

# **Ukiah USD**

## **Administrative Regulation**

**Business and Noninstructional Operations**

AR 3250(a)

### **TRANSPORTATION FEES**

*When approved by the Governing Board, the district may charge transportation fees for students traveling to and from school. (Education Code 39807.5)*

*(cf. 3540 - Transportation)*

*(cf. 3541 - Transportation Routes and Services)*

*With Board approval, the district may also charge transportation fees for:*

- 1. Participants in a community recreation program offered pursuant to Education Code 10900-10914.5 (Education Code 10913, 39835)*
- 2. Students traveling between the regular full-time schools they would attend and the regular full-time occupational classes provided by a regional occupational center or program (ROC/P) (Education Code 39807.5)*

*(cf. 6178.2 - Regional Occupational Center/Program)*

- 3. Matriculated or enrolled adults traveling to and from school, or adults pursuing other educational purposes (Education Code 39801.5)*
- 4. Students traveling to and from their places of employment during the summer in connection with a summer employment program for youth (Education Code 39837)*

*The total amount received by the district from the state and parent/guardian fees shall not exceed the actual operating cost of home-to-school transportation during the fiscal year. If excess fees are collected due to errors in estimated costs, fees shall be reduced in succeeding years. (Education Code 10913, 39801.5, 39809.5, 39837)*

*If bus passes are used, bus passes and tickets shall be sold at all district schools and at the district office. No money shall be collected on school buses.*

### **Exemption from Fees**

*Upon enrollment and at the beginning of each school year, parents/guardians shall receive information about income eligibility standards and application procedures for a waiver of the transportation fee. All applications and related records shall be confidential and used only for the purpose of determining a student's eligibility for a fee waiver.*

*(cf. 3553 - Free and Reduced Price Meals)*

**TRANSPORTATION FEES (continued)**

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*  
*(cf. 5125 - Student Records)*

***Students receiving free transportation shall not be identified by the use of special bus passes, tickets, lines, seats, or any other means. They shall in no way be treated differently from other students, nor shall their names be published, posted, or announced in any manner or used for any purpose other than the transportation program.***

Regulation  
approved:

UKIAH UNIFIED SCHOOL DISTRICT  
Ukiah, California