Prepare Implementation Plan, including construction phasing and schedule, temporary housing and school needs. Finalize cost escalation amounts for each recommended item, based on anticipated construction timeline.
- Presentation of the Master Plan to Board and/or community.

COMPENSATION

Compensation for a base Facilities Master Plan is a **fixed fee of \$27,750.00.**



REIMBURSABLE EXPENSES

Reimbursable expenses are invoiced at 1.10 times actual cost. We estimate reimbursable expenses to be approximately **\$3,500.00**

Please do not hesitate to call us if you require additional clarification. Otherwise, we ask that you indicate your acceptance of this Proposal by signing the enclosed copy of this letter, which will become our working agreement, and return same to our office.

We thank you for the opportunity to be of service.

Sincerely yours,
AEDIS, Inc.

A handwritten signature in blue ink, appearing to read "Joe A. Vela".

Joe A. Vela, AIA
Principal

Accepted:

For San Mateo Foster City School District