

GOVERNING BOARD RESOLUTION NO. 3/18-19

RESOLUTION AUTHORIZING SIGNATURES FOR ORDERS DRAWN ON DISTRICT FUNDS

WHEREAS, Education Section 42632 states: "each order drawn on the funds of a school district shall be signed by at least a majority of the members of the Governing Board of the district, or by a person or persons authorized by the Governing Board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders", and

WHEREAS, Education Section 42632 requires that the signatures authorized under Education Code Section 42632 shall be filed with the County Superintendent of Schools, and

WHEREAS, the Governing Board of the San Mateo-Foster City School District has authorized any one of the following three officers' or employees' signatures on district orders:

- Dr. Joan Rosas, Superintendent Carolyn Chow, Chief Business Official
- Christine Gong, Director of Fiscal Services
- Sue Wieser, Assistant Superintendent of Human Resources

IT IS HEREBY RESOLVED that the County Superintendent be notified of this action on the Authorized Signature Forms, issued by said County Superintendent.

REGULARLY passed and adopted this 9<sup>th</sup> day of August, 2018.

Ayes:

Noes:

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Abstain

Absent

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\_\_\_\_\_  
District Superintendent •

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County Superintendent of Schools

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Date Approved/Filed

• My signature certifies the above vote of the Governing Board to be accurate and true.

Districts may (a) have all Board members sign in the appropriate categories, or (b) type in the names and have the district Superintendent certify the accuracy of the vote.