

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

February 22, 2016 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

Attendance Taken at 6:11 PM:

Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

I. OPEN SESSION/ROLL CALL 6:00 PM

Minutes:

President Kertz convened the meeting to Open Session at 6:11 PM.

II. PLEDGE OF ALLEGIANCE

Minutes:

San Rafael HS student board member Lorrie Narcisse led the Pledge of Allegiance.

III. STUDENT BOARD REPORTS

Minutes:

Lorrie Narcisse, San Rafael HS:

- SBAC training with practice tests was held in December.
- A student recognition assembly was recently held.
- Wednesday is College Planning night for sophomores and juniors and their families.
- She reported on a career pathways presentation for students in the fields of engineering and science. Opportunities for student scholarships were shared.
- She attended a Gap Year conference at Drake HS where opportunities were shared for students who are considering technical fields directly after high school as an alternative to going directly to college.

IV. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

None.

V. SPECIAL REPORT

Minutes:

Trustee Tuatagaloa made a motion to move item V.5 Facilities Report to be the next item on the agenda. The motion was seconded by trustee Jackson, approved by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

Trustee Jackson made a motion to move item V.3 Capital Facilities Program to follow the labor union presentations. The motion was seconded by trustee Tuatagaloa, approved by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

V.1. UPDATE: (ESD/HSD) Facilities Report

Minutes:

Director of Maintenance and Operations David Pedroli reported:

- Davidson MS creek clean-up work is in progress.
- Water mitigation work is being done at San Rafael HS.
- Staff did tree maintenance around the district during mid- winter break.
- Staff have been working on decreasing the number of open work orders.

- Ground crews are doing a great job on the maintenance of fields.

Superintendent Watenpaugh shared that feedback received from principals about Mr. Pedrol's work has been very positive.

V.2. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT

Minutes:

SRTA:

President Katie O'Donnell shared that the SRTA leadership and site building representatives meetings with principals and district administration that were held in October and November, resulted in shared commitment to focus and complete 2 specific goals: 1) develop and completion of a K-5 Scope and Sequence for ELA/ELD for 2016-17; and 2) coordinated support for newcomer students. Both goals are in direct response to meet the concerns and request of teachers. An April date for a follow-up meeting is being planned. She expressed appreciation for the district's support.

There were no updates at this time from CSEA or SRFT.

V.3. UPDATE: Capital Facilities Program

Minutes:

Capital Facilities Program (CFP) consultant Sarah Schoening provided an update on the status of the program: a program director position will be brought to the board for approval on the next agenda; work sessions are being held to look at budgeting for the whole program; prioritization of projects needs more consideration; need consideration of when to go out to bid, construction sequencing, and swing space; a communications plan is being developed with a website dedicated to the CFP coming soon; dates for a series of 3 board workshops are being scheduled for review of the CFP implementation plan with public input to develop priorities and parameters to be on track to start in Summer of 17; the SRHS stadium project is in DSA and the construction manager position is now online with a deadline of March 4.

Ms. Schoening noted that CEQA study will require a management plan. The initial study will take approximately 5 weeks with findings at the end of that period. The contract price as presented on this agenda is for 1 (one) finding recommendation related to the stadium project.

An update on summer work will be brought to the March 7th meeting. Superintendent Watenpaugh noted that air conditioning is among the highest of the Board's priorities for the HSD; short and long term solutions and options will be brought to the next meeting.

The architect selection process will be moving forward soon.

A potential soccer field donation is being discussed to determine the next level of detail with process and design needing to be done with the rest of the facility upgrade. It would require a full CEQA environmental review.

CBO Thomas reported on the status of a SRHS facility use management plan. Outreach has been done with the Montecito Area Residents' Association (MARA) neighborhood association; and meetings will be set up soon. The facility use management plan will be developed for the stadium project in conjunction with the CEQA process, but could be more inclusive to other facility use.

Dr. Watenpaugh noted that the implementation plan has not yet been approved. Further open and transparent discussions will be held at board workshops to review enrollment needs, parameters and priorities, and to provide the public with the opportunity for feedback.

Public Comment:

- John Dasher, representing the Glenwood School Foundation, on behalf of Glenwood teachers and parents, addressed the Board with reasons to prioritize the implementation timeline for the multi-purpose room at Glenwood.

Trustees thanked Mr. Dasher for the clear communication to the Board. Trustee Tuatagaloa thanked Mr. Dasher for his valid points about the MPR at Glenwood, noting there are vital needs at all school sites; tough decisions will need to be made to prioritize projects. Compromises will need to be made along the way and community input will be welcomed. President Kertz noted that upcoming CFP workshops will look at priorities. She encouraged the community to attend to hear the information and provide feedback.

V.4. PRESENTATION: (ESD) Annual Report on the Marin Community Foundation's Promoting Early School Success (PESSA) Initiative at Bahia Vista, San Pedro, and Venetia Valley

Minutes:

Superintendent Watenpaugh introduced Kathryn Gibney Principal on Special Assignment- Early Childhood Programs, who is working with early childhood programs, PESSA schools, coordination of the SEAL training and Kindergarten readiness and programs.

Ms. Gibney provided a brief overview of the P3 Promoting School Success initiative, funded by the Marin Community Foundation (MCF). She thanked Don Jen, MCF Program Director who was present in the audience, for his support of the initiative work that is being done at San Pedro, Bahia Vista and Venetia Valley schools. The P3 initiative has given the 3 sites the opportunities for intensive professional development and coaching for SEAL, alignment of PreK to K, and building needed support systems. The focus for the coming year will be on 6 elements: expectations for initiatives, collaborative relationships, community members, teachers, principals, and team structure.

Mr. Jen expressed his appreciation of Ms. Gibney for her continued involvement with the initiative, the partnership with the District, and the leadership and supportive staff at the 3 PESSA sites. He noted the importance of the work the District has already done around school climate, equity, and cultural proficiency with the National Equity Project. He noted that MCF President Dr. Tom Peters held a meeting with principals and preschool directors to get candid input to the needs to support early childhood education. Looking at the data and moving forward the foundation will focus on PreK - K alignment, and social/emotional health

and well-being of children to build self-efficacy and autonomy. He acknowledged SRCS leadership in the implementation of the Sobrato Early Academic Language Balanced Literacy Plan at our 8 elementary sites.

BAHIA VISTA:

Principal Cecilia Perez, together with members of the P3 Design Team from Bahia Vista including staff from the Family Center, Child Development Center, and Headstart, provided an update on the initiative's accomplishments in the 6th year of the MCF grant. They reported on the professional development provided for SEAL, the work to build cultural proficiency, family engagement strategies and partnerships with community agencies for alignment of programs.

SAN PEDRO:

Principal Mimi Melodia together with the San Pedro P3 Design team of lead teachers, Family Center Director, and LEAP Assistant Coordinator, reviewed the 6 priorities of the grant with the focus: San Pedro in Motion. They reported on cultural proficiency work, social/emotional strategies with the SEAL program, family engagement strategies, partnerships with outside organizations such as the Bay Area Discovery Museum, integration of technology to support students, academic and enrichment support through the LEAP program, a parent evening in March to prepare families for middle school, and the Lucy Calkin writing project.

VENETIA VALLEY:

Principal Juan Rodriguez outlined achievements of the P3 initiative at Venetia Valley . He noted this work has enabled the 3 school sites to build alignment and a strong foundation for the LCAP work. Other district schools are using the PESSA model and evolving into community schools to build a "school system" rather than a "system of schools." He provided information about SBAC scores.

President Kertz adjourned the meeting for a ten minute break at 8:10 PM.

V.5. UPDATE: (ESD/HSD) Local Control and Accountability Plan (LCAP)

Minutes:

President Kertz reconvened the meeting to Open Session at 8:20 PM.

Director of Strategic Initiatives Dan Zaich and Community Engagement and Communications Coordinator Christina Perrino Zecchini provided an update on the LCAP Stakeholder Taskforce, reviewing a summary of the last meeting and a preview of what is to come for the next meeting. The January 26 meeting was attended by 35 attendees representing district schools and partnering agencies. Data and strategies that are rising to the top were reviewed. Feedback from the January 26th meeting indicated a desire for the group to delve deeper into data. Continued outreach to stakeholder groups such as DELAC, Budget Advisory committees, and students, is being done to increase participation.

Dr. Zaich reviewed a blueprint for the next meeting that will be held on March 9 where the taskforce will continue to review data for priority items in the LCAP. Guiding questions will be used for discussion to determine progress being made.

VI. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Minutes:

Trustees discussed the number of consent items that were to be pulled for discussion, determining that all consent items would be reviewed individually.

VI.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Special Meeting and Regular Meeting of February 8, 2016

Motion Passed: Approval of the minutes for the special and regular meetings of February 8, 2016, as revised by trustee Jackson. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted clarification to her statement in the minutes of the February 8th Regular Meeting, under section 8-1, 1st paragraph, to read "The Master Facilities Plan (MPF) is approved in concept and will be reviewed again with the community and come back to the Board for final approval after CEQA review."

VI.2. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

President Kertz noted a revision to the personnel action report was received.

VI.3. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.4. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.5. PERSONNEL (ESD/HSD): Approval of New Job Description - Program Outreach & Services Coordinator in Support of the Marin County Adult Education Block Grant Consortium (Classified Management-Categorical)

Motion Passed: Approval of the new job description for the Program Outreach & Services Coordinator in Support of the Marin County Adult Education Block Grant Consortium (Classified Management-Categorical). Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

In response to trustee Llorens Gulati's request for additional information, Dr. MacLean provided background to the Marin County Adult Education Block Grant Consortium's hire of a position to support the program countywide, paid for with adult ed block grant funds. San Rafael City Schools will be the hiring agency for this countywide position and will invoice the College of Marin for costs. Trustee Lloren's Gulati recommended this position be a bilingual person. Ms. Thomas noted that this recommendation can be taken into consideration at the point of recruitment.

VI.6. PERSONNEL: (HSD) Personnel Recommendations (9-12) for Appointment of Extra Hire of Specific Categories, Coaches, Special Ed, and Extra Pay for Outside Work for the 2015-2016 School Year.

Minutes:

This item was pulled by trustee Llorens Gulati for clarification on how coaches stipends are calculated. Superintendent Watenpaugh asked that staff pull this item and bring it back to the next meeting with formula driven information.

No action was taken at this time.

VI.7. EDUCATION SERVICES:(ESD/HSD) Approval of the 2015-2016 Single Plans for Student Achievement (SPSA) for Bahia Vista, Coleman, Glenwood, Laurel Dell, San Pedro, Short, Sun Valley, Venetia Valley, Davidson, San Rafael High School, Terra Linda High School and Madrone Continuation High School

Motion Passed: Approval of the 2014-2015 Single Plans for Student Achievement (SPSA) for Bahia Vista, Coleman, Glenwood, Laurel Dell, San Pedro, Short, Sun Valley, Madrone HS, San Rafael HS, Terra Linda HS. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Motion Passed: Approval of the 2015-2016 Single Plans for Student Achievement (SPSA) for Bahia Vista, Coleman, Glenwood, Laurel Dell, San Pedro, Short, Sun Valley, Venetia Valley, Davidson, Madrone Continuation High School, San Rafael High School, Terra Linda High School. Passed with a motion by Greg Knell and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.8. EDUCATION SERVICES: (ESD/HSD) Approval of Agreement for Consulting Services Between Marin Community College District (College of Marin) and San Rafael City Schools for Adult Education.

Motion Passed: Approval of the agreement for consulting services between Marin Community College District (College of Marin) and San Rafael City Schools for Adult Education. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.9. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Consulting Services for Compliance with California Environmental Quality Act (CEQA) Contract with LSA Associates, Inc

Motion Passed: Approval of the contract with LSA Associates, Inc. with trustee Jackson's comments added, and with additional clarification. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

The following individual addressed the Board on this item:

- Matt Guthrie, representing the Montecito Area Residents Association (MARA) neighbors of San Rafael HS, shared his concerns with this agreement for CEQA consulting services with LSA, noting his interpretation that the district's outcome is seeking categorical exemption. He also noted the need for a project description to be made public.

Sarah Schoening, Capital Facilities Program advisor clarified for Mr. Guthrie that the District cannot, and is not, asking the consultant for a categorical exemption specifically. The District is asking the CEQA consultant to review the project and make their independent determination which the Board and legal counsel would review. The Board will then accept or reject the option.

Trustee Jackson commented on the neighbor's concerns, noting that a project description was just received by the Board. With regard to the agreement's initial study list she asked that the following be included: hydrology and geotechnical, hazardous materials, parking, lighting and glare. She also asked that agency contact information with the appropriate agencies be added. She asked that the program description and the revised check list come back to the Board so they are aware and also for transparency for the larger community, before this comes back for CEQA determination. President Kertz clarified that trustee Jackson's notes were for the stadium project specific. President Kertz and trustee Tuatagaloa noted that all trustee Jackson's comments and the additional clarifications noted by Mr. Guthrie, need to be included with the approval of the LSA contract.

VI.10. BOARD BUSINESS: (ESD) Approval of Out-of-State Travel for Julie Harris to Attend the Association for Supervision and Curriculum Development (ASCD) Conference in Atlanta, Georgia March 30 - April 4, 2016

Motion Passed: Approval of the out-of-state travel. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz

Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VII. BOARD GOVERNANCE (ESD/HSD)

Minutes:

President Kertz noted that she and Vice President Knell will, as a sub-committee of the Board, be conducting a mid-year performance review with the superintendent.

Trustee Jackson asked that the Board be notified of any student focus groups to be scheduled for LCAP discussion.

VIII. CONFERENCE SESSION

VIII.1. Agenda Items for Future Meetings

Minutes:

Trustee Jackson suggested that the revised list from previous meetings be put aside and that a new list be started. With that, she requested a summer school planning update with credit recovery information included.

Trustee Llorens Gulati requested reports on transportation and a District equity plan.

VIII.2. Board Member Reports

Minutes:

Maika Llorens Gulati:

- She recently met with Davidson MS ELAC president and leadership representatives who shared their concerns that more Hispanic parent representation is needed.

Linda M. Jackson:

- On February 10th she attended a Marin County Efficiency and Effectiveness meeting. She is now Co-Chair of this committee with Larkspur Corte-Madera superintendent Valerie Pitts. The committee has interest in looking into the housing crisis in Marin.

- She also attended a JLAC meeting on Feb. 10th.

- She joined the Bond Program team meeting on Thursday.

- She attended a MCSBA meeting this morning. April 6 is the date of the annual trustees/superintendents' dinner, with guest speaker Congressman Jared Huffman.

- This Marininnovator's event is on April 30, with a trustee reception scheduled from 11-12 noon.

Greg Knell:

- He reported on the San Pedro traffic radar sign that was recently installed in front of the school. He attended a San Pedro traffic coalition meeting on February 29th where bus transportation was discussed.

- He attended a workshop on school violence with an active shooter scenario.

- He thanked Ms. Perrino Zecchini for putting together a nomination of San Rafael City Schools in the Large Business of the Year award category for the San Rafael State of the City Dinner recognition. This is the 30th year of the District as a member of the Chamber.

Rachel Kertz:

- She has been attending capital facilities program meetings and meetings regarding a potential donation to SRHS soccer.

VIII.3. Superintendent's Activity Report

Minutes:

Superintendent Watenpaugh reported:

- He has been attending bond and capital facilities program meetings as well as meetings regarding a potential soccer field donation to San Rafael HS.

- He will be joining a group of SRCS students on March 18 at the Napa Educator Exchange Hackathon competition for students with the focus on student voice and how it can be implemented.

- Before winter break a secondary district math team meet with other districts as part of the CALLI initiative; work will continue this summer.

- He will soon be providing the Board with an overview of a mid-year update toward the 5 Board goals, which will include an estimate of the percentage of time spent on each of the goals.

IX. PUBLIC COMMENT on Closed Session

Minutes:

None.

X. CLOSED SESSION

Minutes:

Pursuant to Government Code section 54957.6 and 54957, the Board adjourned to closed session at 9:10 PM.

X.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Robert Pasley, Chris Thomas

Employee Organization/Title: SRFT, SRTA, CSEA

**X.2. CLOSED SESSION: (ESD-1) Gov. Code 54957 Public Employee
Discipline/Dismissal/Release**

XI. NEXT REGULAR MEETING - March 7, 2016

XII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

President Kertz reconvened the meeting to Public Session at 9:39 PM. There was no reportable action taken in Closed Session.

There being no further business, President Kertz adjourned the meeting at 9:40 PM.

President

Superintendent