

Bonsall Unified School District Minutes

Regular Meeting of the Board of Trustees

June 14, 2018 5:00 PM

Bonsall Community Center

31505 Old River Road

Bonsall, CA 92003

Attendance Taken at 5:06 PM:

Present:

Dr. Timothy Coen

Mr. Richard Olson

Mr. Eric Ortega

Dr. Sylvia Tucker

Absent:

Mr. Lou Riddle

1. Call to Order and Roll Call

2. Public Comment on Closed Session Items

Minutes:

There were no public speakers for Closed Session items.

3. Adjourn to Closed Session

Minutes:

President Coen adjourned the meeting to Closed Session at 5:07 PM.

4. Closed Session

Minutes:

The Board returned from the second Closed Session at 9:48 PM.

President Coen advised that the Board had discussed Items 4.1, 4.2 and 4.3.

President Coen announced that the Board had selected Taylor Gomez-Douglas as the 2018-19 Student Board Member.

4.1. The Board will consider the appointment, employment, evaluation of performance, discipline, transfer or dismissal of employees. (Gov. Code 54957)

4.2. The Board will discuss its position regarding collective bargaining with the Bonsall Teachers Association and the California School Employees Association, Ch. #703 in order to direct the Superintendent as Chief Negotiator in the matter of BTA and CSEA contracts. (BP/BB9321 & Gov. Code 3549.1)

4.3. Conference with Legal Counsel - Potential Litigation (1 matter(s) - Gov. Code 54956.9(a))

5. Regular Meeting Open Session

5.1. Roll Call and Establishment of Quorum

Minutes:

The Board returned from Closed Session and President Coen called Open Session to order at 6:04 PM.

Student Board Member Shawn Mackenzie-Heck reported present.

5.2. Welcome to Guests and Pledge of Allegiance

Minutes:

President Coen led the Pledge of Allegiance.

5.3. Report on Closed Session

Minutes:

There were no reportable items from Closed Session.

5.4. Approval of Current Agenda

Motion Passed: Passed with a motion by Mr. Richard Olson and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

5.5. Approval of Minutes for the Regular Board Meeting of May 10, 2018, and the Special Board Meeting of May 30, 2018

Motion Passed: The Superintendent recommends approval of the meeting minutes as presented. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

6. Reports

6.1. Bonsall Elementary PTA, Bonsall West PTA, Vivian Banks Charter Council, Sullivan Middle PTSA, Bonsall High Parent Organization (PiNG), Bonsall Education Foundation, DELAC

Minutes:

PiNG: Chairperson Todd Benton advised the Board that 86% of Bonsall High School's first graduating class is going to college.

BEF: Jennifer Leung informed that the Farm to Table event brought in \$5,900 for SMS and \$1,500 for BEF. The winners of 3rd Annual BHS Writing Contest categories are: Poetry: 1st Place, Oran Fine; 2nd Place, Antonia Gregorio; 3rd Place, Emily Vargas; for Short Story: 1st Place, Isabella White; 2nd Place (tie), Remy Arnold and Cora Miranda; 3rd Place, Nicholas Gilker. Many thanks to Kara LaRussa for her oversight of the contest. Recipients of the Giving Tree (outstanding citizenship and giving natures) awards were: VBCS: Victoria Bravo and Angel Diaz, and at BW: Angeleena Roldan and Caleb Hogle. The first Dale Costa Memorial Scholarship was presented to BHS graduating senior Melinda Lopez. BEF served as the charity partner for the Bonsall Rotary's annual Wine, Brews and Buckaroos event. Mrs. Leung advised the Board that Bonsall Rotary had presented four \$1,000 scholarships to 4 deserving BHS grads.

There were no reports from Bonsall Elementary PTA, Bonsall West PTA, Sullivan Middle School PTSA, Vivian Banks Charter Council, or DELAC.

6.2. Bonsall Teachers Association and California School Employees Association, and Its Bonsall Chapter #703

Minutes:

BTA President Julie Urquhart-Anguiano thanked the Board for their support in completing 2017-18 negotiations and said the association members are looking forward to opening up negotiations for 2018-19.

CSEA President Teresa Suarez said they are looking forward to meeting with district

representatives regarding 2017-18 negotiations.

6.3. Management: Bonsall High; Sullivan Middle; Vivian Banks Charter; Bonsall West Elementary; Bonsall Elementary; Education Services; Student Services; and, Technology

6.4. Assistant Superintendent

Minutes:

Assistant Superintendent William Pickering explained that he would be presenting the proposed budget later in the agenda. Mr. Pickering reminded the Board of the State Controller's Office Prop 39 audit report finding that the contract with IES for energy efficient upgrades was "non-compliant", appearing to have been sole-sourced. The District's summary appeal was unsuccessful, but a secondary appeal option has commenced.

6.5. Superintendent

Minutes:

Superintendent David Jones recognized 2017-18 Student Board Member Shawn Mackenzie-Heck for his service. He praised the "impressive, exciting, fun and emotional" first-ever commencement ceremony for Bonsall High School, congratulating the administration, students and staff for a job well done. Mr. Jones shared some highlights from the end-of-year celebrations he was able to attend. As the first school year at BUSD draws to a close, Mr. Jones thanked the board members and President Coen for the incredible amount of support throughout the year, along with Gina McInerney for help integrating into the Bonsall schools community. He thanked the principals and directors for the positive relationships being developed, and that he looks forward to continuing the collaboration into the next year school year. Mr. Jones advised the Board that the Leadership team is currently doing a book study and will attend a training in the fall in Long Beach as the focus on improving student learning intensifies. Mr. Jones also advised that he held the third Community Collaborative Discussion on June 12 where he reviewed factual information regarding the bond resolution. Architect Richard Nowicki attended the meeting and presented the schematic design drawings (June 2017) and an overview of the design development phase.

6.6. Presentation: BHS Senior Project Painting (Megan Nowasad)

Minutes:

Superintendent Jones introduced BHS graduate Megan Nowosad who explained the meaning and symbolic attributes of the painting she created for her senior project. Mr. Jones stated the painting would be on display at the Bonsall High campus and transferred to the new campus once it is constructed.

6.7. Board Member Reports

Minutes:

Student Member Mackenzie-Heck: Was very proud of the BHS commencement and thought the graduation speeches given by the BHS staff truly embodied the culture of Bonsall High. He expressed how grateful he was for the opportunities BUSD and BHS provided to him and explained how his BHS education has prepared him for the future.

Member Ortega: Apologized for having to miss last month's meeting due to illness. Mr. Ortega recounted his involvement with the District going back to pre-unification. He regards the BHS graduation as the culmination, and a celebration, of a lot of hard work by many people. While serving on the Board, Mr. Ortega hopes to bring more Native American local culture awareness to the schools. Last week he attended a conference at Pala hosted by CSUSM and SDCOE focused on teaching local Native American history to teachers. The training will occur again next year, with registration and sub-costs paid for by a grant. He hopes the Board will support sending as many teachers as prudent to this training.

Member Tucker: Wished everyone a happy summer.

Member Olson: Wished Member Tucker a happy 97th birthday and everyone a long and happy summer.

President Coen: Echoed the birthday wishes to Member Tucker. Congratulated Student Member Mackenzie-Heck on all of his impressive accomplishments, including being a great board member. Thanked Member Ortega for his efforts to bring more access to Native American culture into the district. Dr. Coen recalled that when he first ran for the Board (at least 14 years ago), he had two goals 1) modernize Bonsall Elementary; and, 2) establish a high school. Dr. Coen thanked the Board for persevering through the process. Now the focus turns to building a permanent campus.

7. Public Comment

Minutes:

Requests to speak were received and the Board heard from:

1. Ana Interralde
2. Jen Leung
3. Madison Walsh

8. Consent Agenda

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board approve and/or ratify the items on the Consent Agenda as presented. Passed with a motion by Mr. Richard Olson and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

8.1. Personnel Registers

8.2. Ratification of Cafeteria Revolving Cash Report

8.3. Ratification of Revolving Cash, Collection Advice, and Clearing Account(s)

9. Discussion/Action Items

9.1. Introduction of Applicants and Selection of 2018-19 Student Board Member

Minutes:

The Board heard from student board member candidates:

1. Joshua Santiago

2. Taylor Gomez-Douglas

3. Adriel Lopez

After hearing from the candidates, the Board elected to discuss their selection in Closed Session.

9.2. CSEA and District 2018-19 Sunshine Proposals for Reopener Negotiations

Minutes:

Superintendent Jones read the proposals of CSEA and Bonsall Unified School District.

9.3. BTA's 2018-19 Sunshine Proposal for Reopener Negotiations

Minutes:

Superintendent Jones read the 2018-19 proposal of BTA and stated the District would be ready to sunshine their proposal at the next regular board meeting in July.

9.4. Presentation: Local Control and Accountability Plan (LCAP)

Minutes:

Education Services director Janet Whiddon presented highlights from the 2018-19 LCAP for board review and public hearing.

9.5. Public Hearing: 2018-19 Local Control and Accountability Plan (LCAP) Opened:
_____ Closed: _____

Minutes:

Public Hearing: 2018-19 Local Control and Accountability Plan (LCAP) Opened:
7:39PM Closed: 7:40PM

9.6. Presentation: 2018-19 District Budget

Minutes:

Assistant Superintendent William Pickering presented highlights from the proposed 2018-19 BUSD budget.

9.7. Public Hearing: 2017-18 Proposed 2018-19 Budget for Bonsall Unified School District Opened: _____ Closed: _____

Minutes:

Public Hearing: 2017-18 Proposed 2018-19 Budget for Bonsall Unified School District
Opened: 7:56PM Closed: 8:04PM.

9.8. Approval to Award Contract for Sewer Line Repair at Sullivan Middle School to Arrow Pipeline

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board authorize the Superintendent and/or Assistant Superintendent to Issue a Notice To Proceed for the Work of Bid No. 2018-210-A Sewer Line Repair at Sullivan Middle School. Passed with a motion by Mr. Richard Olson and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

9.9. Approval of Adjustment to Classified Management and Confidential Employees' Salary Schedules

Motion Passed: The Superintendent and Assistant Superintendent recommend the

Governing Board approve the adjustment to the Classified Management and Confidential Employees' Salary Schedules. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

Minutes:

President Coen inquired if evaluations were complete. William Pickering indicated evaluations would be complete by the next meeting (June 28, 2018).

9.10. FIRST READING: CSBA Policy Updates (May 2018)

Minutes:

Information item only. No action taken.

10. Action

10.1. Ratification of Commercial Warrant Report

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board ratify the commercial warrants as presented. Passed with a motion by Mr. Richard Olson and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.2. Ratification of Purchase Order Report

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board ratify the Purchase Order Report as presented. Passed with a motion by Mr. Eric Ortega and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.3. Adoption of the FY 2018-19 Annual Resolutions Authorizing Designated Agents

Motion Passed: It is the recommendation of the Superintendent and the Assistant Superintendent that the Governing Board adopt the FY 2018-19 Annual Resolutions Authorized Designated Agents Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.4. Approval to Renew Annual Instructional, Non-Instructional, Assessment, Software and Membership Agreements for the 2018-2019 Fiscal Year

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board approve the renewal of Annual Instructional Software Subscriptions, Non-Instructional Software Subscriptions, Assessment Software Subscriptions and Membership Agreements for FY 2018-19 as presented. Passed with a motion by Mr. Eric Ortega and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.5. Adoption of Resolution No. 18-06-01 to Eliminate Classified Employee Positions: Accounting Technician/Purchasing Technician; ASES After School Group Lead; ASES After School Program Lead; AVID Tutor; Bilingual Paraprofessional; and Maintenance & Grounds Worker; and the Education in hours of the Classified Position of Special Education Paraprofessional RSP; Corresponding Layoff and Reduction in Hours of Classified Employees

Motion Passed: The Assistant Superintendent and the Director of Human Resources recommend the Governing Board Approve the Adoption of Resolution No. 18-06-01 to Eliminate Classified Employee Positions: Accounting Technician/Purchasing Technician; ASES After School Group Lead; ASES After School Program Lead; AVID Tutor; Bilingual Paraprofessional; and Maintenance & Grounds Worker; and the Reduction in hours of the Classified Position of Special Education Paraprofessional RSP; Corresponding Layoff and Reduction in Hours of Classified Employees. Passed with a motion by Mr. Eric Ortega and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.6. Approval of Transportation Director I Job Description

Motion Passed: The Superintendent, Assistant Superintendent and the Director of Human Resources recommend the governing board approve the job description of Transportation Director I. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.7. Approval of Tentative Agreement Between the Bonsall Unified School District and the Bonsall Teachers Association FY 2017-18

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board approve the Tentative Agreement between the Bonsall Unified School District and the Bonsall Teachers Association FY 2017-18. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.8. Ratification of Memorandum of Understanding between the Bonsall Unified School District and the Bonsall Teachers Association to Waive the Requirement that Permanent Unit Members Need to Provide Instructional Service for not less than 75% for the 2017-18 School Year

Motion Passed: The Superintendent, Assistant Superintendent, and Human Resources Director recommend ratification of the MOU. Passed with a motion by Mr. Richard Olson and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.9. Approval of Declaration of Need for Fully Qualified Educators 2018-2019

Motion Passed: The Superintendent and the Director of Human Resources recommend that the Governing Board approve the Declaration of Need for Fully Qualified Educators for 2018-2019. Passed with a motion by Mr. Richard Olson and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.10. Approval of Agreement between the Bonsall Unified School District and the University of Southern California Rossier for Internship for Teachers

Motion Passed: The Superintendent and Director of Human Resources recommend that the Governing Board approve the internship agreement between the BUSD and USC Rossier. Passed with a motion by Mr. Eric Ortega and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.11. Ratification of Memorandum of Understanding between the Bonsall Unified School District and the Bonsall Teachers Association for the Change in Number of Annual Pay Warrants

Motion Passed: The Superintendent and Director of Human Resources recommend the Governing Board ratify the Memorandum of Understanding between Bonsall Unified School District and the Bonsall Teacher Association. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.12. Approval of Agreement between Bonsall Unified School District and SDCOE for the Teacher Induction Program for 2018-2019 School Year

Motion Passed: The Superintendent, Assistant Superintendent and HR Director recommend the Governing Board approve the Teacher Induction Program District Agreement 2018-2019 between BUSD and SDCOE. Passed with a motion by Mr. Eric Ortega and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.13. Approval of Revision to the Bonsall Unified School District 2018-2019 Instructional School Year Calendar

Motion Passed: The Superintendent and Director of Educational Services recommend the Governing Board approve the proposed updated 2018-2019 BUSD Instructional School Year Calendar. Passed with a motion by Mr. Richard Olson and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

Minutes:

Public Comment:

1. Joe Beyer

10.14. Ratification of the Literacy Grant Agreement between the Bonsall Unified School District and the San Diego County Superintendent of Schools

Motion Passed: It is recommended the Governing Board ratify the agreement with the San Diego County Superintendent of Schools for District to provide teachers for the above positions and for the county to pay a total of \$20,000 (not to exceed) for the leadership roles provided through September 30, 2018. Passed with a motion by Mr. Eric Ortega and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.15. Ratification of Intra Selpa Agreement Between Bonsall Unified School District and Fallbrook Union High School District for BUSD Students Attending Out-of-District Program for FY 2017-18

Motion Passed: The Superintendent, Assistant Superintendent, and Director of Student Services recommend the Governing Board approve the Intra Selpa Agreement with Fallbrook Union School District as presented. Passed with a motion by Mr. Eric Ortega and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.16. Ratification to Increase Existing Agreement with Sol Transportation for FY17-18

Motion Passed: The Superintendent, Assistant Superintendent, and Director of Student Services recommend the Governing Board approve the increase of the existing agreement with Sol Transportation as presented. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.17. Approval of the Interdistrict Attendance Agreement Between Vista Unified School District and Bonsall Unified School District for SY2018-2021

Motion Passed: The Superintendent, Assistant Superintendent, and Director of Student Services recommend the Governing Board approve the Interdistrict Attendance Agreement between Bonsall Unified School District and Vista Unified School District as presented. Passed with a motion by Mr. Eric Ortega and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen

Yes Mr. Richard Olson

Yes Mr. Eric Ortega

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10.18. Approval of Independent Contractor Agreement with Howard Wornek for Bonsall West DoDEA Project Aim High Counseling Services

Motion Passed: It is recommended that the Governing Board approve the Independent Contractor Agreement with Howard Wornek for Bonsall West DoDEA Project Aim High Counseling Services Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Eric Ortega.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.19. Approval to Renew Independent Contractor Agreement with Annette Rodriguez, Occupational Therapist for FY18-19

Motion Passed: The Superintendent, Assistant Superintendent, and Director of Student Services recommend the Governing Board approve the renewal of the agreement with Annette Rodriguez as presented. Passed with a motion by Mr. Eric Ortega and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.20. Approval to Increase Existing Agreement with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services during FY 2017-2018

Motion Passed: The Assistant Superintendent and the Director of Human Resources recommend the Governing Board approve an addition to existing Agreement with Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services during FY 2017-18. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Mr. Richard Olson
Yes Mr. Eric Ortega
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.21. Approval of Agreement with Best, Best & Krieger LLP to Provide Legal Services during FY 2018-19

Minutes:

Upon suggestion of Member Tucker and with board consensus, Action Item 10.21 was tabled to the next meeting to allow the Board to review an executive summary of all active legal service agreements held by the District.

10.22. Approval of Agreement with Fagen, Friedman, & Fulfroost LLP to Provide Legal Services during FY 2018-19

Minutes:

Upon suggestion of Member Tucker and with board consensus, Action Item 10.22 was tabled to the next meeting to allow the Board to review an executive summary of all active legal service agreements held by the District.

11. Planning

11.1. Future Meetings

Minutes:

A Special Board Meeting will be held Thursday, June 28, 2018 at 5:00 PM in the Bonsall Community Center for purposes of adopting the 2018-19 Budget and 2018-19 LCAP.

The next regular board meeting is scheduled for Thursday, July 12, 2018 at 5:00 PM in the Bonsall Community Center.

12. Adjournment

Minutes:

President Coen adjourned the meeting at 9:48 PM.

Board President

Board Clerk