

Parent Organization/Booster Club Application Cover

School Year: 2018-2019

School Site of the Organization: Paso Robles Bearcat Boosters

Heather Gray
Representative's Name

[Signature]
Representative's Signature

7.30.18
Date

SITE APPROVAL

Anthony Morales
Site Administrator Name

[Signature]
Signature

8/1/2018
Date

The parents and community members of the PRJUSD request the formation of the following organization to be approved by the Board of Trustees:

Name of the Organization: _____

Objective of the proposed organization:

see next page.

OFFICE USE ONLY

Date received: AUG -1 2018

By staff: [Signature]

Proposed Board meeting date: Aug. 14, 2018

Board Action: _____ Date: _____

Legal and Fiduciary Requirements of the Board of Trustees

In order to fulfill its legal and fiduciary requirements, the school board requires school-connected organization to submit an application each year. Requests for approval must include the following information required by Board Policy (BP) 1230 and Administrative Regulation (AR) 1230:

1. Completed District application, including;
 - a. The School Year for which application is being submitted;
 - b. Objective of the proposed organization &
 - c. The signature of a site administrator who supports the request for authorization
- ~~2.~~ The names, addresses and phone numbers of ALL officers
- ~~3.~~ The name of the bank where the organization's account will be located with the names of those authorized to withdraw funds.
- ~~4.~~ A brief description of the organization's purpose
- ~~5.~~ A list of specific annual objectives
- ~~6.~~ A schedule of meeting dates
- ~~7.~~ A brief description of desired use for any funds remaining at the end of the year IF the organization is *not* continued or authorized to continue in the future.
- ~~8.~~ Tax ID Number
- ~~9.~~ Proof of the organization's 501(c)3, if applicable
- ~~10.~~ A copy of the organization's Constitution and ByLaws, rules, and procedures under which the organization will operate.
- ~~11.~~ A Certificate of Liability Insurance to provide evidence of liability in the amount of \$1 million and PRJUSD be named as an additional insured.

Approval shall be granted for a period of **one year**. Upon completion of the application packet, the organization will submit the entire packet to the Chief Business Officer in the Business Department at least three weeks in advance of a scheduled Board meeting date who will place it on a meeting agenda for review and approval by the Board of Trustees. *The site principal will make approval notification to the organization.*

revised 8.1.19 