

**NOVATO UNIFIED SCHOOL DISTRICT**

**FIELD TRIP REQUEST FORM FOR BOARD APPROVAL  
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES**  
Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of June 14, 16

**Objective:** Approval of Student Travel

**Requested Action:** Board of Trustees approves student travel as follows:

<b>SCHOOL:</b>	<u>NHS</u>
<b>Grade/Department:</b>	<u>9-12 / A3B</u>
<b>Destination:</b>	<u>UCSB</u>
<b>Number of Students:</b>	<u>7</u>
<b>Number of Adults:</b>	<u>1</u>
<b>Meeting Date w/Chaperones:</b>	<u>/</u> <input type="checkbox"/> Parents have received district requirements for chaperones.
<b>Names of Employees accompanying students:</b>	<u>Stephanie Searle</u>
<b>Dates of the Educational Field Trip:</b>	<u>7/12-15</u>
<b>Educational Purpose of the Field Trip:</b>	<u>networking, teambuilding</u>
<b>Method of Transportation:</b>	<input type="checkbox"/> District Vehicle/Bus <input type="checkbox"/> Contracted Services _____ <input checked="" type="checkbox"/> Private Vehicles*
<b>Source of Funding:</b>	<u>Donations</u>
<b>Cost of Trip:</b>	\$ <u>0</u>
<b>Cost to District:</b>	\$ <u>0</u>

\*All drivers must complete the Driver Information Form, #600130  
All students participating must have District Field Trip Form #600348 completed

Submitted by: [Signature] 6/2/16  
Principal Signature Date

<i>For Office Use Only</i>	
Reviewed by Superintendent:	<u>[Signature]</u>
Date Board Approved:	_____
Board Clerk Signature	_____