



Welcoming Our Families

**Outreach, Enrollment, and
Attendance**

Welcome Center and Centralized Enrollment

Step 1- District Office Registration

- Enrollment Packet Completed
- Within 24-48 Hours Student Enrolled
- If the student is enrolling for the first time in CA, complete the Home Language Survey (HLS) with assistance from a staff member

HLS indicates
language other
than English

Step 2- District ELD Coordinator Notified

- Family contacted by District ELD Coordinator or Bilingual Family Advocate to schedule meeting to discuss Program Options form (K-8)
- District ELD Coordinator/Bilingual Family Advocate and PRHS counselor will meet with students prior to creating schedule (9-12)

Step 3- Language Proficiency Assessment

- Assessment by trained personnel with ELPAC (English Language Proficiency Assessment)

Step 4- Language Classification

- Notify parents of language classification and explain all options and the benefits of each program

Step 5- Program Placement

- Place student in the appropriate program based parent's input and staff's determination of student's needs, and complete the Program Option form

ENROLLMENT STATUS: Inter-District

Inter-District Ins 2018-2019	Inter-District Outs
118	<p>63 - Continued/Renewals (Parent works in another district, siblings in another district, student already enrolled for multiple years)</p> <p>15 - Older Siblings Already Attending Outside</p> <p>38 - Business/Work Hours/Childcare</p> <hr/> <p style="text-align: right;"><u>116/ 53 New Release</u></p> <p style="text-align: right;">2015-16 208</p> <p style="text-align: right;">2016-17 164</p> <p style="text-align: right;">2017-18 167</p>

2018-2019 Distribution of Inter-District Approvals

Kermit King	5
Bauer Speck	11
Georgia Brown	22
Winfred Pifer	7
Virginia Peterson	10
Pat Butler	12

Flamson	13
Lewis	6
PRHS	24
Independence/Liberty	8

ENROLLMENT: Warm Body Counts 2018-19

Paso Robles USD First Week Overall WBC/Enrollment Numbers

SCHOOLS:	Thursday, 8/16/18	Friday, 8/17/18	Monday, 8/20/18	Tuesday, 8/21/18	Wednesday, 8/22/18
Kermit King	431/450	426/447	418/447	423/447	431/447
AA @ Bauer Speck	436/462	429/457	426/456	440/448	437/449
Georgia Brown	642/660	637/660	643/660	643/658	641/658
Winifred Pifer	448/475	441/475	433/470	440/467	448/469
Virginia Peterson	441/464	437/458	440/462	438/460	448/464
Pat Butler	456/473	454/473	452/469	456/469	456/468
Elementary Total:	2854 / 2984	2824 / 2970	2812 / 2964	2839 / 2949	2861 / 2955
Flamson	672/707	683/700	683/693	686/689	686/688
Lewis	776/814	764/817	770/815	780/814	765/815
PRHS	2080/2193	2052/2189	2062/2196	2080/2189	2074/2188
Secondary Total:	3528 / 3714	3499 / 3706	3515 / 3704	3546 / 3692	3525 / 3691
Liberty	97/110	94/110	94/110	93/110	90/109
Independence	115/115	114/114	114/114	112/112	112/112
PRISC	31/31	31/31	32/32	32/32	33/33
PRCS	15/16	15/16	14/16	12/16	15/16
Adult Sped.	15/16	15/16	15/16	15/16	16/16
Alt. Ed. Total:	273 / 288	269 / 287	269 / 288	264 / 286	266 / 271
District Totals:	6655 / 6986	6592 / 6963	6596 / 6956	6649 / 6927	6652 / 6917

End
Enrollment
(6/2018):
6581

ENROLLMENT: Finalizing Drops (within 10 days)

<u>Erika Tidwell/ Jennifer Chavez</u>	<u>First 5 Day NO SHOW</u>	<u>Phone Call 1</u>	<u>Phone Call 2</u>	<u>Phone Call 3</u>	<u>Home Visit</u>
<u>GRADE:</u>	<u>Student Name:</u>	<u>Date:</u>	<u>Date:</u>	<u>Date:</u>	<u>Date:</u>
4		8/16/2018	8/17/2018	8/18/2018	Cum request pending; Trinity
5		8/16/2018	8/17/2018	8/18/2018	Cum request pending; Trinity
5		8/16/2018	8/17/2018	Cum request pending; Oceanview	
K		8/16/2018	Enrolled in Private school; Cum request pending		
1		8/16/2018	Moved to Hanford; Cum request pending		

NEXT STEPS:
Verification of Final Enrollment (After Drops)
Weekly Cabinet Reports
Updates to Board

ATTENDANCE UPDATE

P2 Reporting: 6522 (anticipated possible loss of 60 ADA)

As Follow Up :

- Continued a more thorough audit of attendance practices and coding
- Maintained contact with the State regarding Concurrent Enrollments “T”
- PRHS Short Term Independent Study Student Case Reviews
- Worked with County to Verify Corrections and Accounting Procedures

Revised P2: 6485 (loss of 37)

INCREASED ATTENDANCE ACCOUNTABILITY

SITE LEVEL WEEKLY REQUIREMENTS

*Site Admin. Lead Verifies Completion

E. Weekly Activities

1. Mass Change ATT Codes
2. Mass Change All Day Code
3. Mass Change Period Absences
4.  Students With Unverified Period Absences
5.  Attendance Audit Listing
6.  Period Absence Audit
7.  Course Attendance Audit
8.  Weekly Attendance Report by Class
9.  Print Students With Consecutive Absences

SITE REVIEW/RECORDS CLEAN UP MONTHLY And DISTRICT VERIFICATION

*Mandatory Monthly Attendance Meetings: Attendance Personnel, Clerks, and Site Admin. Lead

F. Monthly Activities

1.  Gains and Loss Report
2.  Monthly Attendance Summary
3.  Monthly Attendance Report
4.  Monthly Attendance Summary Totals
5.  Daily Apportionment by Month

ATTENDANCE/ADA MONITORING

2018-2019 PRJUSD Attendance ADA Percentages:												YTD ADA / Percentage :	Date Last Verified:	Staff Verification:
Kermit King (01):	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11			
Total ADA:														
Cumulative ADA:														
Ending Enrollment:														
ADA Percentage:												#DIV/0!		

SITE VIEW

2018-2019 PRJUSD Attendance ADA Percentages:												YTD ADA / Percentage :	Date Last Verified:	Staff Verification:
P. R. J. U. S. D.:														
Total ADA:	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	TOTALS:		
Cumulative ADA:														
Ending Enrollment:														
Beginning Enrollment:	?													
ADA Percentage:														

DISTRICT COMBINED

Step 1: AxD = I	Step 2: I-G-H = J	Step 3: J/A = K	Step 4: I-G = Days Attended	Step 5: J/Days Attended = ADA Percentage	Step 6 (LCHS): K/A/3 = Actual ADA
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VERIFICATION OF AERIES

SARB

SARB (School Attendance Review Board) is a panel of members from the district, county, and the community that come together to provide students with intensive guidance and coordinated community services to meet the needs of students with persistent attendance problems in school. They assist in intervention efforts to help improve attendance of habitual truant students and help promote understanding of the importance of regular attendance throughout their educational career. T

When does a student qualify to be brought before the SARB Panel?

- **A student can go to SARB process after:**
 - 1.) **The 3rd Attendance Truancy Letter (Unexcused: 3, 5, 8 days)**
 - 2.) **School Site Pre-SARB Meeting in which an Attendance Agreement has been violated**
 - 3.) **Site Referral is Made to Student Services**

HABITUAL TRUANCY

Truancy Definitions:

Definition of a **TRUANT** - Pursuant to Education Code Section 48260(a):

- Any pupil who is absent from school without valid excuse for **3 DAYS** in one school year, or tardy or absent more than **ANY 30-MINUTE PERIOD** during the school day without a valid excuse on **3 OCCASIONS** in one school year, or any combination thereof shall be reported as a truant.

Definition of a **HABITUAL TRUANT** - Pursuant to Education Code Section 48262:

- Any pupil is deemed a habitual truant who has been reported as a truant **5 OR MORE TIMES** per school year, provided that no pupil shall be deemed a habitual truant unless an appropriate district employee has made a conscientious effort to hold at least one conference with a parent or guardian of the pupil and the pupil themselves.

Definition of a **CHRONIC TRUANT** - Pursuant to Education Code Section 48263.6:

- Any pupil of six years of age or more who is in Kindergarten or any grades one to eight who is absent from school without a valid excuse for **10 PERCENT** or more of the school days in one school year, from the date of enrollment to the current date, is deemed a chronic truant.

INTERACTION LOGS

INTERACTION LOG 2017-18

Student Name:	Date:	Grade:	School:	Code:	Reason:	Type:	Comments:
	03/07/2018	4	2	AS	Attendance	Office Visit	SAR B was held at the D.O.
	03/07/2018	1	2	AS	Attendance	Office Visit	SAR B meeting was held at the D.O.
	03/07/2018	9	50	AH	Attendance	Home Visit	Student was picked up at home and transported to school.
	03/07/2018	5	3	AS	Attendance	Office Visit	SAR B meeting was held at the D.O.
	03/07/2018	2	2	AS	Attendance	Office Visit	SAR B meeting was held at the D.O. NO SHOW.
	03/07/2018	4	2	AS	Attendance	Office Visit	SAR B meeting was held at the D.O. NO SHOW.
	03/07/2018	7	10	AS	Attendance	Office Visit	SAR B meeting was held at the D.O.
	03/07/2018	2	7	AS	Attendance	Office Visit	SAR B meeting was held at the D.O.
	03/07/2018	10	50	AS	Attendance	Office Visit	SAR B meeting was held at the D.O. NO SHOW.
	03/07/2018	11	51	AS	Attendance	Office Visit	SAR B meeting was held at the D.O.
	03/07/2018	10	50	AS	Attendance	Office Visit	SAR B meeting was held at the D.O. NO SHOW.

Cumulative Totals 2016-2017

	Attendance	Discipline	Grand Total
Home Visit	346	19	365
Office Visit	267	14	281
Phone Call	169	3	172
INTERACTIONS:			818

Cumulative Totals 2017-2018

	Attendance	Discipline	Grand Total
Home Visit	445	84	529
Office Visit	254	21	275
Phone Call	191	4	195
INTERACTIONS:			999

18%

Increase

MONITORING EFFECTIVENESS

PRJUSD HABITUAL TRUANCY NUMBERS:

SCHOOLS:	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Kermit King (01):	147	175	139	157	69	74
A.A. @ Bauer Speck (02):	242	226	224	281	194	207
Georgia Brown (03):	150	173	156	232	114	144
Winifred Pifer (04):	144	180	167	180	126	120
Virginia Peterson (06):	179	179	133	159	95	75
Pat Butler (07):	206	226	179	200	94	119
Flamson M.S. (10):	288	361	392	243	239	234
Lewis M.S. (11):	260	364	351	273	203	113
P.R.H.S. (50):	1814	1840	1672	997	878	707
Alt. Ed.:	170	165	202	161	183	150
District Totals:	3600	3889	3615	2883	2195	1943

SARB DATA

Paso Robles Joint Unified School District (SARB DATA)

PRJUSD Population Served by SARB 2016-2017							PRJUSD Population Served by SARB 2017-2018						
Grade Level:	Students Referred to Pre-SARB:	Students Referred to SARB:	Number of Students Who Improved Attendance After SARB:	Number of Court Referrals By SARB:	Number of Agency Referrals By SARB:	Number of Transfers to Other/ Alternative Schools:	Grade Level:	Students Referred to Pre-SARB:	Students Referred to SARB:	Number of Students Who Improved Attendance After SARB:	Number of Court Referrals By SARB:	Number of Agency Referrals By SARB:	Number of Transfers to Other/ Alternative Schools:
K	40	0	0	0	0	0	K	31	0	0	0	0	0
1	28	9	4	3	7	0	1	41	10	5	5	2	1
2	17	2	2	0	0	0	2	25	6	6	0	2	0
3	18	3	0	0	4	1	3	34	4	3	1	2	0
4	26	6	1	2	5	2	4	20	5	4	1	1	0
5	17	7	4	2	9	2	5	26	5	5	0	1	1
6	22	4	0	3	1	1	6	15	3	2	0	3	1
7	36	5	0	2	1	1	7	18	5	3	2	2	1
8	31	9	2	5	10	4	8	23	5	2	2	3	1
9	28	9	2	4	7	4	9	17	7	2	2	5	0
10	17	7	1	3	1	1	10	27	16	4	5	5	2
11	19	11	2	2	0	3	11	33	20	4	4	4	5
12	9	7	0	3	0	1	12	0	0	0	0	0	0
Alt Ed	22	16	4	5	0	4	Alt Ed	15	5	0	4	0	2
Grand Total:	308	79	18	29	45	20	Grand Total:	325	91	40	26	30	14

22%
Improvement Rate

44%
Improvement Rate