

NOTICE INVITING PROPOSALS

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that the Palos Verdes Peninsula Unified School District of Los Angeles County, California, acting by and through its Governing Board, hereinafter referred to as the "Owner" or "District", will receive prior to **2:00 p.m. PDT on Monday, August 20, 2018** sealed Proposals for the award of a Contract for the following:

PROPOSAL NO. 003-082918

Palos Verdes Peninsula Unified School District Transportation of Students for Athletic and Field Trip Events

All Proposals shall be made and presented only on the forms presented by the Owner. Proposals shall be received in the Office of the **Purchasing Department at 38 Crest Road West, Rolling Hills, CA 90274** and shall be opened and publicly read aloud at the above stated time and place. Any Proposals received after the time specified above or after any extensions due to material changes shall be returned unopened.

CONTRACTOR should consult the General Conditions, Supplementary Conditions, and General Requirements regarding Milestones and Liquidated Damages.

Miscellaneous Information

Request for Proposal (RFP) will be available on the district website at <http://pvpusd.net/purchasing>. If desired, hard copies will be available in the Purchasing Department and there will be a \$0 non-refundable charge to purchase each set of documents

There will be no Pre-Proposal Conference. Please send a written request to terroneb@pvpusd.net, no later than Wednesday, August 8, 2018 at 10am if you have any questions. All addenda will be posted on our website no later than Monday, August 13, 2018 at 2pm.

Each Proposal must strictly conform with and be responsive to the Contract Documents as defined in the RFP.

The Governing Board reserves the right to accept or reject any and all Proposals, to waive any irregularities in the Proposals or the RFP process, to be sole judge as to the merit, quality and acceptability of labor, materials and service proposed and their compliance to the Request for Proposal, if it be in the best interest of the District. Pursuant to Public Resources Code, the District will award a Contract to a Vendor that best meets the District's needs and requirements, and that the District determines, in its sole discretion, are in the best interests of the District. No Vendor may withdraw their Proposal for a period of ninety (90) days after the date set for the receipt of Proposals.

Each Proposal shall be accompanied by a certified or cashier's check or bid bond for not less than five thousand (\$5,000.00) dollars. Said check or bond shall be submitted as a guarantee that the successful proposers will enter into a contract in accordance with the terms of his/her signed agreements and shall be declared forfeited if said proposer refuses to do so after notice has been given by the Governing Board or its authorized designee.

The District intends to award contracts to responsive and responsible bidder(s) for the services described above. Because it is known that the lowest proposer may not be able to meet all needs of the District on any given date/time, qualified proposers will be awarded contracts and will be given opportunity to provide trips in the order of their ranking that will result from the proposals submitted by responsive and responsible transportation companies.

It is each Proposer's sole responsibility to ensure its Proposal is timely delivered and received at the location designated as specified above. Any Proposal received at the designated location after the scheduled closing time for receipt of Proposals shall be returned to the Proposer unopened.

Date: July 23, 2018

Date: July 30, 2018

Keith Butler Ph.D. Associate Superintendent, Business Services

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT