

NOVATO UNIFIED SCHOOL DISTRICT

**FIELD TRIP REQUEST FORM FOR BOARD APPROVAL
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES**
Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of June 14, 16

Objective: Approval of Student Travel

Requested Action: Board of Trustees approves student travel as follows:

SCHOOL:	<u>NHS</u>
Grade/Department:	<u>9-12 / A3B</u>
Destination:	<u>UCSB</u>
Number of Students:	<u>7</u>
Number of Adults:	<u>1</u>
Meeting Date w/Chaperones:	<u>/</u> <input type="checkbox"/> Parents have received district requirements for chaperones.
Names of Employees accompanying students:	<u>Stephanie Searle</u>
Dates of the Educational Field Trip:	<u>7/12-15</u>
Educational Purpose of the Field Trip:	<u>networking, teambuilding</u>
Method of Transportation:	<input type="checkbox"/> District Vehicle/Bus <input type="checkbox"/> Contracted Services _____ <input checked="" type="checkbox"/> Private Vehicles*
Source of Funding:	<u>Donations</u>
Cost of Trip:	\$ <u> </u>
Cost to District:	\$ <u>0</u>

*All drivers must complete the Driver Information Form, #600130

All students participating must have District Field Trip Form #600348 completed

Submitted by: [Signature] 6/2/16
Principal Signature Date

<i>For Office Use Only</i>	
Reviewed by Superintendent:	<u>[Signature]</u>
Date Board Approved:	_____
Board Clerk Signature	_____