



QUATTROCCHI KWOK
ARCHITECTS

December 9, 2021

Steve Burekman
Chief Business Official
Ukiah Unified School District
511 South Orchard Ave.
Ukiah, CA 95482

RE: Ukiah Facilities Planning
Project No. 1971.01

Dear Steve,

We are delighted at this opportunity to continue working with you to develop an implementation plan for your bond. Our services will provide you with a graphic description of the physical environments to support your schools programs, estimated construction costs and prioritization of improvements in relation to available funding. To provide the implementation plan, we will work with District and stakeholder groups to find the solutions that best suit the District's desires. Additionally, QKA will include consulting services related to estimating services (to be requested as additional fee at a later date). It is our understanding that the scope of this project will focus on the following campuses, Nokomis, Grace Hudson, Yokayo, Oak Manor, Capella & Frank Zeek Elementary Schools as well as Pomolita Middle School.

Below is our understanding of the potential facilities and program spaces that are to be addressed.

- Replacement of portable classrooms at Nokomis, Grace Hudson, Oak Manor, Frank Zeek, Capella, and Yokayo Elementary Schools, as well as Pomolita Middle School
- Plan for future T-K Classrooms at all Elementary Schools.
- Plan for classroom future classroom expansions at several school sites.
- Temporary facilities locations

636 Fifth St.
Santa Rosa, CA
95404
P: 707.576.0829
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A California Corporation

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- Site ADA Improvements

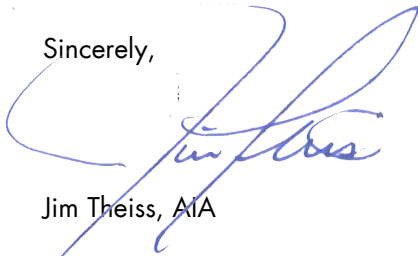
This proposal anticipates the following meetings/Visits:

- One Site visitation to review existing conditions.
- One Board of Education Meeting
- One Board of Education Workshop
- Bi-Weekly Meetings with Core Group
- Two meetings at each site with Staff (assumption multiple sites in one day)

We understand our objective is to provide facilities planning options and estimated construction costs allowing for development of an implementation plan by December 2nd, 2021 to allow for it to be presented in the December Board of Education Meeting.

Based upon the above understanding, we respectfully submit a time and materials fee proposal for our services, not expected to exceed Fifty-Seven Thousand Six Hundred Dollars (\$57,600), plus reimbursables. Expenses as well as consultant fees are proposed to be invoiced at cost, plus ten percent. If you are in agreement with this fee, please return one copy signed. If you have any comments or questions, please do not hesitate to call.

Sincerely,



Jim Theiss, AIA

cc: Gabe Sherman, Director of Maintenance, Operations and Transportation
Tenaya Dale, Counterpoint Consultant Services

encl. QKA 2021 hourly fee rates

Agree to Service and Fee

Steve Barekman

Date