

<p>MINUTES Board of Education Ukiah Unified School District Regular Meeting – November 18, 2021 – Boardroom</p>
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Open Session / Roll Call

OPEN SESSION

The Board convened in open session at 4:34 p.m.

Trustees Present: Bea Arkin, Susan Asbury, Carolyn Barrett, Zoey Fernandez, Anne Molgaard, Tyler Nelson, Megan Van Sant

Trustees Absent: None

Public Comment on Closed Session

No member of the public requested to speak on closed session items.

Closed Session

The Board convened in closed session at 4:35 p.m. for discussion of agendized closed session items B1—B9.

Open Session

The Board reconvened in open session at 6:30 p.m.

Flag Salute

Nicole Glentzer, Assistant Superintendent, led the pledge of allegiance to the flag of the United States of America.

Report from Closed Session

Superintendent Kubin reported regarding item B3 the Board moved to approve the settlement agreement regarding OAH Case Number 20210080164 by roll call vote 7-0.

Regarding item B5 hearing a specific complaint against a public employee the Board approved to not hear the complaint, not take up the complaint by roll call vote 5-0. Two board members did not participate due to conflict of interest.

Regarding item B9 consideration of classified leaves of absence there were two classified unpaid leave requests and both were approved by roll call vote 7-0.

Agenda

President Van Sant requested to pull D15. One board member needs to recuse herself from that vote and we will do item G 1 right after the Consent Agenda.

Motion by Trustee Molgaard, seconded by Trustee Fernandez, carried by unanimous vote to approve the agenda. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

**Consent Agenda**

Personnel Actions

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve personnel actions. AYES: Arkin, Asbury,

Barrett, Fernandez, Molgaard, Nelson, Van Sant The list is attached and hereby made a part of these minutes.

Ratification of Contracts

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote for ratification of contracts . AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant The list is attached and hereby made a part of these minutes.

Donations

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to accept donations with gratitude. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant The list is attached and hereby made a part of these minutes.

Commercial Warrant Registers from  
10/1/2021-10/31/2021

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Commercial Warrant Registers from 10/1/2021-10/31/2021. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Board Minutes

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve board minutes as presented. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Revised December Board Meeting  
Date

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve revised December Board meeting date, Tuesday, Dec. 14, 2021. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

2021/22 AB 1200 Public Disclosure  
of Collective Bargaining Agreement  
with the Classified School Employee  
Association (CSEA)

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve 2021/22 AB 1200 Public Disclosure of Collective Bargaining Agreement with the Classified School Employee Association (CSEA). AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Allocate \$10,000 to the Secondary  
School Music and Drama Program to  
Allow for Free Admission to  
Performances for the 2021-22 School  
Year

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve allocation of \$10,000 to the Secondary School Music and Drama Program to Allow for Free Admission to Performances for the 2021-22 School Year. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

District's Initial Proposal for the 2022-  
23 Negotiations with California  
Schools Employees Association  
(CSEA)

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve the District's Initial Proposal for the 2022-23 Negotiations with California Schools Employees Association (CSEA). AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

District's Initial Proposal for the 2021-  
22 Negotiations with the Ukiah  
Teachers Association (UTA)

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve the district's Initial Proposal for the 2021-22 Negotiations with the Ukiah Teachers Association (UTA). AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Initial Proposal for the 2021-22 Negotiations by the Ukiah Teacher's Association

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Initial Proposal for the 2021-22 Negotiations by the Ukiah Teacher's Association. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

California Schools Employees Association (CSEA) Initial Proposal for 2022-23 Negotiations with the District

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve California Schools Employees Association (CSEA) Initial Proposal for 2022-23 Negotiations with the District. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Pilot Agreement for California History-Social Science: myWorld Interactive 6-8 with Savvas Learning Company

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Pilot Agreement for California History-Social Science: myWorld Interactive 6-8 with Savvas Learning Company. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Amendment to the Learning Communities for School Success Program: Cohort 4

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Amendment to the Learning Communities for School Success Program: Cohort 4. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Statement of Agreement with Mendocino County Office of Education Special Education Local Plan Area for the Work Ability and Transition Partnership Program

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Statement of Agreement with Mendocino County Office of Education Special Education Local Plan Area for the Work Ability and Transition Partnership Program. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Disposition of Obsolete Equipment from Pomolilta Middle School

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Disposition of Obsolete Equipment from Pomolilta Middle School. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Disposition of Obsolete Equipment from Calpella Elementary School

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Disposition of Obsolete Equipment from Calpella Elementary School. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

2021-22 Title VI Parent Advisory Committee on Native American Education Bylaws

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve 2021-22 Title VI Parent Advisory Committee on Native American Education Bylaws. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Notice of Completion for the Ukiah High School Produce Walk In Project 21-22

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Notice of Completion for the Ukiah High School Produce Walk In Project 21-22. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Notice of Completion for the Calpella HVAC Repair Project N7

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Notice of Completion for the Calpella HVAC Repair Project N7. AYES: Arkin, Asbury, Barrett, Fernandez,

Molgaard, Nelson, Van Sant

Notice of Completion for the Ukiah High School Fire Alarm Repair-DACT-E-3

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Notice of Completion for the Ukiah High School Fire Alarm Repair-DACT-E-3. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

2021-22 Agricultural Career Technical Education Incentive Grant Award Notification

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve 2021-22 Agricultural Career Technical Education Incentive Grant Award Notification. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

MOU- Mendocino County Office of Education Special Education Local Plan Area of WorkAbility I Middle School Program

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Memorandum of Understanding with Mendocino County Office of Education Special Education Local Plan Area (SELPA) of WorkAbility I Middle School Program. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Service Agreement with Non-Public School Inclusive Education & Community Partnerships

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Service Agreement with Non-Public School Inclusive Education & Community Partnerships. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Facility Use Agreement with Charter Academy of the Redwoods

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Facility Use Agreement with Charter Academy of the Redwoods. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Memorandum of Understanding with Cal-PASS Plus for Data Tracking Services

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Memorandum of Understanding with Cal-PASS Plus for Data Tracking Services. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

2021-22 School Plans for Student Achievement: Calpella, Frank Zeek, Grace Hudson, Nokomis, Oak Manor, and Yokayo Elementary Schools; Eagle Peak and Pomolita Middle Schools; South Valley Continuation High School, and Ukiah High School; Ukiah Independent Study Academy

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve 2021-22 School Plans for Student Achievement: Calpella, Frank Zeek, Grace Hudson, Nokomis, Oak Manor, and Yokayo Elementary Schools; Eagle Peak and Pomolita Middle Schools; South Valley Continuation High School, and Ukiah High School; Ukiah Independent Study Academy. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Permission Agreement with Savvas Learning Company

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Permission Agreement with Savvas Learning Company. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

GASB 75 Supplemental Schedules for the UUSD Retiree Health

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve GASB 75 Supplemental Schedules for the

Insurance Program for 2020-2021

UUSD Retiree Health Insurance Program for 2020-2021. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Amendment No. 1 to the Lease-Leaseback Documents with FRC, Inc. for the Pomolita Middle School Gym HVAC Project

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Amendment No. 1 to the Lease-Leaseback Documents with FRC, Inc. for the Pomolita Middle School Gym HVAC Project. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Memorandum of Understanding with Mendocino County Office of Education (MCOE) for Early Education Collaborative

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Memorandum of Understanding with Mendocino County Office of Education (MCOE) for Early Education Collaborative. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Master Service Agreement with Princeton Review for Tutor.com

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Master Service Agreement with Princeton Review for Tutor.com. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

Agreement with King Consulting for Demographic Services, Including a Redistricting Study

Motion by Trustee Nelson, seconded by Trustee Arkin, carried by unanimous vote to approve Agreement with King Consulting for Demographic Services, Including a Redistricting Study. AYES: Arkin, Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant

#### **Action Items**

Contract for Services with Mendocino County Aikido "Peaceful Warrior Project"

Motion by Trustee Molgaard, seconded by Trustee Fernandez, carried by unanimous vote to approve contract for services with Mendocino County Aikido "Peaceful Warrior Project". AYES: Asbury, Barrett, Fernandez, Molgaard, Nelson, Van Sant ABSTENTION: Arkin

Student Expulsion(s)

Motion by Trustee Fernandez, seconded by Trustee Barrett, carried by unanimous vote to suspend expulsion AA-11-18-2021 for the fall of 2021 and spring of the 2021-22 school year.

Motion by Trustee Fernandez, seconded by Trustee Arkin, carried by unanimous vote to suspend the expulsion of student BB-11-18-2021 for the fall of 2021 and spring of the 2021-22 school year.

Public Comment Not on Agenda

President Van Sant has requests for public comment and paused to address the audience about public health guidelines.

Public Comment: Lisa Furlong regarding Coyote Valley students not having transportation to school; Yuri Brezinger regarding CDC data; Karen Hart regarding roles and top-down implementation; Paul Spangenberg regarding COVID; Ken Carlite regarding vaccinations.

Student Advisor Report

Mia Uribe, Student Advisor, reported we won't be having school next week from November 22-26<sup>th</sup> for Thanksgiving break. Fall sports have

just finished and winter sports have now begun. We are all really excited for the completion of our new and improved athletic field. We will be having a Clubs Day on December 10<sup>th</sup> where the clubs will now be able to sell food. Winter Ball is December 11<sup>th</sup> the theme is Brazilian Carnival.

CSEA Report

No report.

UTA Report

Becky Burford, UTA President, talked about the subject that comes up most in the month of November, second to report cards which is what elementary teachers are working on this week including meeting with parents and talking about achievement and goals and it's an exciting fun time. It's a time to talk about the gratitude we have for a lot of things around us. It's a time for refocusing on the things we know are a gift to us. One highlight is at Nokomis in the Kinder classrooms. The students draw monsters around October 31<sup>st</sup> and the monsters go on a field trip to the high school and while at the high school the monsters escape and high school students capture them and return to them to the Kindergarten class in the form of stuffies. Our high school fashion class creates these projects. We see the circle of connection from Kindergarten to high school and creativity of thought to creation in our community. The children get to talk about their stuffies and it's a great time and we look forward to finding new things to be grateful for. Tyler asked who thought of this. Amber Walker's idea and she started with Katrina Durstellar. This program now includes all of our Kindergarten classes.

Leadership Team Report

Christy Smith reported and started with a video trailer for the Vocational Nursing Program. This is a compilation of pictures that they usually share at graduation. This class started in January, 2020 and had a pause then after three months they were able to transition back and resume with online classes. The nursing director is Leslie Kline.

We started the new cohort in August this year. The class you just saw in the video had a completion rate of 80% for the 2020 class. The licensing passing rate as of today is an 85% passing rate. Their placement rate working in the field at time of video production was 57% and has increased now to 68%. We are above targets on 2 out of 3 goals. The current class started in August. There are 33 students out of 36 originally but 3 had to drop due to the vaccine mandate. The class is going strong and after their first exam they have an 85% prediction rate. We are in the planning phase of implementing a new class this spring called the Home Care Aid Basics which is part of the healthcare pathway in our county. This was a specific need identified in the labor market that we look at. It has been offered in Lake County and Anderson Valley by our partners with huge success. We are partnering with Sequoia Senior Solutions to strategize and make sure we build the curriculum correctly and offer it with them at a hiring event. We are integrating English as a Second Language (ESL) with this course to encourage second language learners to take this course



and build their English language at the same time.

We have discovered FaceBook in an exciting positive way with ad boosting. We are promoting and targeting certain audiences on our webpage. In one month after spending just \$300 on 3 different ads boosted we got 13,000 impressions and out of that we got 80 leads. This was a minimal cost with a great outcome and people need to know about this.

There are a total of 89 participating in the high school diploma program with 60 at the main campus, 10 in Round Valley, and 19 at the correctional facility. There are 66 enrolled in ESL and at Ukiah Valley Adventist there are 88 enrolled. A Basics in Computers class is being offered in collaboration with the college and has 10 enrolled and our Citizenship class has 9 enrolled.

Trustee asked how you came up with goals and what are your goals? The Council on Occupational Education (COE) are our accrediting entity and they set the metrics. Their target is that we can't fall below 60% placement and 70% completion. COE is housed in Atlanta, Georgia. They are an institution that accredits all post-secondary institutions that receive and participate in federal financial aid. We offer FAFSA through the PEL grant. The re-affirmation of this accreditation will be coming next spring. The LVN program is our post-secondary education program.

Trustee Arkin thanked Christy for her work with the program. It is fun to see how serious students are and she is proud of what you are doing.

## **EDUCATIONAL PROGRAM**

### **Local Plan for Educator Effectiveness Funds**

Katie Sommer presented the draft of the Educator Effectiveness Funds Plan. Ukiah Unified is receiving approximately 1.6 million dollars in Educator Effectiveness Grant funds. We just received the allocation mid-October and the funds can be spent over the next five years. This is our draft plan. To receive the funds we must share our plan with the public. At the meeting in December we need to approve the plan. The grant funds are allocated based on the 2020 CBEDS and Cal-pads data, based on certificated and classified staff at each of the individual schools. We received approximately \$2400 for each staff member. The types of professional development or professional learning that can this funding can be used for are coaching and mentoring, programs that lead to standards aligned instruction that improves literacy, practices and strategies that re-engage and accelerate learning, strategies for social emotional learning, practices that create a positive school climate, implementing effective language acquisition programs, ethnic studies, and more. We are not going to start using these funds until this summer. Our idea is to allocate \$800 per each certificated and paraprofessional staff from the October CBEDS. School sites will generate a plan that is aligned to the Strategic Plan/LCAP initiatives and allowable uses of Educator Effectiveness funds. Additional and unspent funds will be used to support professional learning in the

2024-26 school years.

The plan will be adjusted and brought back to the Board for approval when needed.

## **PARENT AND COMMUNITY PARTNERSHIP**

### **Superintendent Report**

Superintendent Kubin reported she was able to spend yesterday morning celebrating employees. We had our first Employee of the Month activity for this school year. We reached out to staff and received 82 nominations. We honored 9 yesterday. We are running this like a publishers prize patrol. We are going out to workplaces and classrooms and are slightly disruptive but we have apologized to the teachers for the disruption. This will be coming out on FaceBook. Each month we were going to only honor 4 employees but we are now going to honor more since we received so many nominations.

Halloween in Ukiah is always super fun. Especially at the elementary sites with their March of the Masks. It allowed us to feel a little normal.

Holiday performances are coming up. The Board just approved free admission to holiday performances. Thank you Board for everything you do to promote our students and families getting back in person and celebrating the great work our students are doing, Thank you all for your strength, guidance, everything you do to make good decisions for the kids in our district.

Superintendent Kubin hopes everyone has a restful Thanksgiving. Take time for family time. Thanks administrators here tonight for all you do to help us out, especially tonight. We appreciate you.

### **Board Members Report**

None.

### **Planning**

The next regular Board Meeting is scheduled for December 14, 2021.

Trustee Fernandez and Trustee Nelson will assist President Van Sant for agenda planning on Wednesday, December 8th at noon.

### **Adjournment**

Motion by Trustee Nelson, seconded by Trustee Arkin to adjourn the meeting. President Van Sant adjourned the meeting at 7:25 p.m.

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Debra Kubin, Secretary



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Tyler Nelson, Clerk of the Board