

**UKIAH UNIFIED SCHOOL DISTRICT  
Resolution No. 9, 2019-20**

**Authorized Signatures – Contracts**

**WHEREAS**, Superintendent Debra Kubin is authorized to sign all District agreements, contracts, and documents for the District not legally requiring Board of Trustee signatures; and

**WHEREAS**, the following individuals are officially recognized as the Superintendent’s designees and are authorized to sign contracts within the general scope of the area identified:

FISCAL SERVICES DIVISION .....Steve Barekman

- Documents prepared for the District by the Fiscal Services Division
- Financial documents prepared for a school by or with review of the Fiscal Services Division
- Other contracts and official documents in the absence of the Superintendent

FISCAL SERVICES DIVISION .....Kristy Bryant

- Documents prepared for the District by the Fiscal Services Division
- Financial documents prepared for a school by or with review of the Fiscal Services Division

EDUCATIONAL SERVICES DIVISION.....Katie Sommer

- Financial documents related to educational services funded entirely or partially by categorical resources
- Non-financial documents related to educational services

HUMAN RESOURCES / STUDENT SERVICES DIVISION.....Nicole Glentzer

- Certificated employee contracts
- Retiree’s service agreements
- Student teaching agreements with training institutions
- Non-financial documents prepared for staff and student distribution by the Human Resources/Student Services Division

SUPERINTENDENT’S DIVISION.....Debbie Ornelas

- Contracts and official documents in the absence of the Superintendent and Chief Business Official

MAINTENANCE, OPERATIONS, GROUNDS, TRANSPORTATION.....Gabriel Sherman

- Contracts and official documents related to maintenance, operations, grounds, and transportation \$15,000 and below.

FOOD SERVICE OPERATIONS.....James Stuart

- Contracts and official documents related to food services operations \$15,000 and below.

PASSED AND ADOPTED BY THE BOARD OF EDUCATION of the Ukiah Unified School District, Mendocino Co., California, at a regular meeting of said Board, held on the 14<sup>th</sup> day of November, 2019, by the following vote:

Ayes\_\_\_\_\_

Noes\_\_\_\_\_

Absent\_\_\_\_\_

\_\_\_\_\_  
Tyler Nelson, President  
Board of Education

Statement of the Clerk of the Board

I, Anne Molgaard, Clerk of the Board of Education of the Ukiah Unified School District, a public entity, State of California, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the governing body of the aforesaid school district at a regular meeting held on the 14th day of November, 2019, and that said resolution is now in full force and effect.

\_\_\_\_\_  
Anne Molgaard, Clerk  
Board of Education