

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

July 10, 2018

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Kaitzer Puglia on July 10, 2018, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Kaitzer Puglia, Brent Kuszyk, Joe Radabaugh, Ellen Multari, and Dan Jeffries.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members, Superintendent Wendy Sinnette, Associate Superintendent Mark Evans, and Chief Technology Officer Jamie Lewsadder. Closed Session adjourned at 7:00 p.m.

**MEMBERS PRESENT:** Mrs. Kaitzer Puglia, President  
Mr. Brent Kuszyk, Vice President  
Mr. Joe Radabaugh, Clerk  
Mrs. Ellen Multari, Member  
Mr. Dan Jeffries, Member

**OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS**

None.

**REPORT OUT OF CLOSED SESSION**

Ms. Puglia stated there was nothing to report out of Closed Session.

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were five Governing Board Members, Ms. Sinnette, Mr. Evans, Ms. Lewsadder and Executive Assistant to the Superintendent Kim Bergner. There were approximately 43 people in the audience. Ms. Puglia asked 2016 La Cañada High School graduate Simone Puglia to lead the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

It was moved and seconded (Jeffries/Multari) to approve the minutes of June 5, 2018. The motion to approve the minutes of June 5, 2018 was adopted unanimously.

**REPORTS**

**1. Superintendent's Report**

Ms. Sinnette recognized the LCHS Robotics team for their achievement at the FIRST Robotics World Championship in Houston, Texas. The team received the Entrepreneurship Award, one of 6 awards given out at the national championship. Mr. Zimmerman briefly reported on the team and their achievements. Ms. Sinnette acknowledge Mr. Zimmerman's commitment and dedication to the team. Mr. Zimmerman thanked the parents for their support. Mr. Zimmerman assisted Ms. Sinnette in presenting Certificates of Achievement to the students present.

Ms. Sinnette provided an enrollment update. She reported that the current enrollment for 2018-19 is 4,098. It is anticipated that enrollment will meet or exceed last year's enrollment of 4,126 as we move closer to the beginning of the school year. She provided a breakdown of enrollment numbers at each school site. She reported that there have been 307 new resident enrollments for 2018-19. The district received 262 inter-district permit applications for 2018-19; a total of 175 permits have been accepted to date.

Ms. Sinnette provided a hiring update. She reported that Dr. Debra Craddock has begun her role as the Executive Director of Personnel Services. Ms. Sinnette reported on the positions still vacant. The New Teacher Orientation is Wednesday, August 8<sup>th</sup>.

## 2. **President's Report**

Ms. Puglia discussed communications and the importance of community feedback. She reported that the Citizen's Oversight Committee held their first meeting at the end of June. She thanked the members of the committee for their commitment to overseeing bond expenditures.

Ms. Puglia asked that the community work together to communicate with the Governing Board.

Ms. Puglia congratulated the Robotics team for their success and wished them well during their upcoming solar car competition.

Ms. Puglia introduced the 2018-19 Student Representative Andrew Kwon. Mr. Kwon will attend his first Governing Board meeting on August 7, 2018.

## 3. **Associate Superintendent of Business & Administrative Services' Report**

Mr. Evans reported on the first meeting of the Citizen's Oversight Committee. Bond Counsel, David Casnocha attended the meeting. Mr. Casnocha reviewed the responsibilities of the committee and the role they would play in verifying that the bond dollars were used in accordance with the language of the Bond Resolution passed by the Governing Board before the election.

Mr. Evans provided an update on summer projects, which include: a review of elementary fencing upgrades at the elementary sites, new locking systems at the high school, and design for the sewer connection at Palm Crest Elementary.

## **REVIEW OF AGENDA**

None.

## **OPPORTUNITY TO ADDRESS BOARD**

The following audience members addressed the Board:

Gary Dennis, LCE parent, requested homework accommodations for competitive athletes;  
Jolene O'Brien, LCHS parent, regarding Friends of La Canada La Crosse requesting an LCHS Boys La Crosse Team.

## **PROPOSED ACTION ITEMS**

### 1. **First Reading**

- a. **Potential New Course at LCHS for 2018-19 School Year: Spartan Support I, R4-18-19.** This is a First Reading item. Mr. James Cartnal was present to report on the potential course, Spartan Support I. This course is the foundation of the peer support program designed to provide training experiences and supervision for students interested in counseling-related careers and/or wishing to become peer support

providers on campus. Rachel Zooi and Lucy Pelletier were present to discuss the vision and curriculum of the course. Ms. Puglia asked for specific curriculum items prior to this item coming back for a Second Read. Ms. Sinnette thanked Ms. Zooi and Ms. Pelletier for stepping up to take on this course. She reported that Rachel Zooi will be the Wellness Program Developer for student social and emotional wellness. This course will come back to the next regularly scheduled meeting for approval.

2. **Second Reading**

- a. **Board Policy Updates Relating to Communications, R175-17-18.** It was moved and seconded (Multari/Kuszyk) to adopt Board Policies 1112, 1113 and 1114 as presented. Ms. Lewsadder reported on the additional communication and outreach that occurred since First Read. BP 1112 is an update. A concern arose regarding the Special Education language in the policy. She clarified that the reason Special Education is identified in the policy is as a protection to Special Education students. She clarified that with this policy language Special Education status is not released as part of a Public Records Request. Ms. Lewsadder clarified the media release opt-out for parents. The policy change is that the opt-in/opt-out is now an annual requirement. She clarified that the current opt-in/opt-out is only for internal media releases. Ms. Lewsadder reported that previously there has not been a parent opt-in/opt-out for external media releases. The recommendation is to leave the language as presented. She discussed the importance of maintaining a symbiotic relationship with our local media. She clarified BP 1113, reporting that this is a new policy based on CSBA recommended language. BP 1114 is also a new policy based on CSBA recommended language. The motion to adopt Board Policies 1112, 1113 and 1114 as presented was adopted unanimously.

3. **Consent Agenda**

It was moved and seconded (Multari/Jeffries) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P1-18-19.** The Governing Board approved the Personnel Report as follows: *Certificated*: New Hires: Donald Moreland, Ashley Park, Andrea Rasmussen, Alexander Woo. Resignation: Erick Valdez. *Classified*: New Hires: Sarah Crookston-Henriod.
- b. **Surplus of Equipment, R2-18-19.** The Governing Board approved the surplus of the equipment as requested.
- c. **Quarterly Report on Williams Uniform Complaints, R1-18-19.** The Governing Board approved the Quarterly Report on Williams Uniform Complaints.
- d. **Technology Device Refresh for Staff, R5-18-19.** The Governing Board approved the refresh lease plan with HP.
- e. **Spec Acts: LCHS Cross Country Big Bear High Altitude Running Camp, R3-18-19.** The Governing Board approved the LCHS Spec. Acts request to attend Cross Country Big Bear High Altitude Running Camp in Big Bear, California July 29-August 2, 2018.
- f. **Purchase Order List 18-17-18.** The Governing Board approved Purchase Order List 18-17-18.
- g. **Purchase Order List 2-18-19.** The Governing Board approved Purchase Order List 2-18-19.

**COMMUNICATIONS**

None.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 8:15 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, August 7, 2018 at 7:00 p.m. in the

Round Building at 4490 Cornishon Avenue in La Canada, California.

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Wendy K. Sinnette, Superintendent  
Secretary to the Governing Board

**MINUTES APPROVED**

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Joe Radabaugh, Clerk

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Date