

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
August 7, 2018**

MINUTES

Members Present: Mmes. Christine Harvey and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: Mmes. Cynthia Lindsey.

District Administration Present: Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff,
Didi Peterson, John Patten, Marti Reed, Laura Granger, Dawn Mori,
Carrie Albert, Lemuel Vergara, and Lisa Sandoval.

Audience Present: Missie Rowe, Michelle Calton, Nikki Codromac, Michael Maaske,
Kari Hendon, Jason Gales, Kathy Friedmann, Sean Smith, Alisa
Eldridge, Dave Adams, Gary Rooney, Amber Wethern, Angela
Quinteros, Melinda Yegiyants, Donna Tigrett, Gretchen Griffin,
Joanna O'Brien, Katie Bennett, Laurie Hulin, Mary Smyth, Rebecca,
Harms, Tedde' Vaupel, Jami Vermeulen, Jean Wiersema, Jennie
Smith, Marjorie Clagett, Tina Hollander, Gary Miller, Michael
Stagnaro, Scott Ferreira, Kala Buck, John Fountain, Brenda Flores,
Jason Gales, Michael Maaske, Raychel Cupit, and one other people.

Call to Order: The meeting was called to order at 6:20 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **READMISSION HEARING IN THE MATTER OF
STUDENT: 2017/2018 – AH# 04**
- b. **CONFERENCE WITH LABOR NEGOTIATOR
Title: Employee Organizations: All Groups (Sylvan
Educators Association, California School Employees
Association, Chapter 73, and Unrepresented**
- c. **PUBLIC EMPLOYEE
DISCIPLINE/DISMISSAL/RELEASE**

Reconvene to Open Session: The meeting reconvened to Open Session at 7:01 p.m.

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 2

Board Vice-President Announcement:

Mr. Collins advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session:

Mr. Collins reported that direction was given to staff regarding all matters.

Adoption of Agenda:

The motion was made by Mr. Rawe, seconded by Ms. Harvey, adopting the Agenda and pulling consent items: 11f. Approval of agreement for 1 to 1 LVN/Nurse Support with Stanislaus County Office of Education (SCOE); and 11l. Ratification of the staffing agreement with ARDOR Health Solutions.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Pledge of Allegiance:

Mr. Collins welcomed everyone to the meeting and led everyone in the pledge of allegiance.

Election of Vice-President for tonight's board meeting:

The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, appointing Mr. Rawe as Vice-President for the August 7, 2018, Board Meeting in the absence of Mrs. Cynthia Lindsey.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Communications: **COMMUNICATIONS**

Written Communication:

- a. Mrs. Hendricks shared the following information with the Board:
 - Provided the Board of Trustees with a copy of the Board Leadership newsletter and the District Alignment that was given to each SUSD employee at the District inservice.

Public Participation:

- b. Dave Adams, Savage Middle School parent/community member/staff member, shared his concerns with the class sizes

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 3

PUBLIC PARTICIPATION Continued

of electives at the middle school sites.

INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – New Security Measures:

Mrs. Hendricks shared that Mrs. Albert sent out information to parents and the community regarding the security changes in entry points at the start of the 2018-19 school year. District office staff will be assisting sites with the new process in the upcoming weeks. Mrs. Hendricks also introduced the new administrators to the Leadership Team: Gary Rooney, Gretchen Griffin, Jami Vermeulen, Jean Wiersema, John Fountain, Lem Vergara, Lisa Sandoval, Marjorie Clagett, Melinda Yegiyants, Tina Hollander, and Mary Smyth. Mrs. Hendricks also shared the Sylvan Educators Association has asked her to retract a statement made at the June 26, 2018, board meeting. Sylvan Educators Association would like to inform the Board of Trustees that they are in support of the new safety measures, however are not supportive of the increase to the yard duty.

Sylvan Educators Association Presentation to Sylvan Educational Foundation:

b. Sylvan Educators Association Presentation to Sylvan Educational Foundation:

Mrs. Kathy Friedmann, Sylvan Educators Association President, shared a PowerPoint highlighting the WEB orientation that was held for the 2018-19 school year for incoming 6th grade students. One of the main components of the WEB orientation is the t-shirts, kindly donated by the Sylvan Educational Foundation (SEF). Mrs. Friedmann thanked SEF for providing shirts to each web leader at the three middle school sites. SEF will also be providing shirts annually. Mrs. Friedmann concluded that the 2018-19 school year is the first time Somerset has participated in the WEB Program. It is very exciting to see students from each middle school become WEB leaders.

2018-19 State Adopted Budget Impact (45-Day Revise):

c. 2018-19 State Adopted Budget Impact (45-Day Revise):

Mrs. Perez shared that staff is required to report to the Board of Trustees and public of any changes in the state budget that would

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 4

INFORMATION AND DISCUSSION Continued

affect the budget that was previously adopted in June 2018 based on information proposed by the Governor in his May Revise Budget. Mrs. Perez shared that changes include statutory COLA of .99%, LCFF will be fully funded in 2018-19, one-time discretionary funds decreased from \$2.02 billion to \$1.1 billion. The drop in dollar amount was due to increased funding in other education priorities, including LCFF. The one-time discretionary funds per P-Annual ADA increased from \$147 to \$184. Mrs. Perez also acknowledged that staff and the Board will need to continue discussing how to fund the upcoming textbook adoptions for Social Studies and Science.

District Response to Crossroads West Specific Plan Draft Environmental Impact Report:

d. District Response to Crossroads West Specific Plan Draft Environmental Impact Report:

Mrs. Perez provided the Board of Trustees with a copy of the district's response to the City of Riverbank regarding the Crossroads West Plan Draft Environmental Impact Report.

Draft Resolution 2018/2019 #2: Authorizing Interfund Transfer and Closure of Measure A Building Fund:

e. Draft Resolution 2018/2019 #2: Authorizing Interfund Transfer and Closure of Measure A Building Fund:

Mrs. Perez provided the Board of Trustees with a copy of draft resolution 2018/2019 #2 for review that staff will be seeking adoption at the August 28, 2018, board meeting. After discussion, the Board of Trustees requested staff to look into altering language in the resolution from "closing" to "suspending" due to the stipulations made at the time of the Tivoli property purchase.

Draft 2019 Board Meeting Schedule:

f. Draft 2019 Board Meeting Schedule:

Mrs. Hendricks shared the first draft of the 2019 Board Meeting Schedule for the Board to review and provide feedback. Staff will bring this item back for approval at the September 11, 2018, board meeting. After discussion by the Board of Trustees, it was recommended to move the proposed June 18, 2019, regular board meeting to June 25, 2019.

Facilities and Safety Update: Board Questions:

g. Facilities and Safety Update: Board Questions:

Mrs. Perez provided the Board with an update on the information

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 5

INFORMATION AND DISCUSSION Continued

available on the district website sylvan.k12.ca.us regarding the district's energy conservation plan/guidelines. In order to access the information visit the district website, click staff, and then click Energy/Conservation Plan/Guidelines, and then click Maintenance Communication for Heating and Cooling. The link will provide detailed information on the district's heating and cooling system provided by the Maintenance and Operations department. The PowerPoint presentation includes information on school facility facts for each site, unit information, the district's heating and cooling standards, current equipment, information on our highly trained and dedicated team, and our equipment failure plan and repair protocol.

Action Items:

ACTION ITEMS

***Approval of
Change Order No.
2 with Boyer
Construction for
the Orchard
Elementary School
Chiller
Replacement and
ADA Upgrades:***

- a. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving Change Order No. 2 with Boyer Construction for the Orchard Elementary School Chiller Replacement and ADA Upgrades.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Ratify Change
Order No. 1 with
Overhaul
Construction
(Orchard
Elementary):***

- b. The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving Change Order No. 1 with Overhaul Construction (Orchard Elementary).

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Approve E-Rate
Contract for 2018-
19 Fiscal Year:***

- c. The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the contract with CSM Consulting, Inc. for E-Rate consulting services for the 2018-19 fiscal year.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 6

ACTION ITEMS Continued

ABSTENTIONS: None

***Resolution
2018/2019 - #1:
Designation of
Authorized Agents
of the Sylvan
Union School
District for 2018:***

- d. The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the following employees as “Authorized Agents” for the District: Superintendent, Debra M. Hendricks; Assistant Superintendent of Business Services, Yvonne Perez; Assistant Superintendent of Human Resources, Diolinda Peterson; Assistant Superintendent of Curriculum, Laura Wharff, and all Board members for 2018.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Approval of the
World of Work
Pilot Program at
Somerset Middle
School:***

- e. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the World of Work Pilot Program at Somerset Middle School for the 2018-19 school year.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Ratify Provisional
Internship Permit:***

- f. The motion was made by Mr. Rawe, seconded by Ms. Harvey, ratifying the provisional internship permit for Kerra Bispo for a special education teaching position for the 2018-2019 school year.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

***Expenditure of
Construction
Funds:***

- g. The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the Expenditure of Construction Funds for the Orchard HVAC, Sylvan Roof, Sylvan Window, and Ustach Roof projects.

AYES: Collins, Harvey, Miyakawa, Rawe

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 7

ACTION ITEMS Continued

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Consent Agenda: **CONSENT AGENDA:** The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, approving the Consent Agenda.

- a. The Minutes from the June 26, 2018, Regular Board Meeting;
- b. The Ratification of the following Personnel Actions:

The employment of:

Certificated:

Certificated hired = 13

Certificated resignation = 7

Certificated temporary contract ended = 1

Classified:

Classified hired = 5

Classified change in assignment = 4

Classified resignation = 10

Classified promotions = 4

Classified additional assignments = 2

- c. The ratification of checks as listed;
- d. Approval of the agreement with Central California Child Development Services Food Service/Vending Contract;
- e. Approval of the agreement with Foothill Horizons Outdoor Education Program with Stanislaus County Office of Education (SCOE) for the 2018-2019 school year;
- f. **ITEM PULLED;**
- g. Approval of the Speech and Language Pathology Assistant Contract with the Gift of Speech;
- h. Ratification of the service agreement with Maxim Healthcare

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 8

CONSENT AGENDA Continued

for LVN services;

- i. Approval of the individual services agreement with Behavioral & Educational Strategies & Training (B.E.S.T) for the 2018-2019 year;
- j. Approval of the memorandum of understanding for Humpreys University Multiple Subject Teaching Internship Credential Program;
- k. Ratification of the memorandum of understanding with CalState Teach Program for student teacher placements and fieldwork;
- l. **ITEM PULLED;**
- m. Approval of the 2018-2019 portrait agreements with Shoob Photography for Mary Ann Sanders and Standiford Elementary;
- n. Approval of the Williams Act Quarterly Report;
- o. The approval of the listed donation:
 - The donation of two (2) Amazon Kindles valued at \$200.00 from Irene Omos and Blaine Hipkins to C.F. Brown Elementary School for attendance prizes for students.
 - The donation of \$3,000.00 from David Hutton, Hutton Lovewell Inc. to Ustach Middle School for the Plus Time Program for students.

TOTAL VALUE: \$3,200.00

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Superintendent's

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 9

SUPERINTENDENT'S REPORT Continued

Report:

following information with the Board of Trustees:

- The first day of school is tomorrow Wednesday, August 8th!
- Back to School Nights are as follows:
 - Sylvan STEAM Academy and Standiford Elementary are Tuesday, August 14th at 5:00 p.m.
 - Elementary is Wednesday, August 15th at 5:00 p.m.
 - Middle School is Thursday, August 16th at 5:00 p.m.
- Upcoming Agenda items for the next Regular Board Meeting:
 - Annual Review Board Bylaw 9250: Board Member Compensation
 - Adoption of Resolution 2018/2019 - #2: Authorizing Interfund Transfer and Closure of Measure A Building Fund
 - Public Hearing and Resolution: Sufficient Textbooks/Instructional Materials
 - Resolution: Student Attendance Awareness Month-September

Board Reports:

BOARD REPORTS

Ms. Harvey wished all the happy teachers and administrators a fun day tomorrow as they start the first day of school. She thanked all for their part in molding our students for their next level.

Mrs. Miyakawa thanked staff members who were busy all summer long repairing schools and preparing for the first day of school for the 2018-19 school year. She also shared that she heard how many Ustach Middle School students were very excited and thrilled that Ustach was getting new paint and a face lift. Mrs. Miyakawa welcomed the new administrators and thanked Mr. Collins for his wonderful presentation at the district inservice day on Monday, August 7th. She also acknowledged and thanked those who worked hard to prepare for the professional development days before students arrived for the first day of school.

MINUTES

Regular Meeting of the Board

August 7, 2018

Page 10

BOARD REPORTS Continued

Mr. Rawe nothing to report at this time.

Mr. Collins concurred with Mrs. Miyakawa's comment about the preparation for the professional development days for staff members in early August. He also shared that the 2018-2019 school year will be an incredible year and thanked everyone for being such a significant part of it.

Mrs. Lindsey was absent.

Mr. Collins thanked everyone for attending the meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Next Regular Board Meeting: August 28, 2018 at 7:00 P.M.

Final Adjournment:

The meeting was adjourned by acting Board President Mr. Collins at 7:58 p.m.

WITNESS:

Mr. Collins, Vice President of the Board

Date