



# Course Catalog

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## **Edmentum Assurances Related to the Family Educational Rights Privacy Act**

Edmentum understands that many of its agency and institutional clients are subject to the Family Educational Rights Privacy Act ("FERPA") and provides this statement of its data protection practices to provide assurance to those clients.

To the extent Edmentum receives from its clients education records (as that term is defined by FERPA), Edmentum notes that the client chooses what information to provide to Edmentum and also configures who—e.g., employees, students, parents—has access to that information via the Edmentum product/system. In addition, Edmentum offers the following assurances:

- Edmentum provides reasonable security for the education records (and the personally identifiable information contained therein) and only those Edmentum employees and agents with a "need to know" have access to the education records.
- Edmentum does not use education records for any purpose other than the purposes for which the information was provided to Edmentum or in attempting to enhance the usability or efficacy of our products, services and systems.
- Edmentum does not disclose education records to third parties, other than its agents and service providers, except at the direction of the client who provided the education records to Edmentum.
- Edmentum's agents and service providers use the education records only to perform services on Edmentum's behalf.
- Edmentum will consider destroying education records upon the written request of the client who provided the education records.
  - There are various circumstances when Edmentum may deny the request, including (but not limited to) when Edmentum believes that applicable law or court order requires it to retain the education records, when Edmentum believes that retention of the education records is necessary to protect its rights, or when the request extends to backed-up, electronically stored education records, the destruction of which would be unreasonably burdensome.

If you have additional questions about Edmentum's data protection practices as they relate to education records received from its clients, please contact Customer Support at [support@edmentum.com](mailto:support@edmentum.com) (<mailto:support@edmentum.com>).