

Indian Policies and Procedures (IPPs)

Ukiah Unified School District

2019-2020 School Year

It is the intent of the Ukiah Unified School District that all Indian children of school age have equal access to all programs, services and activities offered within the school district.

To this end, the Ukiah Unified School District will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Ukiah Unified School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY 2020 Impact Aid application.

The Ukiah Unified School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY 2020 Impact Aid application.

INDIAN POLICIES AND PROCEDURES

The following Indian policies and procedures become effective upon school board approval.

Policy 1: The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

Procedure 1

The Ukiah Unified School District will meet monthly with the Title VI Parent Advisory Committee and develop policies, procedures and a needs assessment to make recommendations to the Ukiah Unified School District Board of Education, in an open meeting for all tribal officials to participate in guaranteeing equal access to programs,

services and activities offered by the school district. The location, date and time of any meeting shall be posted in the same manner as a legally posted Board meeting.

The District Administrator/designee will, as soon as reasonably possible after such information becomes available, but not later than 72 hours in advance of any meeting, email to the Title VI Parent Advisory Committee, Tribal Council Chairpersons a copy of the following documents:

- Impact Aid FY 2020 application;
- Evaluation of all educational programs for participation on an equal basis;
- Assessment data for Indian Students and non-Indian students in the District; and
- Plans for education programs the District intends to initiate or eliminate

In addition, appropriate documents will be disseminated to parents of Indian children, Tribal Council Chairpersons and the Title VI Parent Advisory Committee in advance of public hearings held in November to review and give input on the Indian Policies and Procedures and in May to review and give input on the goals for the EASIE grant. A representative from the Title VI parent advisory committee is also included in the District Advisory Committee for Ukiah Unified School District's Strategic Plan which meets a minimum of 4 times a year.

Agendas, Minutes, supporting reports and documents, meeting dates, and locations and time for the Title VI and District Advisory Committee meetings are posted on the Ukiah Unified School District website. This allows transparent and ongoing information.

Policy 2: The Ukiah Unified School District will provide an opportunity for the tribes and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222 .94(a)(2)] As part of this requirement, the LEA will

- (i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

Procedure 2:

The Title VI Parent Advisory Committee of the Ukiah Unified School District will meet monthly for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. The meeting agendas are posted on the District's website and emailed to the Parent Advisory Committee and Tribal Council Chairperson who will disseminate appropriate to tribal preference. All meetings are open to the public allowing for tribal officials as well as

parents of Indian children the opportunity to submit comments and recommendations for consideration.

At each of the monthly school board meetings, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two public hearings are scheduled in November and May which are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as ways to maximize participation from tribal officials as well as parents of Indian children will be seriously considered. Annually, a district designee will contact tribal chairpersons to solicit preferred methods of communication. Information will be included in enrollment packets and a Title VI brochure regarding opportunities to provide input to the District.

Policy 3: The Ukiah Unified School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)] As part of the this requirement, the LEA will:

- (i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
- (ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure 3:

The Ukiah Unified School District shall annually analyze participation rates of Indian children compared to other children in all aspects of the educational program and school sponsored activities.

The Ukiah Unified School District's Superintendent, or designee, and school staff, in conjunction with the Title VI Parent Advisory Committee will review annual survey data and comments gathered from families and students. The survey will include questions on Native American student participation on an equal basis in core educational programs, participation in extracurricular activities, and input into any development of new programs or the elimination of programs. The results of the data and its comments will be shared with all interested parties in the district. In addition comments and/or suggestions brought forth from these conversations will become part of the Committee's approved minutes.

This data will be utilized to develop appropriate supports for various programs.

During the public hearings in November and May, the school district will gather information relating to Indian children's participation in the LEA's education programs and activities. This information will also be made available to the parents of Indian children, tribal council chairpersons, and the Title VI Parental Advisory Committee via email, posting on the UUSD website, and shared for posting at tribal offices.

If the analysis determines that there are gaps in Indian participation in the educational program or activities, the Ukiah Unified School Board in consultation with the Title VI Parent Advisory Committee and tribal officials, will modify its education program in such a way as to improve Indian participation. It is suggested to present the analysis of the survey and the Title VI Parent Advisory Committee's recommendations at the June School Board meeting.

Policy 4: The Ukiah Unified School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document.
[34CRF222.94(a)(4)]

Procedure 4:

During the November meeting of the Title VI Parent Advisory Committee, the Indian Policies and Procedures will be reviewed and revised if necessary. The document will be forwarded to the Ukiah Unified School Board as well as the tribal council chairpersons and parents of Indian children for review and consideration.

If necessary, the Indian Education Committee may suggest revisions at other times of the year as appropriate. Any updates will be sent to parents of Indian children and tribal council chairpersons within 30 days of adoption by the Ukiah Unified School Board and posted on the Ukiah Unified School District website.

Policy 5: The Ukiah Unified School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]

Procedure 5:

The Ukiah Unified School District will at least annually respond in writing to comments and recommendations made by the Title VI Parent Advisory Committee, tribal officials, or parents of Indian children, and disseminate the responses to all parties by (mail, email, posting at tribal offices, etc.) prior to the submission of the IPPs by the District.

Policy 6: The Ukiah Unified School District will provide a copy of the IPPs annually to the affected tribe or tribes. [34CR F222.94 (a)(6)]

Procedure 6:

The Ukiah Unified School District will annually provide a copy of the current Indian Policies and Procedures to the Title VI parent Advisory Committee, tribal council chairpersons and parents of Indian children by email, posted on the UUSD website and shared for posting at tribal offices.

APPROVED BY

Title VI Parent Advisory Committee Rep

Date

Tribal Official

Date

Superintendent, Ukiah Unified School District

Date

Board President, Ukiah Unified School District

Date